

Finance Committee Meeting Minutes

The meeting was called to order at 7:40 PM on January 8, 2002 in the Groton Town Hall. Present at the meeting were Lorraine Leonard, Mike Flynn, Win Nordblom, Jeff Wilson, Bill Maloomian, Todd Hutchinson, Steve Boczenowski, and Ann Walsh.

The Board of Assessors (Ed Kopec, Hugh McLaughlin, and Sylvia Sangiolo) joined the meeting to discuss their request to hire an Assistant Assessor. The Board would like to hire Rena Swezey and bring her on board one month before Connie Rogers departs, which would require \$3000. Also, Ms. Rogers has accrued four weeks vacation pay and is entitled to a cash payout of \$4222 when she departs. In total, the Board is requesting a total of \$7222 to be transferred from the Reserve Fund. A discussion ensued over the necessity of having a one month overlap in the Assessors Office. (A transfer from the Reserve Fund requires an emergency or unforeseen circumstances.)

A motion was made by Mike Flynn to approve the Board Assessors request for a transfer of \$7250 and was seconded by Steve Boczenowski. Steve Boczenowski then made a motion to amend the transfer to \$5750 (to reduce the overlap period to 2 weeks), but was not seconded. The original motion was voted on and tied 3 to 3 (Boczenowski, Flynn, and Nordblom in favor; Leonard, Maloomian, and Wilson against), so the motion was lost. Jeff Wilson made a motion to transfer \$4222 (for the accrued vacation time payoff) and was seconded by Bill Maloomian. The motion passed by a vote of 5 – 1 (Boczenowski, Leonard, Maloomian, Nordblom, and Wilson in favor; Flynn against).

Budget packets were distributed to the committee for their review. Committee assignments are as follows:

Todd, Steve	Health & Highway
Todd, Bill	Water, Sewer, Country Club
Win	General Government
Jeff, Cathy	Protection of Persons and Property
Lorraine, David	Schools
Steve, Mike	Library and Citizen's Services
Cathy	Debt Service and Employee Benefits

Jeff Wilson distributed a draft for an annual report from the Finance Committee. There was a discussion of logistics of getting this report completed and approved by the committee by the established deadline (January 15). Jeff will continue to work on this document, and use an earlier version that was written by Ed McNierney.

The meeting was adjourned at 9:10.

Respectfully submitted,

Steve Boczenowski