

Minutes from the Groton Council On Aging  
Board Meeting  
May 17, 2021

Members Present: Jean Sheedy, Paula Martin,  
Judy Palumbo O'Brien, Therese Keoseian,  
Mihran Keoseian, Helen Sienkiewicz, Dottie  
Zate

Staff Present: Kathy Shep

The meeting was opened by Jean at 1:05 p.m.

Minutes: Minutes from the April 12 meeting  
were presented by Helen. They were  
reviewed and a motion to accept was  
made by Therese, 2nd by Paula. All  
unanimous approval was accepted.

Outreach and Volunteer/Activities Reports:

Kathy Santiago is now back to work.

Stacey was handling all activities while  
Kathy was out.

Governor Baker made an announcement  
that most activities are now open for  
enjoyment. The movies and lunch, in July  
and August, will begin at 12:00 noon  
followed by the movie at 1:00 p.m.

Directors Report: The re-accreditation is  
all set to go forward. It has been paid  
for in full. The new Director will be  
able to move ahead with the process.  
Kathy has met with Mark for the  
transition.

Paula will be helping out on Fridays now, in addition to Tuesdays.

Kathy will try to make all purchases before leaving. Stacey will then be entrusted with the credit card.

Mark hopes to have a new Director in place by July 1. Dottie asked about the process to hire a new Director. Mark is the appointed authority in hiring.

Therese expressed some feelings of why we know that North Andover scooped Kathy up. Kathy spoke of the necessity for us to keep an eye on our accreditation.

She will email all the standards to us before the June meeting.

Mihran mentioned, until we know the person to replace Kathy, the Board will be aware of by-laws and will play a more active roll in the functions of the COA.

Pascal Miller has been nominated to be a Board member. He is a very qualified candidate.

Other changes in Board positions will be Jean as our Chair. Paula will be our vice-Chair. We will be in need of a new Secretary. Mihran suggested that we rotate minutes taking in the future. He will send us some written material on this.

Kathy Shelp thanked us all for our work, both with and for her, while she was our wonderful Director.

Our next meeting will be on June 21  
at 1:00 p.m.

Jean adjourned the meeting.

Respectfully Submitted by  
Helen Sienkiewicz,  
Secretary  
Groton Council On Aging  
May 17, 2021