

TOWN OF GROTON FINANCE COMMITTEE

Monday, September 29th, 2015, Small Conference Rm

Groton Town Hall, 173 Main St. Groton, MA, 7:00 p.m.

Present for Finance Committee: R. Hargraves (Vice Chair), G. Green (Chair), B. Robertson, B. Pease, M. Bacon, Art Prest, D. Manugian, P. DuFresne (Town Accountant, Recording)

Absent:

Also Present: M. Haddad (Town Manager), Greg Sheldon (Prescott Re-Use Committee)

Documents available at the meeting: Draft of Town Meeting Warrant (9/23/15)
APEX Newsletter
PSB Renovations Expense Detail
Building Security Upgrade Expense Detail
Mosquito Control Program Statistics from BOH

Mr. Green called the Finance Committee meeting to order at 7:00 p.m.

Approval of Meeting Minutes –

On a motion by Mr. Prest, seconded by Mr. Hargraves, the Finance Committee voted in the majority to approve the meeting minutes of September 21, 2015 as drafted. The Vote: 5-0-1 (M. Bacon abstained)

Article 2: Prescott Renovation Cost Estimate Update (\$3,500) – Mr. Sheldon explained that the original renovation cost estimates obtained by the previous committee are now 3 ½ years old. Because some of the original assumptions about the kinds of businesses that would be utilizing that building have now changed, the cost estimates should be tweaked as well. While no final decisions have been made, the ideas regarding potential use have certainly been refined and narrowed down. The charge of the Prescott Re-Use Committee directs them to provide a complete analysis of available options and demonstrate fiscal responsibility with regards to estimating costs and making recommendations. The only prudent way to respond to this charge is to update the cost estimates at this time. Presently the committee is considering a mixed use plan including tenancy by the school district administration, a restaurant, a youth gymnastics center, a business service center and the Friends of Prescott (non-profit organization which will offer adult education programs). Mr. Sheldon added that the projected budget for this kind of use would result in \$160,000 annually in operating costs, but realize \$173,000 in revenues. At this point, these numbers are predicated on many assumptions; the committee needs to spend \$3,500 to update the cost estimates in order to ensure that they are working with the most accurate numbers possible. Mr. Pease asked what the plan would be for ongoing management of the building. Mr. Sheldon replied that currently, the school

district manages the building and will continue to do so for the short term. It is anticipated that the Friends of Prescott will expand to the point that they would eventually take over management of the facility. Mr. Prest noted that the Town of Groton has not been especially successful in property management, it would be best if another party could take over that responsibility without any expenditure to the Town. Mr. Manugian asked whether the Re-Use Committee had been considering ADA requirements. Mr. Sheldon said that conversations on this topic were ongoing, but a professional update to the cost estimates will be a huge help in this area as well.

On a motion by Mr. Prest, seconded by Mr. Bacon, the Finance Committee voted in the majority to recommend support of the FY16 budget amendment of \$3,500 to update the Prescott renovation cost estimates. The Vote: 6-1-0 (Mr. Pease voted against support)

On a motion by Mr. Robertson, seconded by Mr. Hargraves, the Finance Committee voted unanimously to recommend support of the FY16 budget amendment of \$4,500 to hire a consultant to aid in the GDRSD Agreement Review effort. The Vote: 7-0-0

Article 2: Police Department FY16 Budget Amendment Request of \$40,000 – Mr. Pease reviewed the detailed expense request provided by the Police Chief and did not see a breakdown of the Electrical work that makes up a significant part of this amendment (\$15,000). Mr. Manugian noted that budgets for building renovation projects have to be flexible in order to accommodate unanticipated costs. With regard to the Security Upgrade project, Mr. Pease felt that this was overpriced and could have been procured at less expense to the taxpayers. The members briefly discussed the limitations imposed by the need to comply with municipal procurement laws. Mr. Green agreed that it is generally difficult to get a complete package of cost information for projects involving the Police Department. However, he believes that Mr. Haddad has his finger on the pulse of these budget requests, and that there is no pressing need to delve deeply on these specific issues. He reviewed the material provided from both the Police Chief and the IT Director and saw nothing that indicated unnecessary or imprudent spending. Mr. Hargraves suggested that these types of projects tend to get rushed, the Department Heads should be instructed to slow down and spend time negotiating with vendors. Mr. Green added that making sure that the appropriate Department Heads are involved with future projects will also be beneficial (i.e. the DPW Director should be closely involved with building renovation cost estimates, and the IT Director with security upgrades). Mr. Pease would have preferred to have received a cost breakdown by phase for the security upgrade project.

On a motion by Mr. Robertson, seconded by Mr. Manugian the Finance Committee voted in the majority to recommend support of the FY16 budget amendment of \$40,000 for Police Department Expenses. The Vote: 6-0-1 (Mr. Pease abstained)

Article 3 through 5: Free Cash Transfers to Reserve/Offset to Tax Rate - Mr. Green explained that the Town Manager would prefer to transfer to Capital Stabilization an amount slightly higher than the 5% recommended in the Overall Financial Policies. Because more than \$400,000 was appropriated from there in FY16, replenishing the reserve account at \$425,000 would seem to be appropriate. Mr. Green added that the Town Manager had agreed to reduce his transfer request for Stabilization from \$50,000 to \$32,000 in response to the Finance Committee's recommendation last week. He noted that the warrant is still showing the previous request and must be corrected before going to print. He reminded the group

that the amount to be spent from Free Cash to offset the FY16 tax rate should be commensurate with leaving a balance in Free Cash between \$200,000 and \$250,000. Mr. Hargraves suggested that the Finance Committee recommend a minimum of \$200,000 be used to offset the tax rate.

Mr. Hargraves moved to recommend that a minimum of \$200,000 be spent from Free Cash to offset the FY16 tax rate.

Mr. Green would prefer to take this vote after the Board of Selectmen report their positions on this article. He feels that using Free Cash to offset the tax rate is not necessarily prudent fiscal management, but is more of a political choice. While he is not against this practice, he does not believe that the Finance Committee should take the lead by suggesting the use of Free Cash to preserve the tax rate. Mr. Hargraves disagreed with this position. Mr. Manugian and Mr. Prest both said they would be comfortable recommending that \$200,000 be used to offset the tax rate. Mr. Pease said it would be helpful to have a future conversation regarding the different theories of conservative financing. He added that the Finance Committee could choose to vote the matter now, and then reconsider if necessary once the BOS has taken their position. Mr. Green felt that bringing confusing and contradictory information to Town Meeting is not good leadership.

Mr. Hargraves moved to table his previous motion until the BOS provide their position on Article 5 (Offset to the Tax Rate). Mr. Pease seconded the motion, which carried unanimously. The Vote: 7-0-0

With regard to the transfer of \$425,000 from Free Cash to Capital Stabilization, Ms. Dufresne noted that the balances in the reserve accounts gain interest, and gain or lose market value regularly throughout the year, which will make compliance with the Financial Management Policy somewhat variable as well. Mr. Pease felt that the \$425,000 is within the general parameters and intent of the policy given the level of capital spending for FY16 and the level planned for FY17.

On a motion by Mr. Robertson, seconded by Mr. Manugian, the Finance Committee voted in the majority to recommend support of Article 3: Transfer of \$425,000 from Free Cash to Capital Stabilization. The Vote: 6-0-1 (Mr. Pease abstained)

On a motion by Mr. Manugian, seconded by Mr. Hargraves, the Finance Committee voted unanimously to recommend support of Article 4: Transfer of \$32,000 from Free Cash to Stabilization. The Vote: 7-0-0

Article 10: Mosquito Control: Mr. Robertson said that after reviewing the reports provided by the Board of Health, he has not seen anything that would convince him of the need to spend money on this program. Mr. Bacon agreed that there is no credible threat in this area. Mr. Manugian said that based on his own experience, the project is worth funding as a way of giving the DPW the tools to perform culvert cleaning operations. Mr. Pease said that at \$75,000 per year, it would cost each household roughly \$100 annually for mosquito abatement. The Town was willing to spend far more for Lost Lake Fire Protection which is also a public safety initiative. Although there is no guarantee that this program will prevent mosquito-borne diseases, it will lower the risk to residents. He feels that this program has value for everyone. Mr. Green felt that this is not the best time to be adding large dollar items to the budget. Mr. Robertson

suggested that there will never be a good time to do this. Mr. Pease felt that he would be willing to take a different position in three years, if at that time, the new data suggests that there is no credible threat.

On a motion by Mr. Pease, seconded by Mr. Prest, the Finance Committee voted in the majority to recommend support of Article 10: Central MA Mosquito Control Program. The Vote: 4-3-0 (Mr. Robertson, Mr. Bacon and Mr. Green voted against support).

At this time (8:35 pm), Mr. Haddad joined the meeting and reported that the BOS had voted unanimously to recommend a transfer of \$425,000 from Free Cash to Capital Stabilization, and had voted in favor of recommending the mosquito control on a split vote (2-1-2). He reminded the group that a preliminary FY17 budget review meeting has been scheduled for October 13th at 6:00 pm with the Finance Committee, the Board of Selectmen and the Town Manager. He added that he will be working to reschedule the Tri-Board meeting for some time before the 13th.

