



**Diversity Task Force**  
Town Hall  
173 Main Street  
Groton, Massachusetts 01450  
selectboard@grotonma.gov

## **Diversity Task Force**

**July 28, 2022**

**Virtual meeting via ZOOM**

### **MINUTES**

Chair Raquel Majeski called the meeting to order at 5:30 PM by roll call of members in attendance.

Members present: Raquel Majeski, Michelle Collette, Susan Hughes, and James Moore

Members absent: Deirdre Slavin Mitchell, Fran Stanley and Gordon Candow\* alternate/nonvoting member

Attendees: Judy Anderson

#### Discussion of revised charge

Raquel stated that Deirdre and Gordon read the revised charge and did not have any suggested changes.

Susan posted the draft of the charge and term in the chat.

Raquel read the charge aloud and opened the meeting up for discussion

The group identified the following changes:

- Changing DTF (Diversity Task Force) to Diversity, Equity and Inclusion Committee
- Change the term “citizen” to resident
- Remove GDRSD
- Remove the following: “Should the Select Board choose to continue the committee; they may do so via voice vote.”

Michelle made a motion:

Submit the revised charge and new name to the Select Board for their approval as amended in this meeting.

- Susan second the motion
- The Motion passed unanimously

#### Discussion on working groups

We will begin looking into opportunities for education around voting. Some ideas discussed were as follows: voter registration booths/ drives; standing with signs, and flyers/ advertisements

There was discussion about an opportunity to discuss the transition to a new town clerk and to share the process that was used to fill the position.

#### Other business

- Early voting begins on August 27<sup>th</sup>
- Michelle mentioned that voting laws can be found on the town webpage
- Michelle clarified that a membership inquiry form can be found on the town webpage
- Judy Anderson was an attendee who was promoted to panelist. She stated that the chat feature wasn't working. The group was able to confirm that the chat feature was disabled and Judy Anderson stated that she has had issues with the feature during other meetings and she will follow up with the Town's IT department.

Meeting ended at 5:57 pm

Next Meeting will take place on Thursday, August 18<sup>th</sup> on Zoom @5:30

#### **Draft sent to the Select Board:**

*Diversity, Equity, and Inclusion Committee Charge:* The main goal of this committee is to recognize and commemorate the diversity of the residents of Groton, past and present. To do so, the committee will examine our town for areas of unequal representation within our public institutions and spaces, both explicit and implicit, while also creating opportunities to celebrate our diversity as a community. The committee will provide research-based observations and recommendations to the Select Board, focus on the education of our residents, and commit to open dialogue and engagement with our residents.

*Term:* Diversity, Equity, and Inclusion Committee will meet beginning in August 2022 and continue through the end of July 2023. An interim report along with an Executive Summary will be delivered no later than February 15, 2023, to the Select Board. Each committee member will complete the Racial Healing Handbook prior to beginning their term of service.