

**EARTH REMOVAL STORMWATER ADVISORY COMMITTEE  
TUESDAY, NOVEMBER 2, 2021, 7:00 PM  
MINUTES**

Chairwoman McHugh called the virtual meeting to order at 7:00 PM.

Members present: Eileen McHugh, George Barringer, Bob Hanninen, and Tom Delaney

**ACADEMY HILL FIELD CHANGE**

The Committee received a letter, dated October 4, 2021 from Creative Land and Water Engineering on behalf of Academy Hill, LLC, requesting a modification of the surface of the 1064 ft long woods road off Cherry Tree Lane to prevent erosion. The proposed change includes using crushed stone and installed a series of interceptor swale.

George Gallagher of Academy Hill, LLC, was present for the discussion. The proposed plan was reviewed by Nitsch Engineering who recommended approving the modification.

*The motion was made by Delaney, seconded by Hanninen, to approve the field change as shown on the plan entitled, "Woods Road Surfacing Modification," prepared by Creative Land and Water Engineering, dated October 4, 2021. The motion passed unanimously by roll call vote: Barringer – aye, Delaney – aye, Hanninen – aye, McHugh – aye.*

Mr. Gallagher updated the Committee on the plans to install the final pavement on Cherry Tree Lane. The Committee received a report dated September 27, 2021 from Nitsch Engineering with a list of outstanding items to be corrected prior to final paving.

Mr. Gallagher said he walked the site with Basel Alhadidi of Nitsch Engineering that day to review the work that had been done, including cleaning out the catch basins and replacing the silt sacks. The Committee thanked Mr. Gallagher for the update.

**STORMWATER PERMIT EXTENSIONS AND CERTIFICATES OF COMPLETION**

The Committee reviewed the spreadsheet showing the status of all Stormwater Management Permits issued from 2014 to the present time. The Stormwater Inspector sent letters to all applicants who had not completed or closed out their projects. The letter asked if the applicant would like an extension or Certificate of Completion.

The Committee considered requests for Certificates of Completion. The spreadsheet was updated on November 2, 2021 to show limited and full permits and noting whether as-built plans had been submitted.

Member Barringer asked about the "Limited" Stormwater Permits. Stormwater Inspector Michelle Collette said as-built plans and engineer's certifications are not required for limited permits.

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Chairwoman McHugh said as-built plans and engineer's certifications are required for Full Stormwater Permits and should have been submitted by the applicants. Other members agreed.

Member Delaney said the permitting software system that is now in place helps track this information. The Building Commissioner requires sign off by other departments prior to issuing Occupancy Permits. It is difficult to go back to 2014 and ask applicants to submit the information now.

Stormwater Inspector Michelle Collette said many of the previous projects are single-family homes that developers sold to homeowners. Several may have been resold as well.

*The motion was made by Hanninen, seconded by Delaney, to issue Certificates of Completion for projects with Full Stormwater Permits issued in 2014 and 2015, which include 2014-01 Donald Spigarelli and 2014-05 Joseph Cutler. The motion passed unanimously by roll call vote: Barringer – aye, Delaney – aye, Hanninen – aye, McHugh – aye.*

#### **VACANCY ON THE COMMITTEE**

The Committee discussed how to recruit a new member of the Committee. Many people had been approached and declined to volunteer. The notice of the vacancy has been on the Town's website for several months. The Committee decided to advertise in the Groton Herald requesting volunteers.

*The motion was made by Hanninen, to place an ad in the newspaper looking for a new member. The motion passed unanimously by roll call vote: Barringer – aye, Delaney – aye, Hanninen – aye, McHugh – aye.*

Meetings will still be held virtually until further notice.

Meeting adjourned at 8:00 PM

Respectfully submitted,

Michelle Collette  
Earth Removal Stormwater Inspector