On a motion by Mr. Hargraves, seconded by Mr. Pease, the Finance Committee voted unanimously to recommend that a minimum of \$200,000 be transferred from Free Cash to offset the FY16 Tax Rate (Article 5). The Vote: 7-0-0

Social Media Participation – Mr. Green expressed concern regarding an interview that was granted by Mr. Pease to APEX regarding the school budget process and which appeared in their most recent newsletter. He distributed the article to the group. He wished he had known about this interview in advance, as some of the ideas expressed may be interpreted incorrectly by readers. He wondered whether it would be useful to formulate an agreement regarding the granting of interviews and publishing letters, etc. Mr. Bacon felt that each member should be able to speak their mind as long as they are clear that they are not attempting to speak on behalf of the entire committee. Mr. Pease said that during that interview, he was very careful to only reference information that was readily available in public documents. Mr. Hargraves felt that regardless of the content of any interview or publication, it would be best to notify the chair of the committee as a courtesy. However, he felt that there was no malice intended in the APEX interview. Mr. Pease said that he had not intended any negative feedback to revert to the Finance Committee. He had tried to be 100% factual in his responses and had made it clear that his remarks were his own opinion only. He added that he had never received the final version that had been promised, and was not even notified of its release. He mentioned that he had responded to a request for an interview; if the Finance Committee is going to act as community leaders, some might argue that there is a certain responsibility to interact with the public in this way. Mr. Green asked the members to remember that there are consequences to what is said in public interviews and submitted in writing to newspapers. He said that he personally would not be offering anything for publication without first having a conversation with this committee. Mr. Pease said that he regretted some of what appeared in the final version, as it was not the edit that he had been presented. However, some positive discussions with a member of the school committee have already resulted from it. He would welcome a protocol outlining the FinCom's preferred method for dealing with requests for interviews or written statements. Mr. Green said that he does not want to create a policy that would censor the members. He asked that the members simply try to give him advance notice, and bring the content of the communications to a Finance Committee meeting whenever possible. Mr. Robertson agreed that at a minimum, the chairman should be aware of members' intentions to communicate with public groups or newspapers. Certain issues are controversial, and remarks may be taken out of context that exacerbate already difficult situations. The public assumes that

Finance Committee members are relaying the Finance Committee's position on issues, which may or may not be true. He added that as long as members are careful about what is said, they should be allowed to speak their mind.

Mr. Green officially adjourned the meeting at 9:05 p.m.

Respectfully submitted,

Patricia Dufresne, Recording Secretary



APEX

SEPTEMBER NEWSLETTER

www.4rgdrskids.org

WHO IS APEX & WHY WERE WE FOUNDED?

We are a group dedicated to protecting and improving the educational environments for the children in Groton and Dunstable. We are not a political party or an exclusive group. We are looking for people from both towns to join us as we continue our mission. Please visit our website for more information on joining APEX and our future meeting dates, all are welcome.

In 2013, the Chair of the School Committee and the former Superintendent, contacted two concerned citizens asking for their willingness to form a group to fight for what was needed to save the schools as a result of a major budget crisis. With a very short window to succeed, a team of committed and passionate community members from both Groton and Dunstable volunteered and formed APEX. We learned that we are able to rally the citizens of our towns that are concerned and passionate about our schools.

WHAT IS OUR MISSION?

To advocate for educational excellence for the children of Groton and Dunstable; and forge community partnerships in an effort to share and impart information to all members of the two towns.

FUNDING CUTS IMPACT GD SCHOOLS ~ DESPITE RECENT RATINGS

A recent article in "Newsweek" named G-D among the top 200 Public High Schools in the nation, based on measures of college readiness. While this is certainly celebratory news after the 2014 budget crisis, the reality is that this ranking clearly indicates how our former funding practices led us to excellence.

This award was based on data from 2013. As such, it is more a reflection of historical investments made in education rather than the state of the District today. The students included in the top 200 data had the benefit of a high level of educational investment for their tenure in the elementary and middle schools. In the last 5 years, before the budget crisis, our investment in education grew slower than the rate of inflation, which caused a slow erosion of staff and programs. While this has not impacted our college readiness ratings yet, we are starting to see some warning signs of what has been affected by these cuts.

Superintendent, Kristin Rodriguez, recently highlighted these areas in her strategy and improvement planning update to the School Committee (SC). She focused on 3 areas for immediate improvement which include an achievement gap for students with disabilities compared to the overall population, English language performance

(specifically in writing), and depth of programming related to social and emotional health. She concluded that these areas related to the long-range planning and financing of our district, as well as overall community investment in our schools. (You can find her full presentation on the District website at www.gdrsd.org)

This summer the SC analyzed data on what they considered Best In Class (BIC) schools (see Apex website at www.4rgdrskids.org for the list). Some key findings indicate lower results based on funding. Currently, GD spends 15% less per pupil than the BIC average and 10% lower than the state average. Per pupil expenditures were 60% lower for guidance counselors, 70% lower for materials and equipment, and 22% lower for professional development. Our staff work with 25% more students in general than BIC districts. In essence, they are teaching more students with less support.

When you compare this to academic results, G-D is higher than the BIC average in elementary schools, particularly in math, and lower for all middle school, particularly for ELA.

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GROTON FINANCE COMMITTEE MEMBER, BARRY PEASE OFFERS HIS PERSONAL THOUGHTS ON THE SCHOOL BUDGET PROCESS.

What is the process and how do you determine your vote to accept or oppose a proposed school budget?

The Budget Process is outlined in Section 6-2 of the Groton Town Charter. However, as it relates specifically to the Groton-Dunstable budget, I personally felt hamstrung by a lack of information from the Groton-Dunstable Regional School Committee (GDRSC) and perceived a gap without their presence at the various meetings where Fincom discusses the overall budget.

What is available when the Fincom starts the review process is an idea of "this is what we're holding back for GDRSD budget." This information is given to the Town Manager, who is very transparent about forwarding along such numerical information. Last year (for the FY16 budget) this was estimated at \$17m operating, plus debt exclusions of \$1.2m. The total budget for Groton was proposed at \$34.2m excluding enterprise funds. This yields 53.2% of total Groton budget paid out to meet the needs of Groton's students. So, let me now explain the reason I HATE percentages - percentages never equal dollars, and things cost dollars, not fractions of budgetary items. Really, who cares how much percentage one is to the other? What matters most is having the actual numbers required to be an effective school district. So, when I'm looking at what's left after non-discretionary spending, what I can get behind on the municipal side, what should I consider as extra for the School District... I don't really have any information in order to evaluate the school budget. By the time we see the school budget, we're almost done with our budget process. Yes, the entire time I'm involved in municipal budget discussions, I'm aware that we might have to do it all over again if the GDRSC requests far more than the original "idea" and this new number pushes the budget a considerable amount. Meanwhile, I do not recall any GDRSC member asking to discuss the potential GD School budget with Fincom, or attending a meeting to offer their assistance and/or guidance. All of the other departments are omnipresent throughout our process.

Keep in mind that these final 2 months before Spring Town Meeting warrant must be finalized are a whirlwind of activity and debate - this makes getting information in late-January or early-February critical. From what I remember, the final number of 18.8m was available sometime in early-March. History records that all 7 Fincom members voted to approve the SD budget as presented. I do not recall any specific debate.

How could this process be improved?

When I raised a concern a few weeks ago regarding the budget process, and getting the School's numbers early, I was told that there might be legal constraints, specifically how the regional agreement governs the process. However, fellow Fincom member Bud Robertson set me at ease by indicating that the work done this year by the multi-board/multi-town group involving selectmen from both towns, finance from both towns, school committee members and GD administrators, and will yield much better visibility into the budgetary realities and expectations for GDRSD. I look forward to seeing the presentation this group is encouraged to give the Finance Committee. The budget approval process will be improved if everyone understands the agreed-upon short-term and long-term budget numbers. I also would encourage one or more members of GDRSC or their admin representatives to be present at Fincom meetings during those critical weeks of deliberations in the winter. I would like to have more information DIRECTLY, and often - not third-party, not through town hall - not because I doubt any information, but because it lends a sense of concern and consideration to the process. Yes, this means more meetings and effort by a member of the SC and/or a member of the GD administration - and I understand how busy everyone is during these cold winters' months of budget prep. People like to say that they feel that GDRSD budget is an after-thought in the overall Groton Town Budget. It's up to the leadership within the GDRSD to come forward, be present, and erase that impression. Bottom line, its millions of dollars, and critical decisions affecting our children's educational experience. I believe that it's worth the extra effort.



APEX

SEPTEMBER NEWSLETTER

www.4rgdrskids.org

Continuing interview with Barry Pease

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What is your personal perception of the current health of our school district?

Metrics such as class size, spending per pupil, test scores, matriculation, etc. can be used as for comparison, and then you need to figure out which districts to compare them to! I'm not sure that these metrics really get to the core of what schools should be doing for our children. For me, nothing seems to work as a gauge except for knowing how well students from GD do once they are in college/university and beyond. Which colleges? What academic scholarships are received? What sports or fine arts scholarships are received? What's the average GPA once in university? How many years does it take for the students to achieve their first degree? How many go on to get second degrees? And, of course, are the graduates of a school system able to find stable, gainful employment? Let's get these measurements first, and look at where we want to be better, and then begin to compare the data. So, our district is healthy. Can it get better? Of course. This requires leadership and hard work.

~ Marlena Gilbert, Community Outreach

GDRSD Meetings & Events ~ September

Semester 1 High School Open House
September 24th @ 6:00 pm - 8:00 pm

Swallow Union Back to School Picnic
September 25th @ 5:00 pm - 7:00 pm

Back to School Dance - MS
September 25th @ 7:00 pm - 9:00 pm

School Committee Meeting
September 30th @ 7:00pm - 9:00pm

PLEASE VISIT OUR WEBSITE FOR COMPLETE INTERVIEWS

The Technology Department is also having difficulty transferring preexisting and incoming iPass data to SchoolBrains. Luke is working diligently to try and rectify these issues so they do not affect any reporting to the State as these numbers can impact our budgeting processes.

The State may be pushing districts to move away from iPass, but it is clear after speaking with Luke that we will need to maintain both iPass and SchoolBrains until the conversion problems can be resolved. How will this affect us from a budget and technology support perspective over the long term should we need to maintain two systems? Should we chronically bear the financial burden the State places on us with these directives? If we receive financial incentives or cost savings to be the first to implement whether it be SchoolBrains, PARRC, or other program, is it worth it? We will have to see as we move forward with this initiative. ~ Angela Donahue, Data/ Research

DUNSTABLE FINANCE COMMITTEE MEMBER, CHRISTINE MUIR OFFERS HER PERSONAL THOUGHTS ON THE SCHOOL BUDGET PROCESS.

What is the process and how do you determine your vote to accept or oppose a proposed school budget?

