TOWN OF GROTON FINANCE COMMITTEE

Monday, April 25, 2016: 6:00 p.m.
Groton Dunstable Middle School Cafeteria
344 Main St. Groton, MA

Present for Finance Committee: G. Green (Chair), R. Hargraves (Vice Chair), Art Prest, D. Manugian, B. Robertson, M. Bacon, B. Pease, P. DuFresne (Town Accountant, Recording)

Absent: None

Documents available at the meeting: Town Meeting Motions (Final)
Updated Cost Estimate for Library Retaining Wall Repair
Finance Committee Presentation to Town Meeting

Mr. Green called the meeting of the Finance Committee to order at 6:05 pm.

Article 6, item 2: Public Safety Boat – Mr. Green asked whether Mr. Manugian would like to take a position on this capital purchase request as he was not present for the previous vote. Mr. Manugian replied that he is now able to support the proposed fire rescue boat in the amount of $16,000.

Article 10: Library Retaining Wall - The members discussed the revised cost estimate (copy attached). Mr. Green asked how this repair would be funded. Ms. Dufresne replied that the costs related to repairing the wall would be charged to Free Cash.

On a motion by Mr. Robertson, seconded by Mr. Pease, the Finance Committee voted unanimously to recommend Article 10 to Town Meeting. The Vote: 7-0-0

Finance Committee Presentation to Town Meeting – Mr. Green briefly summarized the information he planned to share during Town Meeting and described the slides included in his PowerPoint presentation. He said that while the exhibits were similar to what was provided last year, the details of this year’s budget process had been updated as well as all the financial information. He planned to stress the goal-setting process, and the frequency of deliberative meetings that took place. His presentation will show that while various spending scenarios were debated, the Finance Committee finally approved a municipal budget that increased just .7% over FY16. It is important for Town Meeting to hear that while employee benefits can be kept to 3.1% growth for FY17, that result cannot be replicated in FY18 and beyond. Mr. Green explained that he added a slide detailing the 5-Year Budget Forecast in order to highlight the recurring deficits that the Town will face in the coming years given the projected growth in school district assessments. He plans to discuss the major municipal budget drivers going back to FY10 including the addition of the Country Club in FY12. Mr. Robertson cautioned that the presentation should not imply
that the Country Club is now or has ever been self-sustaining. Mr. Green said he will conclude his remarks with a summary of the Finance Committee’s recommendations going forward, including a description of the charge for the Sustainable Budget Study Committee. He will also mention that the Finance Committee voted to recommend the current budget and the proposed override of Proposition 2 ½ based on a thorough analysis of the needs assessment provided by the school district, however it is up to Town Meeting to ultimately decide how to proceed. Mr. Hargraves agreed that his support of the budget was primarily a vote to get the information available to Town Meeting.

Meeting Minutes – On a motion by Mr. Hargraves, seconded by Mr. Pease, the Finance Committee voted in the majority to approve the meeting minutes of 4/11/16 as drafted. The Vote: 5-0-2 (Mr. Bacon and Mr. Green abstained).

Mr. Green officially adjourned the meeting of the Finance Committee at 6:25 p.m.

Respectfully submitted,

Patricia Dufresne, Recording Secretary
Fwd: Retaining Wall Request for Spring Town Meeting: $40,000

FROM: Vanessa Abraham <vabraham@gpl.org>
Date: April 19, 2016 at 9:51:57 PM EDT
To: Mark Haddad <mhaddad@townofgroton.org>
Subject: Retaining Wall Request for Spring Town Meeting: $40,000

Hi, Mark! The Board of Library Trustees voted tonight to request $40,000 from the Town for Replacement of the Library Retaining Wall. This amount includes landscaping, repairing our neighbor’s property, and adding a 4 foot high safety fence on the entire upper wall.

Thank you for all your help with this!

Vanessa Abraham, Director
Groton Public Library
99 Main Street, Groton, MA 01450
978-448-2652

When responding, please be advised that the Town of Groton and the Office of the Secretary of State has determined that email could be considered a public record.
4-19-2016: The Library Trustees voted to request $40,000 to replace the library retaining wall, re-landscape according to an HDC-approved design, and add a safety fence on top of the wall.

**RETAINING WALL PROJECT A**

<table>
<thead>
<tr>
<th>QUOTE</th>
<th>WORK</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Babin</td>
<td>Remove Trees &amp; Shrubs &amp; Add Temp Fencing</td>
<td>$600</td>
</tr>
<tr>
<td>Larry Fiore</td>
<td>Remove Existing Wall; Install New Block Wall; Clean up &amp; Repair</td>
<td>$23,700</td>
</tr>
<tr>
<td>Babin</td>
<td>Install Planting Beds</td>
<td>$740</td>
</tr>
<tr>
<td>Babin</td>
<td>Lawn Install</td>
<td>$990</td>
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<tr>
<td>Babin</td>
<td>Install Plantings</td>
<td>$5,000</td>
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<td>Babin</td>
<td>Replace Tree</td>
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<tr>
<td>Babin</td>
<td>Bark Mulching</td>
<td>$700</td>
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<tr>
<td>Babin</td>
<td>Fence Installation</td>
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<tr>
<td></td>
<td>Sub-Total</td>
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<tr>
<td></td>
<td>10% Contingency (Cost Overruns or Unanticipated Expenses)</td>
<td>$3,523</td>
</tr>
<tr>
<td></td>
<td>TOTAL ESTIMATE FOR PROJECT A</td>
<td>$38,753</td>
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**RETAINING WALL PROJECT B**

<table>
<thead>
<tr>
<th>QUOTE</th>
<th>WORK</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ron Lamarre</td>
<td>Remove &amp; Dispose of Shrubs; Remove Existing Wall; Install New Block Wall; Setup &amp; Seed Lawn</td>
<td>$19,950</td>
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<td>Trustees</td>
<td>Repair Neighbor's Landscaping</td>
<td>$5,000</td>
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<td>Babin</td>
<td>Install Planting Beds</td>
<td>$740</td>
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<tr>
<td>Babin</td>
<td>Install Plantings</td>
<td>$5,000</td>
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<tr>
<td>Babin</td>
<td>Replace Tree</td>
<td>$375</td>
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<tr>
<td>Babin</td>
<td>Bark Mulching</td>
<td>$700</td>
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<tr>
<td>Babin</td>
<td>Fence Installation</td>
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<td>Sub-Total</td>
<td>$34,890</td>
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<td>10% Contingency (Cost Overruns or Unanticipated Expenses)</td>
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<td>TOTAL ESTIMATE FOR PROJECT B</td>
<td>$38,379</td>
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Library Requests $38,049 for Retaining Wall Replacement, Safety Fence, & Landscaping

There is a 35 x 11 foot long retaining wall on the south side of the Library that holds up the front lawn. The wall has held up extremely well for decades – its exact age is not known – but it is now completely cracked down the middle and broken in two. This was caused either by improper drainage or root pressure from large plantings or a combination of the two.

