

Town of Groton
Finance Committee
Town Hall
September 28, 2004

Minutes

Present: G. Boles, J. Cochran, S. Shuman, A. Walsh, S. Webber

Town Accountant: V. Jenkins

Selectman: W. Nordblom

The meeting was called to order at 7:05 P.M. with the Chair, Steve Webber, presiding.

Recreation Department

- Lisa Judge reported \$23,887.00 in revenue for programs but only \$16,000.00 has been turned in to the Town Accountant. Ms. Judge stated she was having trouble recording all the deposits on time because of the amount of work involved doing the clerical side of her job and directing the programs.
- Discussed problems associated with “holding” checks.
- Discussed the Recreation Department in detail.
- The FinCom requested checks be turned in every week; this issue needs to be addressed. This will be discussed at next weeks meeting with the Selectmen.
- The Commissioners feel effort has been made to correct this problem and stated the revenue is higher than anticipated.

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Reserve Fund Transfer

- **Motion:** A. Walsh moved, G. Boles seconded to transfer \$1,715.00 from Reserve Fund to Building Department Wages. Vote 5-0.

Budget Schedule

- Discussed the budget schedule as outlined in the letter from FinCom Chair, S. Webber to Selectman Chair F. Dillon. It was suggested moving the date of budget submission to January 15, 2005.

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Minutes

- **Motion:** A. Walsh moved, J. Cochran seconded to accept the minutes of the September 13, 2004 meeting. Vote 5-0.

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Next Meeting

The next meeting is scheduled for November 9th.

Adjournment

Motion: A. Walsh moved, S. Shuman seconded to adjourn. Vote 5-0.

Respectfully submitted,

Stuart J. Shuman
Recording Secretary