The process by which the Finance Committee considers and votes on the GDRSD budget is somewhat similar to the process we use with the municipal departments. Representatives from the school district, including the Superintendent, Business Manager and School Committee members, come to a meeting with our board and present the budget that has been compiled and proposed by the administration. We discuss the overall budget and specific items; sometimes, changes are made and sometimes we just learn more about the particular item. There is generally less give-and-take with the GDRSD budget than with our municipal departments, in part because of state mandates that require certain spending levels. I think it's important for your readers to know that Dunstable's total municipal budget for FY16 (July 1, 2015 – June 30, 2016) is just over \$9 million. Approximately 55% of this budget goes to GDRSD. The Police budget is 10% and the Highway budget is 7% of the total budget. Mandated spending – retirement, insurance and Medicare – equals 6% of the budget. These are the top percentages of the total municipal budget.

How could this process be improved?

I would like to see increased communication and more sharing of information throughout the year, not just in the weeks before the budget must be approved by the School Committee and voted at both town meetings.

What is your personal perception of the current health of our school district?

I think we are still in the process of recovering from fiscal decisions made in previous years, which created a bit of a crisis last year. I think we have a terrific leadership team that are strong, intelligent and passionate individuals to help us move past this history and begin to develop a long-term strategy for the district's finances. When I look at the budget, personally, I think about its value, in terms of whether we are spending each dollar in the most effective, and efficient, way. Clearly, we are doing something right at the high school level, to have been included in Newsweek's recent ranking of the top 200 public high schools in the country. Throughout the district, there is probably room for improvement in some areas. I think that our current leadership team is committed to identifying those areas and determining how best to address them, while maximizing the benefit of each dollar in the budget.

~ Marlena Gilbert, Community Outreach

GROTON FINANCE COMMITTEE MEMBER, BARRY PEASE OFFERS HIS PERSONAL THOUGHTS ON THE SCHOOL BUDGET PROCESS.

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As it relates specifically to the Groton-Dunstable budget, I personally felt hamstrung by a lack of information from the Groton-Dunstable Regional School Committee (GDRSC) and perceived a gap without their presence at the various meetings where Fincom discusses the overall budget. What is available when the Fincom starts the review process is an idea of "this is what we're holding back for GDRSD budget."

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What is your personal perception of the current health of our school district?

I'm not sure I will ever understand the concept of a "health" as a measure of the school system. How is health something other than a binary? To say the district is healthy, it would seem that you might just prove that the district isn't diseased. Clearly, I find the district "healthy enough" to keep both of my children in the middle school - Carter in 5th grade and Bunny in 7th grade. They returned to the district after 3 years in a local private school. Clearly, my wife and I believe that being involved as a partner with the schools, mentoring the social, emotional, and intellectual development of our kids, is critical to their success. My experience is that the district has made excellent efforts to strengthen this partnership - another sign of health.

I certainly think there is one glaring gap which isn't being closed quickly enough - in the year 2015, when 75% of the US population has a supercomputer in their pockets, i.e. smart phones, it's reasonable to expect that our district would be immersed with technology. Instead, my son and daughter still do most of their work by hand - a step backwards for them. If fair access is a concern, let's work to establish need-based scholarships and petition grant-funds for student-owned systems that will allow every child to complete their assignments digitally. Further, I'm surprised that there are not coding classes available as part of the independent electives in elementary and middle school. If there are limits on this type of thing imposed by the Mass DoE or Federal DoE, then we should be doing something to change these limitations, with school leadership groups at the helm. If such lack is due to internal machinations, then it must change rapidly - else you will end up with socio-economic drivers of worker preparedness rather than the public school system as an equalizer, maximizing the opportunity for future accomplishment and achievement of its primary stakeholders. There's no doubt in my mind that the primary stakeholders are the children.

Metrics such as class size, spending per pupil, test scores, matriculation, etc. can be used as for comparison, and then you need to figure out which districts to compare them to! I'm not sure that these metrics really get to the core of what schools should be doing for our children. For me, nothing seems to work as a gauge except for knowing how well students from GD do once they are in college/university and beyond. Which colleges? What academic scholarships are received? What sports or fine arts scholarships are received? What's the average GPA once in university? How many years does it take for the students to achieve their first degree? How many go on to get second degrees? And, of course, are the graduates of a school system able to find stable, gainful employment? Let's get these measurements first, and look at where we want to be better, and then begin to compare the data.

So, our district is healthy. Can it get better? Of course. This requires leadership and hard work. Groton and Dunstable are privileged to have Dr. Rodriguez as the champion for our school district's future. I look forward to the improvements she will work to bring within our school system.

TOWN OF GROTON - ACS & VMS PHASE II					
HEAD END EQUIPMENT					
QTY	MANUFACTURER	PART #	DESCRIPTION	UNIT SELL	EXTENDED SELL
2	S2	S2-RLI-AS	Remote Lock Integration Integration Per ASSA-ABLOY Wi-Fi Based Lockset	\$225.00	\$450.00
1	S2	S2-NN-E2R-WM	S2 Network Node with support for 2 readers (4 inputs/4 outputs) Includes (1) 2 reader access control blade	\$1,858.50	\$1,858.50
1	ALTRONIX	AL400ULACMB	Lock Power Supply, 10 AMP, 8 Output	\$246.00	\$246.00
3	YUASA	NP7-12	Battery, 12VDC, 7AH	\$22.50	\$67.50
6	EXACQVISION	EVIP-01	Software, ExacqVision IP, 1-Channel IP License	\$135.00	\$810.00
2	COMNET	CWGE2FE8MSPOE	Managed Ethernet Switch, 10-Port, (8) Copper 10/100 Mbps PoE Ports, (2) 1000 Mbps Transmitter/SFP FX, Power Supply Included, 48 VDC Input, Commercial Grade, Requires SFP Module	\$670.50	\$1,341.00
1	COMNET	SFP-6	Module, SFP, 2-Fibers, Singlemode, 10 / 100 / 1000 MBPS, 1310nm, 15KM, LC Connector	\$105.00	\$105.00
ACCESS CONTROL EQUIPMENT					
QTY	MANUFACTURER	PART #	DESCRIPTION	UNIT SELL	EXTENDED SELL
2	SARGENT	70-IN120 10G77IPBLL03RH	WIFI Cylindrical Lockset w/Integrated IClass SE Reader, Key Override, Polished Brass Finish	\$1,104.00	\$2,208.00
2	HID	S2-920PTNNEK00462	RP40 MultiCLASS SE Reader w/Prox, Wall Switch, Wiegand, Pigtail, Black	\$244.50	\$489.00
2	GE/SENTROL	1078C	Door Contact, Recessed	\$10.50	\$21.00
1	KANTECH	TREX-LT	REX Motion Detector	\$81.00	\$81.00
1	SARGENT	776 ETL 24V RHRB 3	Electrified Trim Device, Bright Brass	\$705.00	\$705.00
1	KEEDEX	K-DLB	18 Inch Armored Door Loop 1/4 Inch Flexible Conduit Dark Brown	\$30.00	\$30.00
CAMERA EQUIPMENT					
QTY	MANUFACTURER	PART #	DESCRIPTION	UNIT SELL	EXTENDED SELL
2	ARECONT	AV12186DN	Day/Night Network Camera, Indoor / Outdoor, IP66-Rated, 12 Megapixel, Panoramic, 180-Degree	\$2,002.50	\$4,005.00
2	ARECONT	WD-WMT2	Wall Mount	\$124.50	\$249.00
2	ARECONT	SV-JBA	Junction Box Adapter	\$85.50	\$171.00
CABLE & INSTALLATION MATERIALS					
QTY	MANUFACTURER	PART #	DESCRIPTION	UNIT SELL	EXTENDED SELL
1	WCW	4461030-S500	Cable, Composite, Plenum, Access Control, 500'	\$675.00	\$675.00
1	WCW	VEX-5556160	Cable, CAT5e, Plenum, 500'	\$315.00	\$315.00
1	EL-MISC	CONDUIT	Miscellaneous Installation Materials (Conduit, Boxes, Connectors, Hardware, etc.)	\$300.00	\$300.00
LABOR					
QTY	MANUFACTURER	PART #	DESCRIPTION	UNIT SELL	EXTENDED SELL
8	GO SECURITY	LABOR-PROGRAMMING	Programming, Commissioning, Training	\$124.00	\$992.00
80	GO SECURITY	LABOR-INSTALLATION	Installation Labor, Cable	\$124.00	\$9,920.00
72	GO SECURITY	LABOR-INSTALLATION	Installation Labor, Equipment	\$124.00	\$8,928.00
			TOTAL		\$33,967.00

111 Otis St. Northborough, MA 01532
tel: (508) 393-3055 • fax: (508) 393-8492



From: Regina Beausoleil [<mailto:rbeausoleil@townofgroton.org>]

Sent: Tuesday, September 22, 2015 2:19 PM

To: deschamps@cmmcp.org

Cc: Mark Haddad <mhaddad@townofgroton.org>

Subject: Town of Groton Mosquito Control

Good afternoon Mr. Deschamps –

As you may know the Town of Groton will vote at its next Fall Town Meeting to be a part of the Central Mass Mosquito Control Project. The Groton Board of Selectmen have asked for data in regards to:

1. Human cases of Triple E and WNV for the last 10 years?
2. How many of these cases were in CMMCP communities?

I have reviewed some reports from your website but wanted to know if you had something more succinct to present to the Board. They are requesting I provide this information by Thursday, September 24th as they held a public hearing on the warrant article last night.

I thank you in advance for any information you would be able to provide.

Regina Beausoleil
Interdepartmental Assistant
Town of Groton
173 Main Street
Groton, MA 01450
P: 978.448.1120
F: 978.448.1113
Rbeausoleil@townofgroton.org

REMINDER.

The Secretary of the Commonwealth has determined that most e-mails to and from public offices and public officials are public records. Consequently, confidentiality should not be expected.