The Library is requesting $38,409 to replace the wall. This will involve excavating and removing the existing wall, adding proper water drainage, and installing a new wall with engineered blocks. Additionally, a 4 foot high safety fence will need to be installed on top of the wall, as required by building code for any drops over 30 inches high. After the wall work is completed, most of the left side of the front of the library will be bare. We will need a landscaper to install planting beds, a new lawn, new plantings, edge and mulch to get it back to the way it is now, and to replace in kind any damage to our neighbor’s landscaping. The Historic District Commission approved our fence and landscape plans on February 23, 2016.

BUDGET

$600 Remove all plants (wall to flag pole); put up protective temporary fencing

$19,950 Remove and Dispose of Shrubs; Remove and Dispose of Existing Retaining Wall (including rear lower wall 21 feet long); Installation of Drainage System; Install New Retaining Wall with engineered blocks; Loam Installation; Hydroseed Area

$3,200 Purchase & Install a Security Fence as Required by Code for 30”+ Drops BUT now extending it an additional 10’ - all the way to the curbstone - because our neighbor says kids jump over the wall into his garden beds as a shortcut to the playing fields. The Fishbones would like us to extend the fence to stop kids cutting through their yard, and the Trustees agreed.

$6,440 Install Planting Beds, New Lawn, New Plantings, New Edges, & Mulch, as designed by Lorayne Black and approved by the HDC

$5,000 To repair neighbor’s rock/flower garden and landscaping back to as it is.

$34,590 SUB-TOTAL KNOWN COST FOR RETAINING WALL PROJECT as of April 15

$3,459 10% Contingency for Cost Overruns & Unanticipated Expenses

$38,049 TOTAL KNOWN COST FOR RETAINING WALL PROJECT as of April 15. More quotes coming in a few days’ time. The Library Trustees meet on Tuesday evening, April 19, and will make a decision about the project then.
GROTON PUBLIC LIBRARY 2015
COMMUNITY SURVEY RESULTS
Presentation to the Board of Selectmen
October 5, 2015

Why?
- Find out how we are doing
- Comply with state requirements
- Focus priorities for the LRP
- Inform decisions for the next 5 years
- Ensure GPL is maximizing its use of finite resources
- Identify opportunities for improvement

Who? What? When? Where?
- Trustees and Staff created the survey & 600 people responded - a 50% increase over 2010
- Surveys were available both in print and online
- Early June through July 2015 (8 weeks)
- A print survey was mailed to every household in Groton and surveys were promoted through every local resource

Overall Results
- 98% of respondents rated GPL as "good" (26%) or "excellent" (72%)
- GPL merits an extremely high score of 3.71 out of 4
- There were many, MANY appreciative - even effusive - comments about GPL such as: "The library is the best thing about living in Groton"

A few of our favorite comments...
- "The services and staff of the GPL add SO MUCH to the quality of my life in Groton."
- "Overall, I think GPL is Groton's best asset!"
- "Amazingly great resource to town. Keep doing what you're doing."
- "GPL is one of the "crown jewels" of Groton!!"

2010 Survey Findings Addressed
- Joined a library network
- Increased service hours
- Improved customer service
- Added downloadable e-books
- Became beverage-friendly
- Began lifelong learning courses
- Expanded programs for all ages
- Offered more office services (faxing, scanning, color copies, etc.)
Top-Rated GPL Service Areas

1. Facility Cleanliness (3.8*)
2. Facility (Overall) (3.7*)
3. Customer Service (3.69*)
4. Children's Collections (3.5*)
5. Ease of Use (3.49*)
6. Children's Programs (3.43*)

Average of all responses on the following scale:
4 = Excellent 3 = Good 2 = Fair 1 = Poor

Most Valued Changes Since 2010

1. Joined a Library Network (MVLC) (3.45)
2. Expanded Hours: Wednesdays 5-9, Fridays 5-6, and Saturdays 3-5 (3.4)
3. Sunday Hours 1-5, Sept-Dec, 2013-2015 (3.36)
4. Downloadable eBooks (2.84)
5. Winter Reading Programs for Kids, Teens (2.78)
6. Lifelong Learning Courses for Adults (2.66)

What Else Do They Want?

1. Additional Copies of Bestselling Titles (43%)
2. Drive-up Book Return (39%)
3. "Bookstore-like" Popular Materials Browsing (38%)
4. New Teen Area / More Space for Teens (28%)
5. Downloadable or Streaming Video Service (26%)
6. Expand STEM Programming for Kids & Teens (25%)

Why People Use GPL

1. Borrow Books and Other Print Materials (86%)
2. Borrow Non-Print (DVDs, audio, etc.) (66%)
3. Borrow Museum Passes (65%)
4. Friendly, Welcoming Staff (56%)
5. Browse Collections (me or my child) (55%)
6. Attend a Library Program (me or my child) (53%)

What Do They Want? Hours!

When do they want them?
1. Sundays 1-5 pm (Sept-Dec) (3.8)
2. Sundays 1-5 pm (May-Aug) (3.55)
3. Mondays 1-5 pm (3.53)
4. Mondays 5-9 pm (3.25)
5. Fridays 6-9 pm (2.73)
6. Saturdays 9-10 am (2.71)
7. Tues-Fri 9-10 am (2.66)

What Else Do They Want?

1. Additional Copies of Bestselling Titles (43%)
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6. Expand STEM Programming for Kids & Teens (25%)

Reasons People Don't Use GPL

1. Too busy / no time (48%)
2. I buy what materials I need or get them as gifts (21%)
3. I use another library (18%)
4. My children are grown and I mainly went for them (13%)
5. Hours not convenient (13%)
6. Wait times too long for popular materials (11%)
How People Find Out @ Events

- Signs / Banners on Main St. (65%)
- Local Organization mail or webpage (50%)
- Print / Traditional media (48%)
- Flyers / Posters around Groton (39%)
- Friend or Family member (35%)
- Social Media (Facebook, Twitter, etc.) (25%)

Top “Wish List” Items for Groton*

1. More Places to Shop
2. More Restaurants
3. Place to Watch Movies
4. More Walking-friendly
5. More Community Events
6. More Classes

(*In order, based upon how frequently words appeared in answers to this question.)

Overall, Groton Residents:

- Are very pleased with GPL
- View GPL as a valuable town resource
- Want books, books, and more books!
- Praise GPL’s friendly, welcoming staff
- Greatly appreciate the benefits of being part of a library network
- Love GPL, but especially the Children’s Department
- Prize the reading programs, especially for kids and teens
- Hold the lifelong learning courses in high esteem
- Value GPL’s role in education & learning for all ages, levels
- Enjoy GPL as a space to meet, study, work, or gather

Goals for the Next Five Years

- Increase visits to the GPL for traditional reasons and more contemporary purposes.
- Increase circulation of materials of all types. Facilitate use of new media.
- Increase the connection of the GPL to the Groton community including pedestrians and businesses in the town center.

