

Title: Economic Development Committee Perpetual Action Item List

Purpose:

To keep an ongoing record of the actionable items derived from each Economic Development Committee meeting.

<u>Tasks</u>	<u>Assignment</u>	<u>Priority</u>	<u>Status</u>	<u>Date Done</u>
Give a full copy of the Master Plan to each member.	Burke	1	20%	
Give a good zoning map showing business zones to each member.	Burke	2	10%	
Write up the Minutes of Meeting of December 27, 2011.	Eliot	2	30%	
Develop a Welcome package for new residents in town.	Bouvier	3	10%	
Develop a working relationship with the North Central Mass Chamber of Commerce.	Gus	3	20%	
Print the EDC Business Map of Groton.	Bouvier	1	100%	06/30/2011