Patricia DuFresne

From: Mark Haddad
Sent: Tuesday, September 29, 2015 2:53 PM
To: Patricia DuFresne
Subject: FW: Town of Groton Mosquito Control

From: Timothy Deschamps [mailto:deschamps@cmmcp.org]
Sent: Monday, September 28, 2015 1:54 PM
To: Regina Beausoleil
Cc: Mark Haddad; 'BFleischer'; jasonw@magenic.com; 'SHorowitz'
Subject: RE: Town of Groton Mosquito Control

Please see answers below in CAPS

Timothy D. Deschamps, Executive Director
Central Mass. Mosquito Control Project
111 Otis St. Northborough, MA 01532
tel: (508) 393-3055 • fax: (508) 393-8492



From: Regina Beausoleil [mailto:rbeausoleil@townofgroton.org]
Sent: Thursday, September 24, 2015 11:13 AM
To: Timothy Deschamps <deschamps@cmmcp.org>
Cc: Mark Haddad <mhaddad@townofgroton.org>; BFleischer <rif@tiac.net>; jasonw@magenic.com;
SHorowitz <rsgvh@earthlink.net>
Subject: RE: Town of Groton Mosquito Control

Tim –

I appreciate your prompt response to my inquiry. I have additional questions below from the Chair of the Board of Selectmen, Jack Petropoulos.

I thank you in advance for your attention to this matter.

- What is the # of total square miles covered by CMMCP? 730 SQUARE MILES
 - How many square miles are currently treated? DEPENDS ON THE YEAR – 2014 DATA AS FOLLOW. 2,974 ACRES TREATED FOR MOSQUITO LARVAE; 159,695 ACRES TREATED FOR MOSQUITO ADULTS; 66,467 CATCH BASINS TREATED; 215,929 FEET FOR DITCH CLEANED & MAINTAINED; 2,646 TIRES RECYCLED; 2 BEAVER DECEIVER INSTALLATIONS

- How local is the problem? Meaning how far do mosquitos travel? **DEPENDS ON THE SPECIES; SOME STAY VERY LOCAL, WITHIN A FEW HUNDRED FEET OF THEIR LARVAL HABITAT, OTHER CAN TRAVEL A MILE OR MORE TO SEE A BLOOD MEAL.**
 - Do we benefit from spraying in other towns or is the risk highly localized? **RICK CAN BE LOCALIZED BUT WILL SPREAD FROM INFECTED AREAS TO UNINFECTED AREAS DEPENDING ON WEATHER, MOSQUITO POPULATIONS, BIRD MIGRATION. ETC.**
 - Can we see a map of towns currently covered? <http://www.cmmcp.org/area.htm>
- What % of infections are prevented by spraying? (in other words if there would be 100 cases of infection in a year in an specific area and that area was treated, how many cases would there be?) **THE BEST INFORMATION I HAVE STATES THAT FOR EVERY 1 CASE OF WEST NILE VIRUS, THERE MAY BE UP TO 150 CASES NOT SEVERE ENOUGH TO BE REPORTED.**
- What are the symptoms / consequences of infection? How many deaths, long term effects are there per 100 cases? <http://www.cdc.gov/westnile/symptoms/>
<http://www.cdc.gov/EasternEquineEncephalitis/tech/symptoms.html>
- What are the risks of spraying ? <http://www.cdc.gov/westnile/fag/mosquitocontrol.html>
 - Humans
 - Animals and insects

COST OF WNV DISEASE AMONG HOSPITALIZED PATIENTS: Initial and Long-Term Costs of Patients Hospitalized with West Nile Virus Disease

There are no published data on the economic burden for specific West Nile virus (WNV) clinical syndromes (i.e., fever, meningitis, encephalitis, and acute flaccid paralysis [AFP]). We estimated initial hospital and lost-productivity costs from 80 patients hospitalized with WNV disease in Colorado during 2003; 38 of these patients were followed for 5 years to determine long-term medical and lost-productivity costs. Initial costs were highest for patients with AFP (median \$25,117; range \$5,385–\$283,381) and encephalitis (median \$20,105; range \$3,965–\$324,167). Long-term costs were highest for patients with AFP (median \$22,628 range \$624–\$439,945) and meningitis (median \$10,556; range \$0–\$260,748). Extrapolating from this small cohort to national surveillance data, we estimated the total cumulative costs of reported WNV hospitalized cases from 1999 to 2012 to be \$778 million (95% confidence interval \$673 million–\$1.01 billion). These estimates can be used in assessing the cost-effectiveness of interventions to prevent WNV disease.

An economic assessment of the benefits of mosquito abatement in an organized mosquito control district A case study application of contingent valuation to the measurement of mosquito program benefits is presented. Annual program benefits in Jefferson County, TX are estimated to exceed costs by 1.8 times. Mean household benefits are \$22.44 for owners and \$18.96 for renters. Using ordinary least squares procedures these household benefits were found to be related to household socioeconomic characteristics, effectiveness of control efforts and environmental concerns.

An evaluation of a community based mosquito abatement program: residents' satisfaction, economic benefits and correlates of support Using survey data from a random sample of residents, the efficacy of a comprehensive mosquito abatement program in Stuttgart, Arkansas, was evaluated. The findings indicate very high levels of satisfaction with abatement efforts among the residents. Additionally, estimates of benefit/cost ratios indicate benefits far outweigh costs. Regression analysis indicates that income and education are positively associated with level of support although there is a negative age effect.

2012 EEE Aerial Spray Summary State Reclamation and Mosquito Control Board (.pdf) The aerial mosquito control spray operation results confirmed a marked reduction in the abundance of target mosquitoes. This reduction in mosquito abundance translates to a reduction in risk of enzootic and epizootic EEEv transmission.

Meteorological conditions were challenging during this particular operation as verified by droplet collection monitoring during the operation. Decreasing temperature caused early suspension of spraying on July 20th and again on July 21st, when wind conditions were deemed to be too calm. Despite these meteorological challenges, the mosquito population was measurably reduced as a result of the operation as announced by DPH. On July 30, 2012, DPH health officials announced that there was a significant decline in mosquito population following aerial spraying in Southeastern Massachusetts with an overall reduction of sixty percent (60%).

<http://www.mass.gov/eea/docs/agr/mosquitos/docs/2012-eee-aerial-spray-summary-1-23-13.pdf>

[Cranberry Sampling Report for 2010 Aerial Spray Operation](#) (.pdf) Results of all analyses of cranberries for sumithrin revealed no detectable levels of sumithrin in any sample, whether taken prior to the aerial application event or after the event. The laboratory reported the Limit of Detection (LOD) was 2 parts per billion (ppb). [Web link here:](#)

[Final Report: Aerial Adulticiding Intervention to Diminish Risk of Eastern Equine Encephalitis Virus \(EEEV\), Southeast Massachusetts, 2010](#) (.pdf) As designed, the aerial mosquito control spray operation dramatically reduced the populations of mosquitoes in the treated area. The populations of mosquitoes considered to mainly feed upon mammals (and to pose greatest immediate risk to people) were diminished by 90%; overall, mosquito populations in the treated area were reduced by 80%. Although mosquitoes collected prior to the intervention repeatedly were found to harbor EEEV, none sampled immediately after the intervention were infected, nor were those sampled between August 10th -20th. [Web link here:](#) <http://www.mass.gov/agr/mosquito/docs/mepa/2010-EEEV-AERIAL-SPRAY-SUMMARY.pdf>

[Efficacy of aerial spraying of mosquito adulticide in reducing incidence of West Nile Virus, California, 2005](#) (.pdf) web link here: http://wwwnc.cdc.gov/eid/article/14/5/07-1347_article.htm

[Impact of Aerial Spraying of Pyrethrin Insecticide on Culex pipiens and Culex tarsalis \(Diptera: Culicidae\) Abundance and West Nile Virus Infection Rates in an Urban/Suburban Area of Sacramento County, California](#) (.pdf) web link here: http://www.westnile.ca.gov/news_multi_media/mos_cont_articles/16.pdf

[West Nile Virus, Mosquito Management & Risk](#) (.htm) – click this link to view a website on risk from pesticide use in mosquito control programs from the Department of Land Resources & Environmental Sciences at Montana State University.

[Mosquito Management & Risk](#) (.pdf) – click this link to view a paper on risk from pesticide use in mosquito control programs.

[MMWR – June 3, 2005 / Vol. 54 / No. 21](#) (.pdf) – click this link to view a report on human exposure to mosquito control pesticides in Mississippi, North Carolina, and Virginia in 2002 and 2003. From the Centers for Disease Control (CDC). Please see the full text here: <http://www.cdc.gov/mmwr/preview/mmwrhtml/mm5421a1.htm>

[MMWR – June 11, 2003 / Vol. 52 / No. 27](#) (.pdf) – Click this link to view a report on surveillance for acute insecticide-related illness associated with mosquito-control efforts in nine states, 1999–2002. From the Centers for Disease Control (CDC). Please see the full text here: <http://www.cdc.gov/mmwr/preview/mmwrhtml/mm5227a1.htm>

[Cranberry Sampling for Anvil 10+10 in Southeastern Mass.](#) (.pdf) – click this link to view a report on cranberry sampling after the aerial application of sumithrin in August, 2006. From the US Dept. of Health & Human Services

For direct access use this link: <http://www.atsdr.cdc.gov/HAC/pha/StateofMA-CranberrySampling/CranberrySamplingHC030907.pdf>

[A Human-Health Risk Assessment for West Nile Virus and Insecticides Used in Mosquito Management](#) (.pdf) – click this link to view a report on human health risk assessment for pesticides used in mosquito control. From Montana State University. For direct access use this link: <http://www.ehponline.org/members/2005/8667/8667.pdf>

[Pesticide Spraying for West Nile Virus Control and Emergency Department Asthma Visits in New York City, 2000](#) (.pdf) – click this link to a report on increased emergency room visits due to asthma exacerbations from possible pyrethroid exposure from mosquito control applications. For direct access check this website: <http://www.ehponline.org/docs/2004/6946/abstract.html>. Published in [Environmental Health Perspectives Volume 112, Number 11, August 2004](#)

2014 Resident Survey – ([.html](#)) – ([.pdf](#))

2013 Resident Survey ([.html](#)) – ([.pdf](#))

2013 Board of Health Survey ([.html](#)) – ([.pdf](#))

2012 Resident Survey ([.html](#)) – ([.pdf](#))

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From: Timothy Deschamps [<mailto:deschamps@cmmcp.org>]
Sent: Wednesday, September 23, 2015 9:44 AM
To: Regina Beausoleil <rbeausoleil@townofgroton.org>
Cc: Mark Haddad <mhaddad@townofgroton.org>; 'Jason Weber' <jasonw@magenic.com>
Subject: RE: Town of Groton Mosquito Control

Please see attached files; they include mosquito collections, mammal and human cases from 2001-present, both in our service area and statewide.