Identified Areas of Opportunity

- Add Sunday Hours Year-Round
- Create a New, Larger Teen Space
- Install a Drive-up Book Return
- Make Browsing Collections Easier
- Buy More Copies of Bestsellers More Quickly
- Expand e-book, eVideo Collections
- Promote Outreach Services to Elderly Residents
- Host More Film Events
- Offer more STEM programming
• Budget Timeline
• Budgetary Goals
• Expenditures
• Revenues
• 2017 Tax Rate Calculation
• Looking Forward
• Proposed 2017 Town Meeting Budget Process
Town of Groton Budget Timeline
General Budgetary Goals
Ensure town’s sound financial condition: Cash, Budgetary, Long-Term, and Service Level Solvency, Public Confidence
Maintain flexibility to respond to changes in economic conditions or required services
Ongoing costs funded by ongoing revenue
Avoid balancing current expenditures at expense of meeting future needs
Debt: Do not bond projects that can be funded by Capital Stabilization Fund
Debt: Maintain debt service of 3% to 5% of the town’s current annual budget

Operating Budget Goals
In FY2017, municipal spending should grow by 2.2% or less over 2016 Municipal Budget levels
Maintain Stabilization Fund balance of at least 5% of current annual budget
Maintain Capital Stabilization Fund balance of at least 1.5% of current annual budget
Maintain Reserve Fund equal to ~1% of general fund appropriations
Fund OPEB Trust Fund with amount equal to current liabilities with all funds used to pay current liabilities
Town enterprises fund required contributions via their rate structures

Other Budget Goals
Conservation Fund balance of at least 2% of current annual budget
Community Preservation Funds used to guarantee payment of current debt prior to approving new projects
Community Preservation Funds used for payment of debt shall be no more than 75% of CPA receipts
Do not use reimbursable and/or matching grants totaling more than 1.5% of current annual budget
Special (Gifts, Grants, and Trusts) and Enterprise funds managed to assure fund solvency
FY17 Budget Process

Proposed Budget submitted by Town Manager on 12/31/15 (as required by Town Charter)

Included $14,837,352 in municipal spending (an increase of $319,827 or 2.2% over FY16)

Three additional scenarios explored (all excluding debt):
  • Carry-over
  • 2.2% growth
  • 0% growth budget

Finance Committee adjusted budget down to $14,623,687 (increase of .7% over FY16)
<table>
<thead>
<tr>
<th>Expenditures</th>
<th>FY 2015</th>
<th>FY 2016</th>
<th>Inc/(Dec) %</th>
<th>FY 2017</th>
<th>Inc/(Dec) $</th>
<th>Inc/(Dec) %</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government</td>
<td>$1,791,130</td>
<td>$1,939,434</td>
<td>8.3%</td>
<td>$(37,885)</td>
<td>(2.0%)</td>
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<tr>
<td>Land Use Departments</td>
<td>$407,038</td>
<td>$422,912</td>
<td>3.9%</td>
<td>$2,663</td>
<td>0.6%</td>
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<td>Protection of Persons and Property</td>
<td>$3,341,010</td>
<td>$3,621,983</td>
<td>8.4%</td>
<td>$3,669,831</td>
<td>$47,848</td>
<td>1.3%</td>
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<td>Department of Public Works</td>
<td>$2,042,784</td>
<td>$2,102,507</td>
<td>2.9%</td>
<td>$2,142,673</td>
<td>$40,166</td>
<td>1.9%</td>
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<td>Library and Citizen Services</td>
<td>$1,633,141</td>
<td>$1,539,710</td>
<td>5.7%</td>
<td>$1,593,834</td>
<td>$44,124</td>
<td>2.9%</td>
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<tr>
<td>Debt</td>
<td>$1,418,721</td>
<td>$1,383,590</td>
<td>2.5%</td>
<td>$1,282,713</td>
<td>$(100,677)</td>
<td>(7.3%)</td>
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<tr>
<td>Employee Benefits</td>
<td>$3,171,724</td>
<td>$3,507,389</td>
<td>10.6%</td>
<td>$3,617,812</td>
<td>$110,123</td>
<td>3.1%</td>
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<td>Sub-Total (Without Debt)</td>
<td>$12,386,827</td>
<td>$13,133,935</td>
<td>6.0%</td>
<td>$13,340,974</td>
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<tr>
<td>Sub-Total Municipal</td>
<td>$13,805,548</td>
<td>$14,517,525</td>
<td>5.2%</td>
<td>$14,623,687</td>
<td>$106,182</td>
<td>0.7%</td>
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<td>GDRSD</td>
<td>$16,521,807</td>
<td>$17,097,405</td>
<td>3.5%</td>
<td>$20,100,143</td>
<td>$3,062,738</td>
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<td>GDRSD Debt</td>
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<td>(5.3%)</td>
<td>$1,143,574</td>
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<td>NVTHS</td>
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<td>$596,609</td>
<td>4.2%</td>
<td>$570,060</td>
<td>$(26,529)</td>
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<td>Sub-Total School</td>
<td>$18,328,798</td>
<td>$18,882,805</td>
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<td>$21,787,397</td>
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<td>Total Municipal Operating Budget</td>
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<td>$33,380,330</td>
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<td>Additional Appropriations</td>
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<td>Capital Budget Request</td>
<td>$635,190</td>
<td>$404,145</td>
<td>(36.4%)</td>
<td>$426,980</td>
<td>$22,835</td>
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<td>Enterprise Funds</td>
<td>$1,924,762</td>
<td>$2,125,157</td>
<td>10.4%</td>
<td>$1,953,906</td>
<td>$(171,251)</td>
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<tr>
<td>Other</td>
<td>$555,027</td>
<td>$455,132</td>
<td>(18%)</td>
<td>$446,000</td>
<td>$(9,132)</td>
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<td>Sub-Total Additional Appropriations</td>
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<td>$2,984,434</td>
<td>(4.2%)</td>
<td>$2,826,886</td>
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<td>$39,324,370</td>
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<td>CATEGORIES</td>
<td>Appropriated FY 2016</td>
<td>Proposed FY 2017</td>
<td>Increase Dollar</td>
<td>Increase Percentage</td>
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<td>Municipal Wages</td>
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<td>$6,993,035</td>
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<td>Employee Benefits</td>
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<td>$3,617,512</td>
<td>$110,123</td>
<td>3.14%</td>
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<td>Total Municipal</td>
<td>$14,517,525</td>
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<td>$106,162</td>
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<td>Regional Schools</td>
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<td>15.96%</td>
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<td>Grand Total</td>
<td>$33,380,330</td>
<td>$36,497,484</td>
<td>$3,117,154</td>
<td>9.34%</td>
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<td>$27,029,638</td>
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<td>$29,924,385</td>
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<td>$963,722</td>
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<td>Local Receipts</td>
<td>$3,564,000</td>
<td>$3,644,255</td>
<td>2.3%</td>
<td>$3,897,950</td>
<td>$53,695</td>
<td>1.5%</td>
</tr>
<tr>
<td>Free Cash</td>
<td>$150,000</td>
<td>$81,500</td>
<td>(45.7%)</td>
<td>$-</td>
<td>$(81,500)</td>
<td>(100.0%)</td>
</tr>
<tr>
<td>Other Available Funds</td>
<td>$455,000</td>
<td>$200,000</td>
<td>(56.0%)</td>
<td>$225,000</td>
<td>$25,000</td>
<td>12.5%</td>
</tr>
<tr>
<td><strong>Sub-Total Revenues</strong></td>
<td>$31,000,471</td>
<td>$31,811,906</td>
<td>2.6%</td>
<td>$34,711,057</td>
<td>$2,899,151</td>
<td>9.1%</td>
</tr>
<tr>
<td>Unexpended Tax Capacity</td>
<td>$(464,488)</td>
<td>$(251,794)</td>
<td>(45.8%)</td>
<td>$251,794</td>
<td>(100.0%)</td>
<td></td>
</tr>
<tr>
<td><strong>Sub-Total Revenues</strong></td>
<td>$30,535,983</td>
<td>$31,560,112</td>
<td>3.4%</td>
<td>$34,711,057</td>
<td>$3,150,945</td>
<td>10.0%</td>
</tr>
<tr>
<td>Excluded Debt</td>
<td>$2,433,390</td>
<td>$2,275,350</td>
<td>(6.5%)</td>
<td>$2,232,427</td>
<td>$(42,923)</td>
<td>(1.9%)</td>
</tr>
<tr>
<td>Stabilization Fund</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Capital Stabilization Fund</td>
<td>$355,190</td>
<td>$404,145</td>
<td>13.8%</td>
<td>$426,080</td>
<td>$22,835</td>
<td>5.7%</td>
</tr>
<tr>
<td>Enterprise Funds</td>
<td>$1,924,762</td>
<td>$2,125,157</td>
<td>10.4%</td>
<td>$1,953,906</td>
<td>$(171,251)</td>
<td>8.1%</td>
</tr>
<tr>
<td><strong>Total Available Revenues</strong></td>
<td>$35,249,325</td>
<td>$36,364,764</td>
<td>3.2%</td>
<td>$39,324,370</td>
<td>$2,959,606</td>
<td>8.1%</td>
</tr>
<tr>
<td></td>
<td>Actual FY 2016</td>
<td>Proposed FY 2017</td>
<td>Dollar Change</td>
<td>Percent Change</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------------------</td>
<td>---------------</td>
<td>-----------------</td>
<td>---------------</td>
<td>---------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Levy Capacity Used</td>
<td>$26,777,844</td>
<td>$28,024,639*</td>
<td>$1,246,795</td>
<td>4.66%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tax Rate on Levy Capacity Used</td>
<td>$17.31</td>
<td>$17.92</td>
<td>$0.61</td>
<td>3.52%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Average Tax Bill</td>
<td>$6,924</td>
<td>$7,168</td>
<td>$244</td>
<td>3.52%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Override of Proposition 2½</td>
<td></td>
<td>$1,899,746</td>
<td></td>
<td>100.00%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tax Rate on Override</td>
<td></td>
<td>$1.21</td>
<td></td>
<td>100.00%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Average Tax Bill</td>
<td></td>
<td>$484</td>
<td></td>
<td>100.00%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excluded Debt</td>
<td>$2,275,350</td>
<td>$2,247,427</td>
<td>$(42,923)</td>
<td>-1.89%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tax Rate on Excluded Debt</td>
<td>$1.47</td>
<td>$1.44</td>
<td>$(0.04)</td>
<td>-2.72%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Average Tax Bill</td>
<td>$588</td>
<td>$572</td>
<td>$(16)</td>
<td>-2.72%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Final Levy Used</td>
<td>$29,053,194</td>
<td>$32,156,812</td>
<td>$3,103,618</td>
<td>10.68%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Final Tax Rate</td>
<td>$18.78</td>
<td>$20.56</td>
<td>$1.78</td>
<td>9.48%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Average Tax Bill</td>
<td>$7,512</td>
<td>$8,224</td>
<td>$712</td>
<td>9.48%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Includes anticipated new growth of $17 million.
### Five Year Budget Forecast

