



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450
Tel (978) 448-1170
Fax (978) 448-3660

Office of the:
Council on Aging
Kathy Shelp, Director

COA Feasibility Oversight Committee June 21 8:00am Selectman's Office Minutes

Members Present: George Faircloth, Peter Cunningham, Beverly Smith, Gary Green, Michelle Collette, John Amaral, Mihran Keoseian
Kathy Shelp, Mark Haddad
Present via conference call: John McMillian of Rienhardt and Associates.

Meeting was opened by Mihran Keoseian 8:00am.

Minutes presented for approval 3/14/16 and 3/24/16. George Faircloth made a motion for approval of the minutes with a second by Beverly Smith. Unanimously approved.

The committee's charge at this meeting is to review the first draft of the Space Needs Analysis submitted by Reinhardt Associates. The report includes analysis of three sites: current COA site, country club and Prescott School.

Kathy Shelp led a discussion with the architect about reductions in the proposed square footage.

John Amaral led the discussion. After much discussion a motion was made by Michelle Collette with a second by Peter Cunningham; Authorize the Town Manager to contract with Rienhardt and Associates for cost of topographic Survey and/or boring to identify the building envelope.
A motion was also made by Gary Green and second by George Faircloth to ask Reinhardt and Associates to revise the budget of the proposals based on the reduced square footage.

Meeting adjourned at 9:30am.

Next meeting is to be determined.
Respectfully submitted,
Kathy Shelp, COA Director