

Groton Economic Development Committee

Meeting Minutes 1-22-2013

Attendees:

Anna Eliot, Russell Burke, Peter Myette, and Mike Rasmussen,

Members of the public:

None Present

Minutes:

The meeting was called to order by Mike Rasmussen at 5:30 PM at Groton Town Hall.

The minutes of November 27, 2012 were approved by unanimous consent.

1. Business Permitting Guide- Copies of the draft Permitting Guide documents were distributed for review and comment. Members Burke and Webber have been working with Town Planner Michelle Collette in reviewing similar guides from other communities and creating one for Groton. Three documents are proposed; a one or two page summary; a more detailed 10 to 15 page guide that delves into more detail, and a comprehensive document that contains greater specificity and actual codes and regulations. The focus has been on the first two documents which were distributed at the meeting. Members have been encouraged to review and submit comments to Michelle Collette.
2. Business Directory Map - The Committee discussed the status of the Business Directory Map. It was estimated there are about 150 copies remaining. There was discussion as to when a reprint should be undertaken and if the maps should be updated and what criteria should be used for these decisions.
3. Groton Center Design Guidelines- The Planning Board met last week with its Consultant, Peter Flinker to review the first draft of the revised Design Guidelines for Groton Center Overlay District. The Guidelines are being revised as they were originally focused on Station Avenue, but now need to be more reflective of Groton Center to avoid problems previously encountered with development outside of Station Avenue.

The Meeting was adjourned at 6:50 PM.

The upcoming meeting schedule is as follows:

February 26, 2013 5:30 PM

Respectfully Submitted, Russell J. Burke