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>FY 2017</th>
<th>FY 2018</th>
<th>Percent Increase</th>
<th>FY 2019</th>
<th>Percent Increase</th>
<th>FY 2020</th>
<th>Percent Increase</th>
<th>FY 2021</th>
<th>Percent Increase</th>
<th>FY 2022</th>
<th>Percent Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipal Wages</td>
<td>$6,993,035</td>
<td>$7,153,875</td>
<td>2.30%</td>
<td>$7,296,952</td>
<td>2.00%</td>
<td>$7,442,891</td>
<td>2.00%</td>
<td>$7,591,749</td>
<td>2.00%</td>
<td>$7,743,584</td>
<td>2.00%</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>$3,617,512</td>
<td>$3,919,338</td>
<td>8.34%</td>
<td>$4,212,287</td>
<td>7.47%</td>
<td>$4,338,154</td>
<td>2.99%</td>
<td>$4,613,913</td>
<td>6.35%</td>
<td>$4,930,753</td>
<td>6.87%</td>
</tr>
<tr>
<td>Municipal Expenses</td>
<td>$2,730,427</td>
<td>$2,757,731</td>
<td>1.00%</td>
<td>$2,785,309</td>
<td>1.00%</td>
<td>$2,813,162</td>
<td>1.00%</td>
<td>$2,841,293</td>
<td>1.00%</td>
<td>$2,869,706</td>
<td>1.00%</td>
</tr>
<tr>
<td>Debt Service - In Levy Capacity Only</td>
<td>$134,505</td>
<td>$97,383</td>
<td>-27.60%</td>
<td>$99,180</td>
<td>1.85%</td>
<td>$333,213</td>
<td>235.97%</td>
<td>$320,631</td>
<td>-0.77%</td>
<td>$324,971</td>
<td>-1.71%</td>
</tr>
<tr>
<td>Sub-Total of Municipal Budget</td>
<td>$13,475,479</td>
<td>$13,928,327</td>
<td>3.36%</td>
<td>$14,393,738</td>
<td>3.34%</td>
<td>$14,927,420</td>
<td>3.71%</td>
<td>$15,377,586</td>
<td>3.02%</td>
<td>$15,869,015</td>
<td>3.20%</td>
</tr>
<tr>
<td>Groton Dunstable Regional School</td>
<td>$20,160,143</td>
<td>$21,107,670</td>
<td>4.70%</td>
<td>$22,099,730</td>
<td>4.70%</td>
<td>$23,138,418</td>
<td>4.70%</td>
<td>$24,225,923</td>
<td>4.70%</td>
<td>$25,364,542</td>
<td>4.70%</td>
</tr>
<tr>
<td>Middle School Roof Debt Service</td>
<td>$57,103</td>
<td>$55,896</td>
<td>-2.11%</td>
<td>$55,896</td>
<td>0.00%</td>
<td>$55,896</td>
<td>0.00%</td>
<td>$55,896</td>
<td>0.00%</td>
<td>$55,896</td>
<td>0.00%</td>
</tr>
<tr>
<td>Nashoba Regional Technical High School</td>
<td>$570,080</td>
<td>$587,182</td>
<td>3.00%</td>
<td>$604,798</td>
<td>3.00%</td>
<td>$622,942</td>
<td>3.00%</td>
<td>$641,630</td>
<td>3.00%</td>
<td>$660,879</td>
<td>3.00%</td>
</tr>
<tr>
<td>Sub-Total of Schools Assessments</td>
<td>$20,787,326</td>
<td>$21,750,748</td>
<td>4.63%</td>
<td>$22,760,424</td>
<td>4.64%</td>
<td>$23,817,255</td>
<td>4.64%</td>
<td>$24,923,449</td>
<td>4.64%</td>
<td>$26,081,316</td>
<td>4.65%</td>
</tr>
<tr>
<td>Total Operating Expenses</td>
<td>$34,262,805</td>
<td>$35,679,075</td>
<td>4.13%</td>
<td>$37,154,162</td>
<td>4.13%</td>
<td>$38,744,676</td>
<td>4.28%</td>
<td>$40,301,035</td>
<td>4.02%</td>
<td>$41,950,331</td>
<td>4.09%</td>
</tr>
<tr>
<td>Sub-Total of Additional Appropriations</td>
<td>$875,232</td>
<td>$1,640,542</td>
<td>87.44%</td>
<td>$1,502,056</td>
<td>-8.44%</td>
<td>$1,520,459</td>
<td>1.23%</td>
<td>$1,529,596</td>
<td>0.60%</td>
<td>$1,540,834</td>
<td>0.73%</td>
</tr>
<tr>
<td>Grand Total Appropriations</td>
<td>$35,138,037</td>
<td>$37,319,617</td>
<td>6.21%</td>
<td>$38,656,217</td>
<td>3.58%</td>
<td>$40,265,135</td>
<td>4.16%</td>
<td>$41,830,632</td>
<td>3.89%</td>
<td>$43,491,165</td>
<td>3.97%</td>
</tr>
<tr>
<td>Grand Total Revenues</td>
<td>$35,138,037</td>
<td>$36,827,452</td>
<td>4.81%</td>
<td>$37,799,046</td>
<td>2.64%</td>
<td>$38,967,420</td>
<td>3.09%</td>
<td>$40,143,157</td>
<td>3.02%</td>
<td>$41,350,142</td>
<td>3.01%</td>
</tr>
<tr>
<td>Surplus/(Deficit)</td>
<td>$(0)</td>
<td>$(492,164)</td>
<td></td>
<td>$(857,171)</td>
<td></td>
<td>$(1,297,715)</td>
<td></td>
<td>$(1,687,475)</td>
<td></td>
<td>$(2,141,023)</td>
<td></td>
</tr>
</tbody>
</table>
5 Year Forecast Observations