Included in this data is the Tyngsboro EEE horse death from 2013, the Westminster EEE horse death from 2014 and a WNV+ mosquito collection from the town of Harvard in 2015. Please let me know if we can provide additional information.

Timothy D. Deschamps, Executive Director
Central Mass. Mosquito Control Project

Patricia DuFresne

From: Mark Haddad
Sent: Tuesday, September 29, 2015 2:53 PM
To: Patricia DuFresne
Subject: FW: Town of Groton Mosquito Control
Attachments: Arbovirus graphs 2001-present CMMCP area.xls; Arbovirus graphs 2001-present.xls

From: Timothy Deschamps [mailto:deschamps@cmmcp.org]
Sent: Wednesday, September 23, 2015 9:44 AM
To: Regina Beausoleil
Cc: Mark Haddad; 'Jason Weber'
Subject: RE: Town of Groton Mosquito Control

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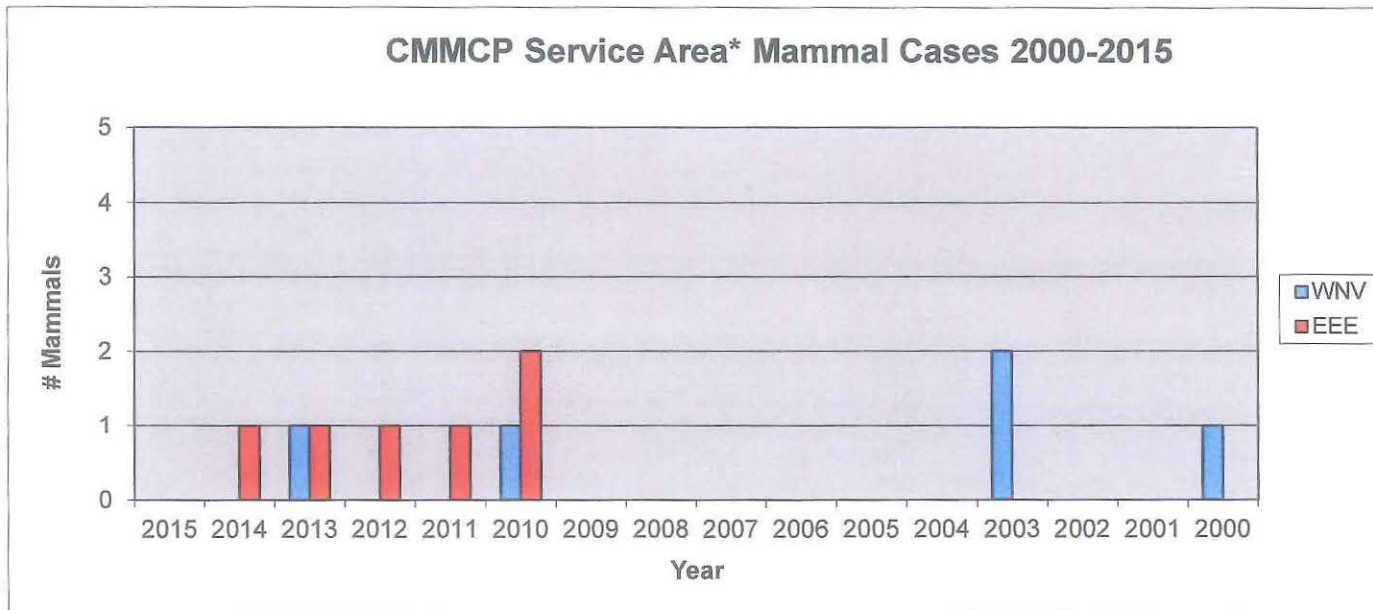
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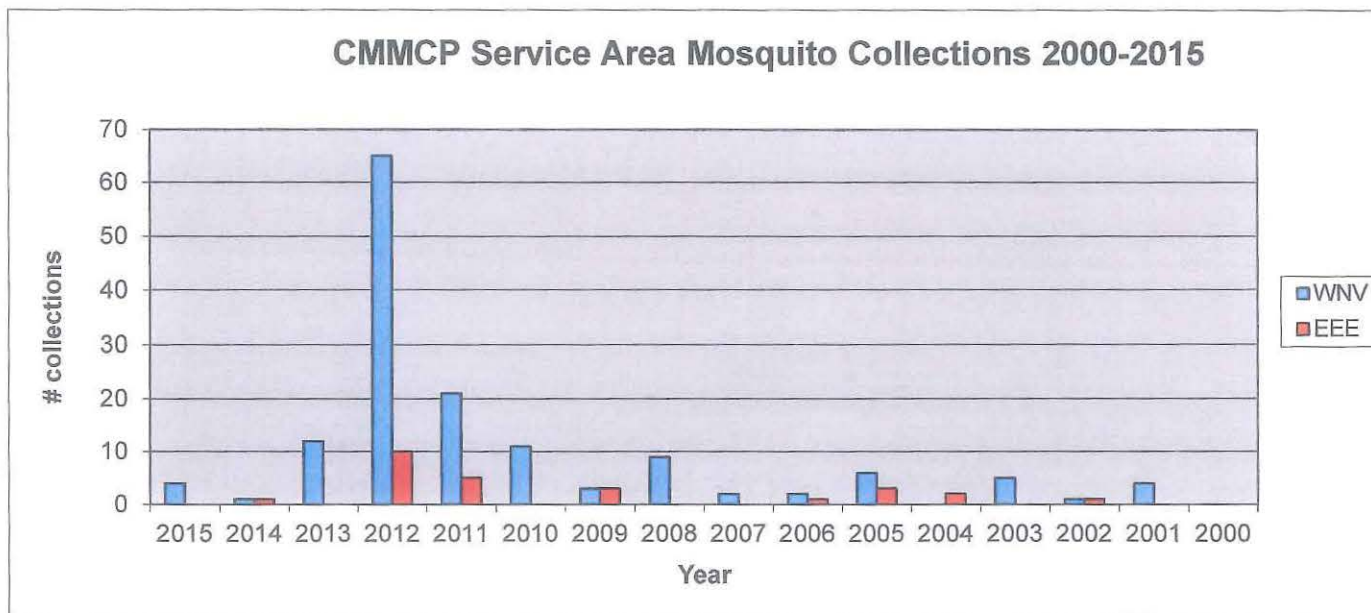
CMMCP Service Area* Mammal Cases (Worcester/Middlesex Counties)

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
WNV	0	0	1	0	0	1	0	0	0	0	0	0	2	0	0	1
EEE	0	1	1	1	1	2	0	0	0	0	0	0	0	0	0	0



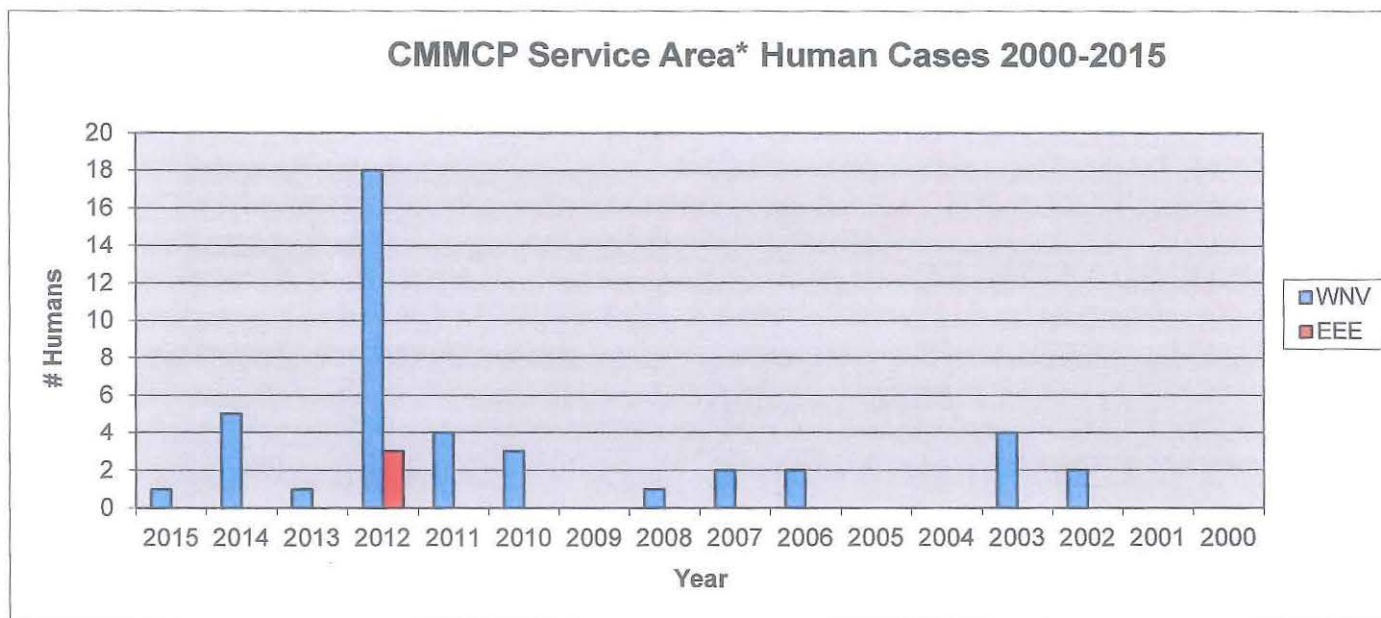
CMMCP Service Area Arbovirus Positive Mosquito Pools

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
WNV	4	1	12	65	21	11	3	9	2	2	6	0	5	1	4	0
EEE	0	1	0	10	5	0	3	0	0	1	3	2	0	1	0	0



