

# TOWN OF GROTON FINANCE COMMITTEE

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**Minutes of Regular Meeting Held April, 28<sup>th</sup>, 2014**

**GDRMS Cafeteria (344 Main St) 6:30 p.m.**

**Present for Finance Committee:** R. Hargraves, S. Webber, D. Manugian, J. Crowley, G. Green (Vice Chair), P. DuFresne (Town Accountant, Recording)

**Absent:** J. Prager (Chair), B. Robertson

**Guests:** Police Chief Don Palma

**Documents available at the meeting:** FY2015 Proposed Capital Budget/Operating Budget  
2014 Spring Town Meeting Warrant & Info Packet

*Mr. Green called the Finance Committee meeting to order at 6:30 p.m.*

FY15 Building Security Proposed Capital Expenditure - Chief Palma explained that an upgrade to security for all municipal buildings is long overdue. A three-year phased plan has been proposed (at a cost of approximately \$30,000 per year) that will implement a fully integrated and modernized system to protect building assets, employees and the public. The Public Safety Building and Town Hall needs will be addressed first, with the other buildings to follow before the end of the third year. The “brain” of the system will be purchased in FY15, as well as some cameras and door ID locks. Chief Palma noted that both the cameras and locks at the Public Safety Building are twenty years old. The new security system will be capable of tracking individuals going in and out of buildings, and can be programmed to refuse access to terminated employees. The cameras can be controlled from the Dispatch center as well as from the police vehicles. Additionally, the main security system will act as a “hub” to accept security information from all the other buildings. Mr. Green asked about annual or incidental access fees that the Town should expect to pay. Chief Palma replied that there were no annual hosting fees for this internet-based system, but would inquire of the IT Department whether other fees would be charged, such as for support services. Mr. Webber noted that support service fees for this kind of program run approximately 20% of the purchase price. Chief Palma said that the upgrade will not be undertaken until after the Fire Department has relocated to their new building.

**On a motion by Mr. Webber, seconded by Mr. Manugian, the Finance Committee voted unanimously to support the FY15 Municipal Building Security Upgrade Capital Expenditure as presented. The Vote: 5-0-0**

**Approval of Meeting Minutes** – Ms. Dufresne said that the original draft of the April 1<sup>st</sup> minutes had been amended to correct Mr. Manugian’s vote for the articles contained in the Consent Agenda. His vote had been incorrectly recorded as “Abstain” instead of “Support”.

**On a motion by Mr. Webber, seconded by Mr. Crowley, the Finance Committee voted in the majority to approve the regular meeting minutes of April 1st, 2014 as amended. The Vote: 4-0-1**

*At this time (6:45 p.m.), the Finance Committee relocated to the Performing Arts Center to participate in the Spring Town Meeting beginning at 7:00 p.m.*

Mr. Green officially adjourned the meeting at 10:34 p.m.

Respectfully submitted,

Patricia Dufresne, Recording Secretary