Municipal operating budget forecasted to grow ~3.2% per year

GDRSD assessment forecasted to grow 4.7% per year

~3.5% is achievable within the Levy Limit

At growth levels above 3.5%, we need:
- Additional revenues
- Reduced spending
- Future overrides
<table>
<thead>
<tr>
<th>Year</th>
<th>Source</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY2010</td>
<td>Added new Police officer position</td>
<td>$70,000</td>
</tr>
<tr>
<td>FY2011</td>
<td>Added full time IT Director position</td>
<td>$76,870</td>
</tr>
<tr>
<td>FY2012</td>
<td>Country Club becomes Town Dept.</td>
<td></td>
</tr>
<tr>
<td>FY2013</td>
<td>Added Police Sergeant position, backfilled Patrolman</td>
<td>$62,037</td>
</tr>
<tr>
<td></td>
<td>Added fulltime Firefighter position</td>
<td>$45,956</td>
</tr>
<tr>
<td></td>
<td>Added part-time Desktop IT Specialist position</td>
<td>$17,207</td>
</tr>
<tr>
<td>FY2014</td>
<td>Library joined MVLC</td>
<td>$24,222</td>
</tr>
<tr>
<td></td>
<td>Added Police Dispatcher position</td>
<td>$43,242</td>
</tr>
<tr>
<td></td>
<td>Added Web Developer, upgraded IT Specialist to fulltime</td>
<td>$65,000</td>
</tr>
<tr>
<td>FY2015</td>
<td>Addressed recurring deficiencies in Public Safety budget</td>
<td>$80,000</td>
</tr>
<tr>
<td>FY2016</td>
<td>Added School Resource Police (SRO) Officer position</td>
<td>$71,000</td>
</tr>
<tr>
<td></td>
<td>Funded sewer debt service</td>
<td>$27,000</td>
</tr>
<tr>
<td></td>
<td>Funded opening of Sargisson Beach</td>
<td>$38,210</td>
</tr>
</tbody>
</table>
Looking Forward (from last year)...

- Look at levers to reduce rate of growth in salaries, wages and benefits

- Charter Review process
  - Strengthen fiscal checks and balances
  - Better define and refine Finance Committee's role in fiscally managing town's budget
Looking Forward (2017)

Finance Committee recommended creation of a Committee to Study Sustainable Municipal Budget Growth

Appointed by Board of Selectmen and consisting of seven (7) members

Proposed Committee Charge:
The Sustainable Budget Study Committee shall be established for the purpose of identifying and understanding the underlying causes of growth in Groton’s Municipal Operating Budget as well as making recommendations on specific actions that can be taken to ensure the Town is on a sustainable financial path.
The committee’s work should include, but not be limited to:

1. Identify specific budget growth areas that are increasing in a non-sustainable manner
2. Analyze non-sustainable budget growth areas to determine underlying causes
3. Benchmark municipal budget growth against comparable towns
4. Develop list of potential actions prioritized on size and duration of financial impact, ability of town to adopt and any potential risks to successful implementation
5. Deliver final report outlining findings and recommendations

The committee should seek out citizens, professional individuals or organizations with the skills and knowledge required to complete its work

The committee shall endeavor to bring its recommendations to the Board of Selectman, Finance Committee, Town Manager and the Town’s Finance Team prior to the start of the FY18 budget cycle
What about the schools?

The Finance Committee recommends the GDRSD Budget

The Finance Committee recommends the resulting Override

The Finance Committee is committed to working closely with the GDRSD School Committee over the next 12 months to find ways to sustainably fund the districts needs
Proposed 2017 Town Meeting Budget Process

Town Meeting
April 25th

Town Meeting
votes on Municipal Operating Budget of $36,497,484 contingent on 1.9m Override

Town Election
May 17

Ballot Vote on Override

Override Fails

Override Passes – Budget Adopted

GDRSD Meeting

GDRSD School Committee meets to adopt new Budget proposal

Next Session of Town Meeting
May 23

Town Meeting votes on Municipal Operating Budget including new proposed GDRSD budget

Selectmen schedule new Override election

Budget within Levy Limit adopted

Ballot Vote on Override

Complete remaining Town Meeting business
The Finance Committee believes this process has been thorough leading to a budget that reflects the needs as well as the priorities of the Town of Groton and we recommend the adoption of this budget to those assembled here at Town Meeting.
The following slides are for backup purposes only. They will only be used if necessary to answer questions from Town Meeting Floor.
Groton's residential tax levy has increased more than surrounding towns since 2012

Since 2012, the average residential tax levy in Groton has increased about 13.4 percent — nearly three percent faster than the annual rate of inflation and more than any of the surrounding towns.