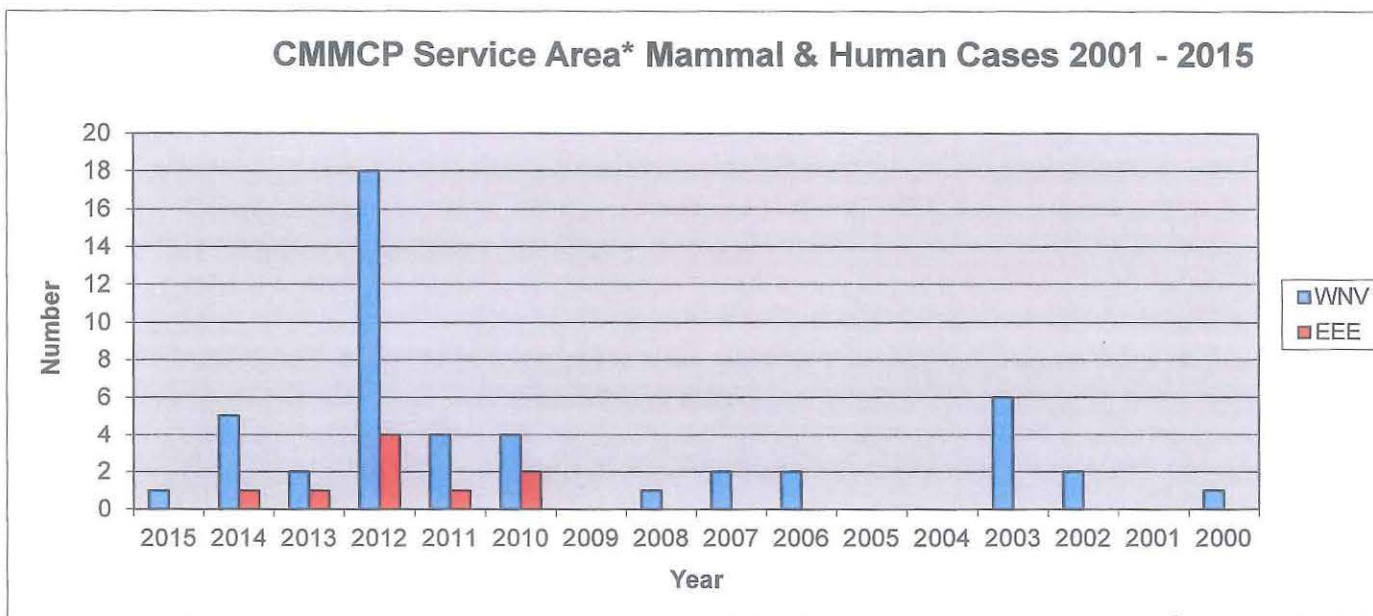
CMMCP Service Area* Human Cases (Worcester/Middlesex Counties)

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
WNV	1	5	1	18	4	3	0	1	2	2	0	0	4	2	0	0
EEE	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0



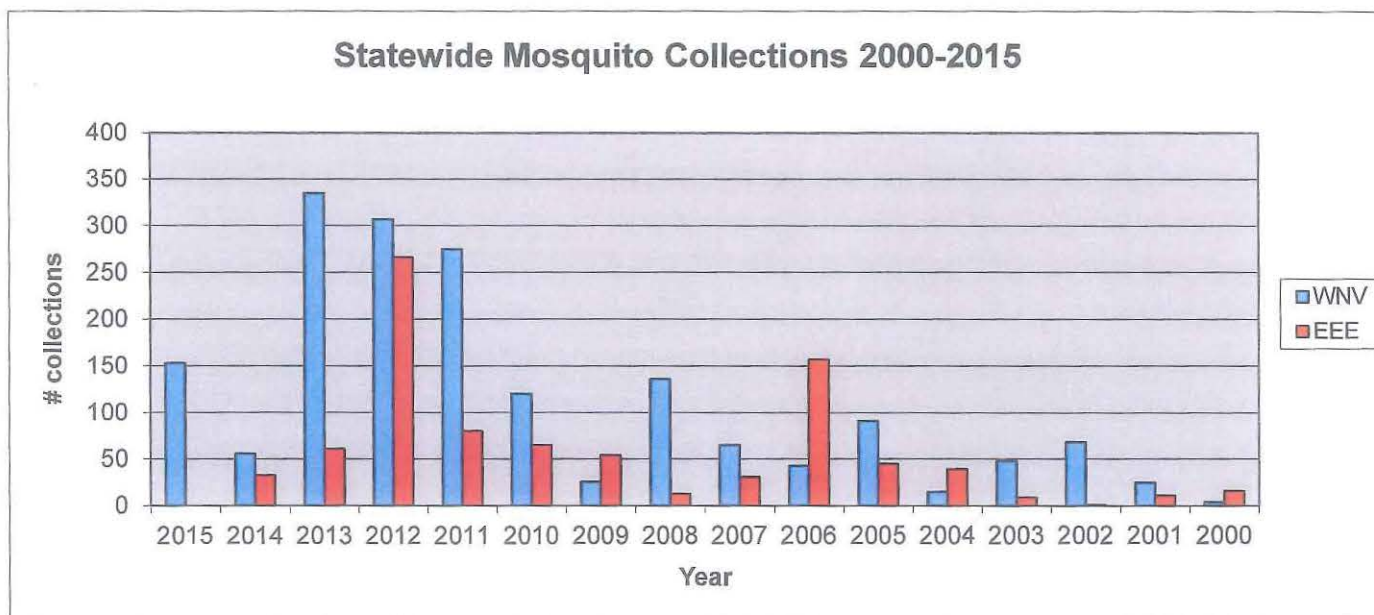
CMMCP Service Area* Mammal & Human Cases (Worcester/Middlesex Counties)

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
WNV	1	5	2	18	4	4	0	1	2	2	0	0	6	2	0	1
EEE	0	1	1	4	1	2	0	0	0	0	0	0	0	0	0	0



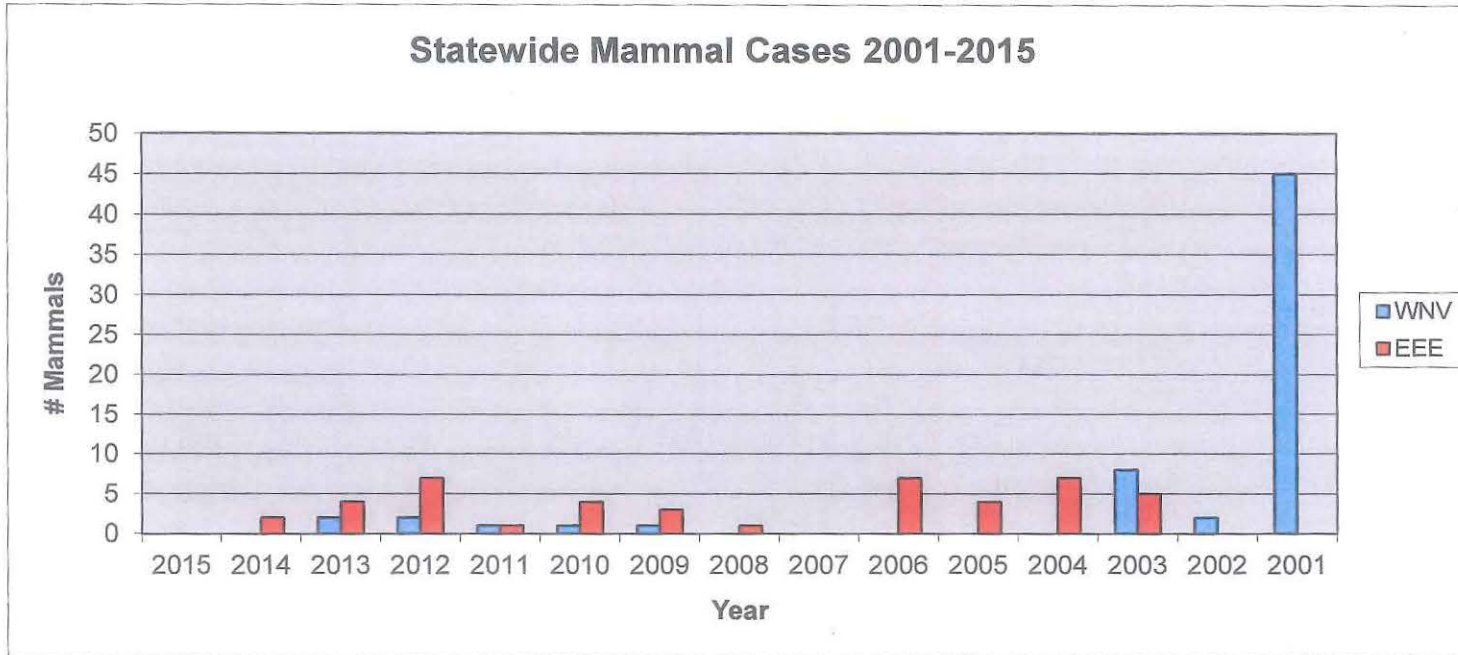
Mosquito collections statewide

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
WNV	153	56	335	307	275	121	26	136	65	43	91	15	48	68	25	4
EEE	0	33	61	266	80	65	54	13	31	157	45	39	9	1	11	16



