



## SYSTEM PROPOSAL

Proposal # FLAQ53546

Date 08/09/22

Direct inquires to: **Mark Fite**  
Voice: **407-872-3333 x3004**  
Fax: **407-872-3330**  
email: **mfite@optiontechnologies.com**

### Proposal For:

**Jack Petropoulos**  
**Town of Groton MA**  
**Groton, Massachusetts**  
**United States**  
**5082597151**  
**jack.petropoulos@gmail.com**

### *Situation Analysis*

Jack Petropoulos from the Town of Groton has asked Option Technologies to provide a proposal for the purchase of an electronic voting system for open Town Meetings.

After a preliminary review of the requirements, we propose our OptionPower voting software solution with our OptionFinder K4 hardware system.

Our advanced OptionPower software application makes PowerPoint interactive. This tool will enable the Town to securely and privately collect votes and immediately display tabulated results on proposed initiatives and motions during meetings.

OptionPower is a flexible, easy to use add-in that makes Microsoft PowerPoint an interactive voting tool. It provides extensive real-time vote collection and display functionality. Using this software, voters will be able to vote yes, no or abstain on motions during town meetings. All votes are stored in an SQL database with instant audit capabilities.

The OptionFinder K4 is a small format, highly portable input device. It contains five buttons and weighs just 1.5 ounces. K4 is an excellent solution for clients who need simple Yes/No voting with a visual confirmation message on the handset display that the vote has been tabulated. Each OptionFinder full size base station provides a USB or ethernet connection for the control computer. Base stations may be positioned remotely to maximize voting speed and radio performance. With multiple channels of up to 400 handsets per base station, the system is scaleable to thousands of handsets. Four base stations are included in this proposal.

This package includes small foam-lined nylon carrying cases that make it easy to transport and store the system and distribute keypads during town meetings. OTI will provide a virtual training workshop for your team members to learn how to use the hardware and software. We will provide additional live web training sessions for your team members during the life of your software subscription.

OptionPower is an easy-to-use add-in that makes Microsoft PowerPoint interactive. It efficiently manages the entire interactive process from instant polling question creation to live on-screen displays for the Moderator and Town Clerk. OptionPower's best-in-class data gathering and display tools will help you provide speed of tabulation and voter privacy. It makes your PowerPoint a voting platform.

Some of the comparative advantages of our system for town meetings include:

- Easy to use software
- Flexible display of motions and voting results
- Voting handsets with intuitive YES (Green)/NO (Red) buttons
- Two-way verification messages on handset LCD display
- Handsets do not require internet connection
- 120 month extended hardware warranty
- 120 months of training, technical support, and upgrades
- Large rental fleet and warehouse in Natick, MA
- Trained support team in Massachusetts

With this purchase you will receive a customized web training workshop for your team members as well as access to live web training sessions held multiple times each month. You will also receive software upgrades along with unlimited telephone and email technical support incidents for a period of 120 months.

Option Technologies has been a leading provider of interactive technology for more than 37 years. Our solution has been refined at more than 200 town meetings in Massachusetts over the past ten years. OTI systems are in use for open town meeting voting at Wayland, Duxbury, Westborough, Weston, Nantucket, Eastham, Orleans and others.

We look forward to enhancing your meetings with these powerful interactive voting tools.

**System Components**

Qty	Description	Unit Price	Price
<b>Town Meeting Voting System Purchase</b>			
1	OptionPower License, 120 Months - 600 Keypads		
600	OptionFinder K4 Keypad with Lanyard		
10	OptionFinder K5B Keypad (Braille Membrane)		
4	OptionFinder K4 Base Station (Full Size)		
12	Padded black nylon case with handle. Holds 50 keypads.		
2	Case, OP-2750, Rolling Case w/Handle and Wheels		
1	120 Month Enrollment, Extended Warranty and Technical Support Program		
	<b>SubTotal</b>		<b>\$21,108.50</b>
	<b>Promotional Discount</b>		<b>-\$2,955.19</b>
1	<b>Estimated Shipping and Insurance</b>	<b>\$210.00</b>	<b>\$210.00</b>
		<b>Total</b>	<b>\$18,363.31</b>

**Terms and Conditions**

*Agreement: This proposal is good for 30 days from the above date. This agreement contains the final and entire agreement between the parties and supersedes any and all prior and contemporaneous, oral and written agreements, proposals and understandings. In no event shall seller be liable for any incidental or consequential damages. Seller's maximum liability under this contract shall be limited to the purchase or rental price of the contract.*

*Payment Terms: Final payment in full is due Net 30. The undersigned officer/manager agrees to submit payment in full for all invoices on receipt of invoice.*

*Option Technologies International, LLC accepts Company checks along with the following credit cards: Visa, MasterCard and American Express.*

*Remit all payments to; Option Technologies International, LLC, 4303 Vineland Rd, Suite F2, Orlando, FL 32811-7372  
Attn: Accounts Receivable*

*Confirmation: OTI cannot guarantee availability of equipment until a signed agreement or purchase order has been received and accepted by our company.*

*Authorized Client Signature: \_\_\_\_\_ Accepted by Option Technologies International, LLC:*

*Signature: \_\_\_\_\_ Signature: \_\_\_\_\_*

*Print : \_\_\_\_\_ Date: \_\_\_\_\_ Print : \_\_\_\_\_ Date: \_\_\_\_\_*

**To confirm this agreement, return a copy by email indicating your acceptance, or sign above and fax to:**  
Mark Fite

**Fax # 407-872-3330**

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