Source: MA DOR

<table>
<thead>
<tr>
<th>Town</th>
<th>2015 Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ayer</td>
<td>$3,982</td>
</tr>
<tr>
<td>Carlisle</td>
<td>$13,127</td>
</tr>
<tr>
<td>Dunstable</td>
<td>$6,542</td>
</tr>
<tr>
<td>Groton</td>
<td>$7,279</td>
</tr>
<tr>
<td>Harvard</td>
<td>$9,301</td>
</tr>
<tr>
<td>Littleton</td>
<td>$6,724</td>
</tr>
<tr>
<td>Pepperell</td>
<td>$4,443</td>
</tr>
<tr>
<td>Shirley</td>
<td>$4,438</td>
</tr>
<tr>
<td>Townsend</td>
<td>$4,311</td>
</tr>
</tbody>
</table>
Average Tax Bill – Local Towns (2012-2015)

- Carlisle
- Harvard
- Groton
- Littleton
- Dunstable
- Pepperell
- Shirley
- Townsend
- Ayer
Average Tax Bill – Local Towns (2003-2015)
Average Tax Bill – Local Towns (2003-2015)
Average Single Family Tax Bill: Groton and Comparable Towns

Comparable towns have similar:
- population
- income
- share of total taxes that is residential

Source: MA DOR

<table>
<thead>
<tr>
<th>Town</th>
<th>2015 Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Georgetown</td>
<td>$6,080</td>
</tr>
<tr>
<td>Groton</td>
<td>$7,279</td>
</tr>
<tr>
<td>Hamilton</td>
<td>$8,417</td>
</tr>
<tr>
<td>Holliston</td>
<td>$7,495</td>
</tr>
<tr>
<td>Ipswich</td>
<td>$6,179</td>
</tr>
<tr>
<td>Lynnfield</td>
<td>$8,021</td>
</tr>
<tr>
<td>Medway</td>
<td>$6,610</td>
</tr>
<tr>
<td>Millis</td>
<td>$6,027</td>
</tr>
<tr>
<td>Norfolk</td>
<td>$7,603</td>
</tr>
<tr>
<td>Rockport</td>
<td>$5,707</td>
</tr>
<tr>
<td>Swampscott</td>
<td>$8,961</td>
</tr>
</tbody>
</table>

Index 2012 = 100
Average Tax Bill – Comparable Towns (2012-2015)
Average Tax Bill – Comparable Towns (2003-2015)
ARTICLE 1: HEAR REPORTS

MOTION: I move that the Town vote to hear and receive the report of the Board of Selectmen and other Town Officers and Committees.

Quantum of Town Meeting Vote: Majority

Scheduled to Give Reports: Municipal Building Committee for Prescott School Charter Review Committee

ARTICLE 2: ELECTED OFFICIALS’ COMPENSATION

MOTION: I move that the Town vote to allow the following compensation for the following elected officials:

<table>
<thead>
<tr>
<th>Office</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town Clerk</td>
<td>$77,556</td>
</tr>
<tr>
<td>Town Moderator</td>
<td>$65</td>
</tr>
</tbody>
</table>

for the ensuing year.

Quantum of Town Meeting Vote: Majority

ARTICLE 3: WAGE AND CLASSIFICATION SCHEDULE

MOTION: I move that the Town vote to amend and adopt for Fiscal Year 2017 the Town of Groton Wage and Classification schedule as shown in Appendix B of the Warrant for the 2016 Spring Town Meeting.

Quantum of Town Meeting Vote: Majority
ARTICLE 4: FISCAL YEAR 2017 ANNUAL OPERATING BUDGET

MOTION 1: GENERAL GOVERNMENT Mover: Gary Green

MOTION: I move that the Town vote to raise and appropriate the sum of $1,901,549 for General Government as represented by lines 1000 through 1182 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Quantum of Town Meeting Vote: Majority

MOTION 2: LAND USE DEPARTMENTS Mover: David Manugian

MOTION: I move that the Town vote to raise and appropriate the sum of $425,575 for Land Use Departments as represented by lines 1200 through 1281 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Quantum of Town Meeting Vote: Majority

MOTION 3: PROTECTION OF PERSONS & PROPERTY Mover: Robert Hargraves

MOTION: I move that the Town vote to appropriate from Emergency Medical Services Receipts Reserved the sum of $225,000 to Fire & Emergency Medical Services and to raise and appropriate the sum of $3,444,831 for a total of $3,669,831 for Protection of Persons and Property as represented by lines 1300 through 1372 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Quantum of Town Meeting Vote: Majority

MOTION 4: SCHOOLS Mover: Bud Robertson

a.) Nashoba Valley Regional Technical High School

MOTION: I move that the Town vote to raise and appropriate the sum of $570,080 for the Nashoba Valley Regional Technical High School as represented by line 1400 in the Budget.

Quantum of Town Meeting Vote: Majority

b.) Groton Dunstable Regional School District

MOTION: I move that the Town vote to raise and appropriate the sum of $21,303,717 for the Groton Dunstable Regional School District as represented by Lines 1410 through 1413 in the Budget.

Quantum of Town Meeting Vote: Majority
MOTION 5: DEPARTMENT OF PUBLIC WORKS

Mover: David Manugian

MOTION: I move that the Town vote to raise and appropriate the sum of $2,142,673 for the Department of Public Works as represented by lines 1500 through 1561 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Quantum of Town Meeting Vote: Majority

MOTION 6: LIBRARY AND CITIZEN'S SERVICES

Mover: Bud Robertson

MOTION: I move that the Town vote to raise and appropriate the sum of $1,583,834 for Library and Citizen's Services as represented by lines 1600 through 1703 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Quantum of Town Meeting Vote: Majority

MOTION 7: DEBT SERVICE

Mover: Barry Pease

MOTION: I move that the Town vote to raise and appropriate the sum of $1,282,713 for Debt Service as represented by lines 2000 through 2007 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Quantum of Town Meeting Vote: Majority

MOTION 8: EMPLOYEE BENEFITS

Mover: Barry Pease

MOTION: I move that the Town vote to raise and appropriate the sum of $3,617,512 for Employee Benefits as represented by lines 3000 through 3012 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Quantum of Town Meeting Vote: Majority

MOTION 9: WATER ENTERPRISE

Mover: David Manugian

MOTION: I move that the Town vote to appropriate from Water Rates and Fees the sum of $1,024,851 to the Water Enterprise Fund for FY 2017 to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town.

Quantum of Town Meeting Vote: Majority
MOTION 10: SEWER ENTERPRISE  

Mover: David Manugian

MOTION: I move that the Town vote to transfer from Sewer Enterprise Excess and Deficiency the sum of $51,252 and to appropriate from Sewer Rates and Fees the sum of $647,024 for a total of $698,276 to the Sewer Enterprise Fund for FY 2017 to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town.

Quantum of Town Meeting Vote: Majority

MOTION 11: LOCAL ACCESS CABLE ENTERPRISE  

Mover: David Manugian

MOTION: I move that the Town vote to appropriate from Local Access Cable Fees the sum of $230,779 to the Local Access Cable Enterprise Fund for FY 2017 to defray all operating expenses and any reimbursement to the Town.