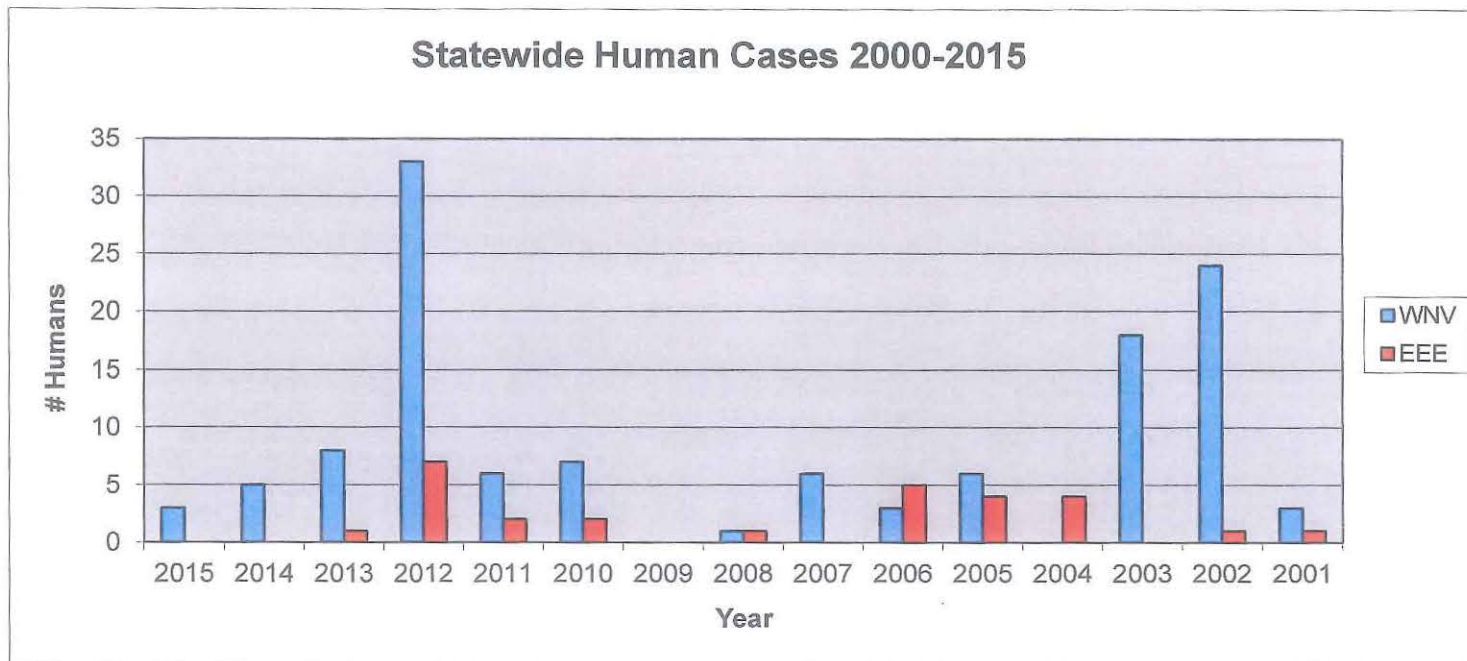
Mammal Cases statewide

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001
WNV	0	0	2	2	1	1	1	0	0	0	0	0	8	2	45
EEE	0	2	4	7	1	4	3	1	0	7	4	7	5		



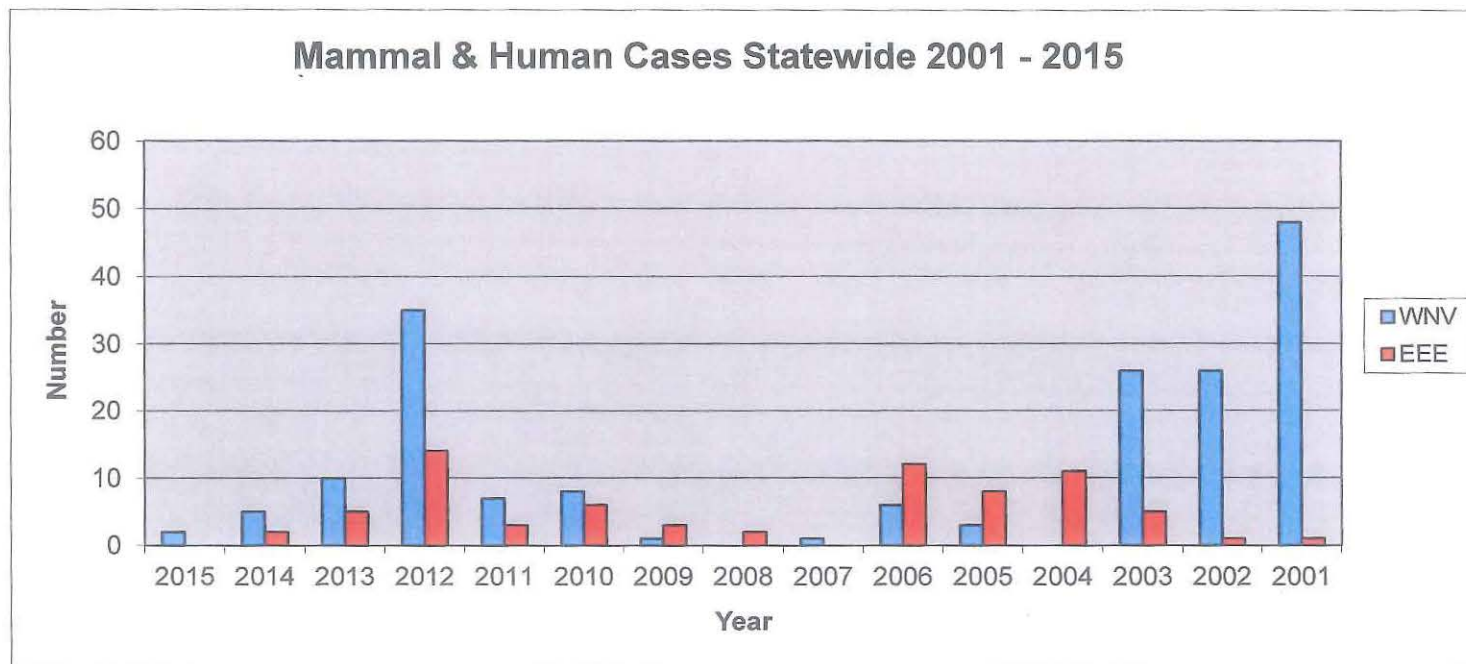
Human cases statewide

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001
WNV	3	5	8	33	6	7	0	1	6	3	6	0	18	24	3
EEE	0	0	1	7	2	2	0	1	0	5	4	4	0	1	1



Mammal & Human Cases statewide

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001
WNV	2	5	10	35	7	8	1	0	1	6	3	0	26	26	48
EEE	0	2	5	14	3	6	3	2	0	12	8	11	5	1	1





GROTON POLICE DEPARTMENT

Office of the Chief of Police

99 PLEASANT STREET
GROTON, MASSACHUSETTS 01450



Donald L. Palma, Jr.
Chief of Police

TEL: (978) 448-5555
FAX: (978) 448-5603

To: Mark Haddad, Town Manager
From: Donald L. Palma, Jr., Chief of Police
Date: September 28, 2015
RE: Police Station Renovation

A handwritten signature in dark ink, appearing to be "D. Palma", written over the "From:" line.

Please find attached a detailed report for the expenses incurred to date for the renovation and subsequent occupation of the former Fire side of the Public Safety Building.

As reflected in the report, most of expenses are for paint and supplies, of note are:

- REB Storage Systems, Inc. – Racking and Gates for all Emergency Management Equipment
- R & M Contracting – Repairs to the building
- NOSNE, Inc. d/b/a Systematics – Upgrade to the Armory and expansion of Evidence storage
- L.W. Bills – Repairs and Upgrades to Radio and Fire systems
- Stateline Custom Floors – Replacement of carpeting in former Fire side of building

What is not reflected in this report is the donation of literally hundreds of hours of time from my employees in moving, cleaning, painting, and renovating the building.

Additionally not reflected is the donation and purchase of office furniture to replace 20 year old furniture and hand me down equipment.

I was advised by MacGregor Electric that the costs for electrical work and code upgrades will be in excess of \$15,000.

My request for funds is to complete the replacement, cleaning, and painting of worn fixtures and materials; and to upgrade and rehab the dispatch area when State 9-1-1 moves its equipment.

If you have any questions or concerns, please don't hesitate to contact me.

3:22 PM

09/25/15

Fiscal Basis

Groton Police Department
Custom Transaction Detail Report
All Transactions

Date	Num	Name	Memo	Account	Split	Amount
7/25/2014	0309	Moison Ace Hardware	135196/1	PSB Renovations	FY15 Public Sfty Bldg repairs	37.97
8/25/2014	0509	Moison Ace Hardware	136104	PSB Renovations	FY15 Public Sfty Bldg repairs	4.99
8/25/2014	0510	Moison Ace Hardware	136302	PSB Renovations	FY15 Public Sfty Bldg repairs	31.99
9/8/2014	0612	Moison Ace Hardware		PSB Renovations	FY15 Public Sfty Bldg repairs	108.87
9/22/2014	0719	REB, Storage Systems International		PSB Renovations	FY15 Public Sfty Bldg repairs	3,244.50
10/6/2014	0817	Moison Ace Hardware	sept closing	PSB Renovations	FY15 Public Sfty Bldg repairs	679.86
11/17/2014	1101	REB, Storage Systems International	final papymnt 97434301	PSB Renovations	FY15 Public Sfty Bldg repairs	3,244.50
11/17/2014	1102	Moison Ace Hardware		PSB Renovations	FY15 Public Sfty Bldg repairs	269.99
12/11/2014	1301	Moison Ace Hardware		PSB Renovations	FY15 Public Sfty Bldg repairs	264.89
12/11/2014	1302	Timothy MacGregor Electrical Contractor		PSB Renovations	FY15 Public Sfty Bldg repairs	420.29
12/11/2014	1303	Lowe's		PSB Renovations	FY15 Public Sfty Bldg repairs	236.31
12/30/2014	EW14	Lynch Paint Cneter		PSB Renovations	FY15 Public Sfty Bldg repairs	950.83
1/14/2015	1501	Moison Ace Hardware		PSB Renovations	FY15 Public Sfty Bldg repairs	139.09
1/14/2015	1502	R & M Contracting		PSB Renovations	FY15 Public Sfty Bldg repairs	2,050.00
1/27/2015	1601	L W Bills/Alarm Engineering	3875	PSB Renovations	FY15 Public Sfty Bldg repairs	4,940.00
2/26/2015	1801	Moison Ace Hardware		PSB Renovations	FY15 Public Sfty Bldg repairs	65.98
2/26/2015	1802	Stateline Custom Floors		PSB Renovations	FY15 Public Sfty Bldg repairs	7,275.00
4/6/2015	ew21	NOSNE, Inc dba Systematics	reclass from Municipal bldg budget	PSB Renovations	FY15 Public Sfty Bldg repairs	3,000.00
4/17/2015	ew2201	Concord Lumber Corp	761631	PSB Renovations	FY15 Public Sfty Bldg repairs	244.80
5/13/2015	ew2401	Moison Ace Hardware		PSB Renovations	FY15 Public Sfty Bldg repairs	133.40
5/13/2015	ew2402	NOSNE, Inc dba Systematics	54154-1	PSB Renovations	FY15 Public Sfty Bldg repairs	6,574.45
6/26/2015	ew27	Moison Ace Hardware	146745	PSB Renovations	FY15 Public Sfty Bldg repairs	23.99
6/29/2015	ew2702	Moison Ace Hardware	146896	PSB Renovations	FY15 Public Sfty Bldg repairs	3.36
6/29/2015	ew2703	Moison Ace Hardware	146893	PSB Renovations	FY15 Public Sfty Bldg repairs	5.36
6/30/2015	ew2701	Moison Ace Hardware	147195	PSB Renovations	FY15 Public Sfty Bldg repairs	13.31
7/31/2015	0301	Lynch Paint Cneter	W0271758	PSB Renovations	FY16 - 210 - PSB expenses	566.85
8/10/2015	ew0401	Moison Ace Hardware	July 2015	PSB Renovations	FY16 - 210 - PSB expenses	421.49
8/10/2015	ew0402	Litemor	I612526	PSB Renovations	FY16 - 210 - PSB expenses	97.00
9/16/2015	ew0601	Lynch Paint Center	VOID: w0271758	PSB Renovations	FY16 - 210 - PSB expenses	0.00
9/16/2015	ew0602	Moison Ace Hardware	148357 149123	PSB Renovations	FY16 - 210 - PSB expenses	33.05
Total						35,082.12