Quantum of Town Meeting Vote: Majority

MOTION 12: ELECTRIC LIGHT  

Mover: David Manugian

MOTION: I move that the Town vote to appropriate the income from the sale of electricity to private consumers or for electricity supplied to municipal buildings or from municipal power and from the sale of jobbing during Fiscal 2017 for the Groton Electric Light Department; the whole to be expended by the Manager of that department under the direction and control of the Board of Electric Light Commissioners for the expenses of the ensuing fiscal year as defined in Section 57 of Chapter 164 of the General Laws of the Commonwealth. The total fund to be appropriated is -0-.

Quantum of Town Meeting Vote: Majority

ARTICLE 5: APPROPRIATE FUNDING FOR OPEB TRUST  

Mover: John Petropoulos

MOTION: I move that the Town vote to transfer the sum of $200,000 from Line Item 3010 "Health Insurance/Employee Expenses" of the Fiscal Year 2017 Town Operating Budget adopted under Article 4 of the 2016 Spring Town Meeting, to be expended by the Town Manager, to be added to the Other Post-Employment Benefits Liability Trust Fund as authorized by Massachusetts General Laws, Chapter 32B, Section 20.

Quantum of Town Meeting Vote: Majority
ARTICLE 6:  FISCAL YEAR 2017 CAPITAL BUDGET  

MOTION:  I move that the Town vote to transfer the sum of $426,980 from the Capital Stabilization Fund; transfer the sum of $16,000 from Emergency Medical Services Receipts Reserved; and transfer the sum of $60,000 from the Excess and Deficiency Fund (Free Cash); for a total of $502,980, to be expended by the Town Manager, for the following capital items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swap Loader</td>
<td>$35,000</td>
<td>Fire/EMS</td>
</tr>
<tr>
<td>Fire Boat</td>
<td>$16,000</td>
<td>Fire/EMS</td>
</tr>
<tr>
<td>Pick-Up Truck</td>
<td>$30,000</td>
<td>Highway Department</td>
</tr>
<tr>
<td>Brush Mower</td>
<td>$45,000</td>
<td>Highway Department</td>
</tr>
<tr>
<td>IT Infrastructure</td>
<td>$50,000</td>
<td>Town Facilities</td>
</tr>
<tr>
<td>Building Security</td>
<td>$60,000</td>
<td>Town Facilities</td>
</tr>
<tr>
<td>Baler</td>
<td>$40,000</td>
<td>Transfer Station</td>
</tr>
<tr>
<td>Carpet Replacement</td>
<td>$20,000</td>
<td>Library</td>
</tr>
<tr>
<td>Property Improvements</td>
<td>$46,500</td>
<td>Park</td>
</tr>
<tr>
<td>Police Cruisers</td>
<td>$89,746</td>
<td>Police Department</td>
</tr>
<tr>
<td>Tasers</td>
<td>$39,134</td>
<td>Groton Country Club</td>
</tr>
<tr>
<td>Golf Carts</td>
<td>$20,000</td>
<td>Groton Country Club</td>
</tr>
<tr>
<td>Boom Sprayer Unit</td>
<td>$6,500</td>
<td>Groton Country Club</td>
</tr>
<tr>
<td>Triplex – Greens Mower</td>
<td>$5,100</td>
<td>Groton Country Club</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$502,980</td>
<td></td>
</tr>
</tbody>
</table>

Quantum of Town Meeting Vote:  2/3's Majority

ARTICLE 7:  FEASIBILITY STUDY - SENIOR CENTER  

MOTION:  I move that the Town vote to transfer the sum of $40,000 from the Excess and Deficiency Fund (Free Cash), to be expended by the Town Manager in Fiscal Year 2016, for the purpose of retaining a consultant(s) to conduct a feasibility/assessment study to determine the future needs of the Groton Senior Center, including whether a new facility is needed, and all costs associated and related thereto.

Quantum of Town Meeting Vote:  Majority
ARTICLE 8: EXTEND SEWER SYSTEM  Mover: Peter Cunningham

MOTION: I move that the Town vote to extend the “Groton Center Sewer System,” as established by the vote of the Special Town Meeting of February 6, 1989, under Article 7, to include the property shown on Assessors’ Lot 222-55 (122 Old Ayer Rd), such extension to be only for the exclusive use of the property currently shown on Groton Assessors’ Maps as Lot 222-55, which is proposed to be used and occupied by Indian Hill Music, Inc., and on the condition that, and only for as long as, said property is used as a music education and performance center by Indian Hill Music, Inc. or its successors or assigns; otherwise, the system extension shall terminate and be null and void; and provided that all costs of designing, laying, and construction of the extension and any associated connection and the cost of additional capacity and the proportionate share of any General Benefit Facilities, and all other costs associated therewith, are paid by the owner of the property benefited thereby, whether by the assessment of betterments or otherwise.

Quantum of Town Meeting Vote: Majority

ARTICLE 9: TRANSFER FROM FY 2016 CAPITAL BUDGET  Mover: Gineane Haberlin

MOTION: I move that the Town vote to transfer the sum of $50,000 from the unexpended portion of the appropriation voted under Article 9 of the April 27, 2015 Spring Town Meeting, said sum to be expended by the Town Manager in Fiscal Year 2016 to pay for the construction of a new Playground at Cutler Field, and all costs associated and related thereto.

Quantum of Town Meeting Vote: Majority

ARTICLE 10: FUNDS TO REPAIR RETAINING WALL  Mover: Mark Gerath

MOTION: I move that the Town vote to transfer the sum of $38,400 from the Excess and Deficiency Fund (Free Cash), to be expended by the Board of Library Trustees in Fiscal Year 2016, to repair the retaining wall located on the south side of the Groton Public Library, and all costs associated and related thereto.

Quantum of Town Meeting Vote: Majority
ARTICLE 11: CURRENT YEAR LINE ITEM TRANSFERS  Mover: Stuart Schulman

MOTION: I move that the Town vote to transfer sums of money within the Fiscal Year 2016 Town Operating Budget, being the sums of money identified in the “Transfer funds from” line items designated in the Information Packet distributed to voters for this Town Meeting, said sums to be transferred to the various line items in the “Transfer funds to” categories designated within the Information Packet, the total amount to be transferred being $100,388.

Quantum of Town Meeting Vote: Majority

Transfer funds from:

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Amount To Be Transferred</th>
</tr>
</thead>
<tbody>
<tr>
<td>1100 – Information Technology Salary</td>
<td>$ 300</td>
</tr>
<tr>
<td>1370 – Police &amp; Fire Communications – Wages</td>
<td>$ 77,295</td>
</tr>
<tr>
<td>1501 – Highway Department – Wages</td>
<td>$ 10,000</td>
</tr>
<tr>
<td>1700 – Country Club – Salary</td>
<td>$ 600</td>
</tr>
<tr>
<td>– 111F Deductible Reserve – FY 2015</td>
<td>$ 12,193</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$100,388</strong></td>
</tr>
</tbody>
</table>

Transfer funds to:

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Amount Transferred To</th>
</tr>
</thead>
<tbody>
<tr>
<td>1101 – Information Technology – Wages</td>
<td>$ 300</td>
</tr>
<tr>
<td>1300 – Police Department – Salaries</td>
<td>$ 14,465</td>
</tr>
<tr>
<td>1301 – Police Department – Wages</td>
<td>$ 26,815</td>
</tr>
<tr>
<td>1311 – Fire Department – Wages</td>
<td>$ 30,000</td>
</tr>
<tr>
<td>1502 – Highway Department – Expenses</td>
<td>$ 10,000</td>
</tr>
<tr>
<td>1701 – Country Club – Wages</td>
<td>$ 13,770</td>
</tr>
<tr>
<td>1702 – Country Club – Expenses</td>
<td>$ 5,038</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$100,388</strong></td>
</tr>
</tbody>
</table>
ARTICLE 12: MONEY - OFFSET SNOW AND ICE DEFICIT
Mover: Stuart Schulman

MOTION A: I move that the Town vote to transfer the sum of $0 from Overlay Surplus, to be expended by the Town Manager, to reduce the deficit in the Fiscal Year 2016 Snow and Ice Budget, as approved under Article 8 of the 2015 Spring Town Meeting.

MOTION B: I move that this Article be indefinitely postponed.

Quantum of Town Meeting Vote: Majority

ARTICLE 13: TRANSFER - WATER ENTERPRISE FUND
Mover: James Gmeiner

MOTION: I move that the Town vote to authorize the Groton Water Department to transfer the sum of $60,000 from the Water Enterprise Fund Surplus to the Fiscal Year 2016 Water Enterprise Department Budget.

Quantum of Town Meeting Vote: Majority

ARTICLE 14: TRANSFER - SEWER ENTERPRISE FUND
Mover: Thomas Orcutt

MOTION: I move that the Town vote to transfer the sum of $50,000 from the Sewer Enterprise Fund Surplus to the Fiscal Year 2016 Sewer Enterprise Department budget.

Quantum of Town Meeting Vote: Majority

ARTICLE 15: PRIOR YEAR BILLS
Mover: Stuart Schulman

MOTION: I move that the Town vote to transfer the sum of $15,069 from the Excess and Deficiency Fund (Free Cash) to pay the following unpaid bills from a prior fiscal year:

National Grid $ 5,239
Sprague Energy $ 8,805
Norel Service Company, Inc $ 1,025

Total $15,069

Quantum of Town Meeting Vote: 4/5’s Majority
ARTICLE 16: DEFICIT BALANCES IN GRANTS

Mover: John Petropoulos

MOTION: I move that the Town vote to transfer the sum of $548 from the Excess and Deficiency Fund (Free Cash) to offset a deficit balance for the 911 Training Grant for Fiscal Year 2014.

Quantum of Town Meeting Vote: Majority

ARTICLE 17: ELDERLY AND DISABLED TAXATION FUND

Mover: Anna Eliot

MOTION: I move that the Town vote to accept the provisions of Massachusetts General Laws, Chapter 60, §3D to establish a Town aid to the elderly and disabled taxation fund for the purpose of defraying the real estate taxes of elderly and disabled persons of low income; and further to establish a taxation aid committee to consist of the chairman of the Board of Assessors, the Town Treasurer and three residents of the Town to be appointed by the Board of Selectmen, which committee shall adopt rules and regulations to carry out the purposes of the fund and to identify the recipients of such aid.

Quantum of Town Meeting Vote: Majority

ARTICLE 18: CPC FUNDING ACCOUNTS

Mover: Bruce Easom

MOTION: I move that the Town vote to appropriate and allocate the following sums from the Community Preservation Fund to the following sub accounts:

- CPC Operating Expenses: $10,000
- Open Space Reserve: $65,000
- Historic Resource Reserve: $65,000
- Community Housing Reserve: $65,000
- Unallocated Reserve: $445,500

Quantum of Town Meeting Vote: Majority
ARTICLE 19: CPC FUNDING RECOMMENDATIONS

MOTION 1: Affordable Housing Coordinator  
Mover: Daniel Emerson

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of $52,500 from the Community Preservation Fund Community Housing Reserve to fund Community Preservation Application 2017-01 "Affordable Housing Coordinator".

Quantum of Town Meeting Vote: Majority

MOTION 2: Middle School Track Rehabilitation  
Mover: Matthew Frary

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of $160,000 from the Community Preservation Fund Unallocated Reserve to fund Community Preservation Application 2017-02 "Middle School Track Rehabilitation".

Quantum of Town Meeting Vote: Majority

MOTION 3: Historic Monument Restoration  
Mover: Robert DeGroot

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of $38,000 from the Community Preservation Fund Historic Resource Reserve to fund Community Preservation Application 2017-03 "Historic Monument Restoration".

Quantum of Town Meeting Vote: Majority

MOTION 4: Prescott School Upgrades  
Mover: Russell Burke

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of $100,000 from the Community Preservation Fund Historic Reserve and to appropriate the sum of $65,071 from the Community Preservation Fund Unallocated Reserve for a total of $165,071 to fund Community Preservation Application 2017-04 "Prescott School Upgrades".

Quantum of Town Meeting Vote: Majority
ARTICLE 20: AMEND CHAPTER 218-28 - ZONING CODE  
Mover: George Barringer

MOTION: I move that the Town vote to amend the Code of the Town of Groton, Chapter 218 Zoning as follows: Amend Section 218-28 Development Rate Limitation by deleting Section 218-28, Development Rate Limitation, in its entirety.

Quantum of Town Meeting Vote: 2/3’s Majority

ARTICLE 21: AMEND CHAPTER 218-6 - ZONING CODE  
Mover: George Barringer

MOTION: I move that the Town vote to amend Section 218-6.E (1) of the Zoning Code of the Town of Groton by deleting the existing Section 218-6.E (1) and replacing it with a new Section 218-6.E (1) as set forth in the Warrant.

Quantum of Town Meeting Vote: 2/3’s Majority

ARTICLE 22: AMEND CHAPTER 128, SECTION 3(E)  
Mover: Anna Eliot

MOTION: I move that the Town vote to amend Section 3(E) of Chapter 128, of the Code of the Town of Groton, Dogs by deleting the phrase “10 days” and inserting in its place “7 days,” thereby changing the length of time a dog must remain in the Groton Town shelter from ten days to seven days, as is required by State Law.

Quantum of Town Meeting Vote: Majority

ARTICLE 23: NON-BINDING RESOLUTION  
Mover: John Petropoulos

MOTION: I move that the Town vote to direct the Board of Selectmen to file as Interveners to oppose the Northeast Expansion of the Tennessee Gas Pipeline in Massachusetts.

Quantum of Town Meeting Vote: Majority
CONSENT AGENDA: ARTICLES 24 through 30  Mover: Peter Cunningham

MOTION: I move that the Town vote to combine for consideration Articles 24, 25, 26, 27, 28, 29 and 30 of the Warrant for this Town Meeting and that the Town take affirmative action on said articles without debate and in accordance with the action proposed under each, and that, with respect to Article 25, the Town appropriate, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, the sum of $80,000 from the Community Preservation Fund Open Space Reserve and the sum of $396,144 from the Community Preservation Fund Unallocated Reserve for a total of $476,144 to fund the Surrenden Farm debt service for Fiscal Year 2017; provided, however, that if any voter, prior to the taking of the vote, requests the right to debate a specific article, then said article shall be removed from this motion and acted upon in the ordinary course of business.

Quantum of Town Meeting Vote: Majority