INTERIOR RESOURCES

Interior Resources, Inc.

Tel 631-256-6577 Fax 631-567-0075

Tel (631) 256-6577

489-20 Johnson Avenue

Bohemia, NY 11716

QUOTATION

DATE	QUOTE #
9/9/2015	23457

BILL TO:		SHIP TO:			
MassCor Industries Central Industries Office 1 Industries Dr., Bldg. A, PO Box 188 Norfolk, MA 02056		Groton Police Department 99 Pleasant Street Groton, MA 01450 dpalma@townofgroton.org			
PHONE NUMBER	FAX NUMBER	DELIVERY CONTACT	DELIVERY PHONE #		
508-850-1070	508-850-1091	Chief Palma	978-433-5555		
P.O. NUMBER	TERMS	REP	SHIP VIA	JOB #	
	Net 30	AW	IRMA		
QTY	ITEM CODE	DESCRIPTION		UNIT PRICE	AMOUNT
1	301-00-0000	OTG SL20CD 20" CENTER DRAWER FINISH: AMERICAN CHERRY		140.00	140.00
		SUBTOTAL			140.00
	DISCMC10 PIF	MASSCOR- 10% DISCOUNT PRICING INCLUDES FREIGHT & INSIDE DELIVERY		-14.00	-14.00
	INSTALL	INSTALLATION CHANGES TO BE MADE FROM DELIVERY OF ORDER 22306-9: MOVE THE RETURN FROM THE CHIEF'S DESK AND INSTALL ONTO LIEUTENANT'S DESK REMOVE DRAWER PEDESTAL FROM CHEIF'S RETURN AND INSTALL ONTO RIGHT SIDE OF CHIEF'S DESK REMOVE KEYBOARD TRAY ON LIEUTENTANT'S DESK AND INSTALL THIS NEW DRAWER CUSTOMER KEEPS KEYBOARD TRAY FOR FUTURE USE		135.00	135.00
Our standard leadtime for delivery is 4 - 8 weeks from receipt of your order. All pricing is valid for 60 days. THANK YOU! Visit our website at: www.interiorresourcesusa.com				Total	\$261.00

Call: 603-210-1507 24DP
7/24/15



INTERIOR RESOURCES

Interior Resources, Inc.
489-20 Johnson Avenue
Bohemia, NY 11716
Tel 631-256-6577 Fax 631-567-0075

QUOTATION

DATE	QUOTE #
7/24/2015	22306-9

BILL TO:		SHIP TO:	
MassCor Industries Central Industries Office 1 Industries Dr., Bldg. A, PO Box 188 Norfolk, MA 02056		Groton Police Department 99 Pleasant Street Groton, MA 01450 dpalma@townofgroton.org	
PHONE NUMBER	FAX NUMBER	DELIVERY CONTACT	DELIVERY PHONE #
508-850-1070	508-850-1091	Chief Palma	978-433-5555

P.O. NUMBER	TERMS	REP	SHIP VIA	JOB #
	Net 30	AW	IRMA	

QTY	ITEM CODE	DESCRIPTION	UNIT PRICE	AMOUNT
1	300-00-0000	OTG11870 LUXHIDE EXECUTIVE CHAIR BLACK LUXHIDE UPHOLSTERY	465.00	465.00
4	300-00-0000	OTG11650 ARMLESS TASK CHAIR PATTERNED BLACK FABRIC UPHOLSTERY	200.00	800.00
1	301-00-0000	SLKB KEYBOARD TRAY FINISH: AMERICAN CHERRY	91.00	91.00
		JOAN'S OFFICE		
1	300-00-0000	SL6030DS 60" RECTANGULAR DESK SHELL FINISH: AMERICAN CHERRY	377.00	377.00
1	300-00-0000	SL22BBF BOX/BOX/FILE PEDESTAL FINISH: AMERICAN CHERRY	409.00	409.00
1	300-00-0000	SLKB KEYBOARD TRAY FINISH: AMERICAN CHERRY	91.00	91.00
1	300-00-0000	OTG11651 LOW BACK TILTER WITH ARMS PATTERNED BLACK FABRIC UPHOLSTERY	285.00	285.00
		CHIEF ASSISTANT'S OFFICE- KATHY NEWELL		
1	300-00-0000	SL6030DS 60" RECTANGULAR DESK SHELL FINISH: AMERICAN CHERRY	377.00	377.00
1	300-00-0000	SL22BBF BOX/BOX/FILE PEDESTAL FINISH: AMERICAN CHERRY	409.00	409.00
1	300-00-0000	SL4824R 48" RETURN SHELL - REVERSIBLE FINISH: AMERICAN CHERRY	251.00	251.00
1	300-00-0000	#SL22FF 22"D FILE/FILE PEDESTAL - AMERICAN CHERRY	409.00	409.00
1	300-00-0000	#DL20CD 20" CENTER DRAWER - AMERICAN CHERRY	140.00	140.00
		SUBTOTAL		11,733.00
	DISCMC10	MASSCOR 10% DISCOUNT	-1,174.00	-1,174.00
	PIF	PRICING INCLUDES FREIGHT & INSIDE DELIVERY		

Our standard leadtime for delivery is 4 - 8 weeks from receipt of your order. All pricing is valid for 60 days. THANK YOU!
Visit our website at: www.interiorresourcesusa.com

Total \$10,559.00



INTERIOR RESOURCES

Interior Resources, Inc.
489-20 Johnson Avenue
Bohemia, NY 11716
Tel 631-256-6577 Fax 631-567-0075

QUOTATION

DATE	QUOTE #
7/24/2015	22306-9

BILL TO:		SHIP TO:	
MassCor Industries Central Industries Office 1 Industries Dr., Bldg. A, PO Box 188 Norfolk, MA 02056		Groton Police Department 99 Pleasant Street Groton, MA 01450 dpalma@townofgroton.org	
PHONE NUMBER	FAX NUMBER	DELIVERY CONTACT	DELIVERY PHONE #
508-850-1070	508-850-1091	Chief Palma	978-433-5555

P.O. NUMBER	TERMS	REP	SHIP VIA	JOB #
	Net 30	AW	IRMA	

QTY	ITEM CODE	DESCRIPTION	UNIT PRICE	AMOUNT
		CHIEF'S OFFICE		
1	300-00-0000	SL3024R 30" RETURN SHELL REVERSIBLE FINISH: AMERICAN CHERRY	202.00	202.00
1	300-00-0000	SL7136DS 71" RECTANGULAR DESK SHELL FINISH: AMERICAN CHERRY	403.00	403.00
1	300-00-0000	SL6624CS 66" CREDENZA SHELL FINISH: AMERICAN CHERRY	351.00	351.00
1	300-00-0000	#DL20CD 20" CENTER DRAWER - AMERICAN CHERRY	140.00	140.00
2	300-00-0000	SL22BBF BOX/BOX/FILE PEDESTAL FINISH: AMERICAN CHERRY	409.00	818.00
2	300-00-0000	SL22FF FILE/FILE PEDESTAL FINISH: AMERICAN CHERRY	409.00	818.00
1	300-00-0000	OTG11870 LUXHIDE EXECUTIVE CHAIR BLACK LUXHIDE UPHOLSTERY	465.00	465.00
6	300-00-0000	OTG11650 ARMLESS TASK CHAIR PATTERNED BLACK FABRIC UPHOLSTERY	200.00	1,200.00
3	300-00-0000	SL71BC 71" 4 SHELF BOOKCASE FINISH: AMERICAN CHERRY	452.00	1,356.00
1	212-05-3672	36" X 72" LAMINATE TABLE W/PVC EDGE/BLACK METAL CROSS BASE LAMINATE COLOR: WILD CHERRY PVC EDGE COLOR: BLACK	532.00	532.00
		LIEUTENANT JAMES CULLEN		
1	300-00-0000	SL6030DS 60" RECTANGULAR DESK SHELL FINISH: AMERICAN CHERRY	377.00	377.00
1	300-00-0000	SL22BBF BOX/BOX/FILE PEDESTAL FINISH: AMERICAN CHERRY	409.00	409.00
1	300-00-0000	SL48BC 48" 2 SHELF BOOKCASE FINISH: AMERICAN CHERRY	308.00	308.00
1	300-00-0000	SL36R 36" ROUND TABLE WITH CROSS BASE FINISH: AMERICAN CHERRY	250.00	250.00

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Total