

Minutes from the Council On Aging  
Board Meeting  
February 27, 2018

Members Present: Norma Garvin, Gail Chalmers,  
Jean Sheedy, Ed Wenzell, George Faircloth,  
Helen Sienkiewicz

Staff Present: Kathy Shelp, Kathy Santiago,  
Stacey Shepard Jones

Others Present: Marlana Gilbert - Liason School Committee

Open Meeting: Gail Chalmers called the meeting  
to order at 1:04 p.m.

Minutes: Minutes from the January 29 meeting  
were presented by Helen Sienkiewicz. They were  
reviewed and a motion to accept was made  
by Ed Wenzell, 2nd by Norma Garvin. All  
unanimous approval accepted.

Treasurer's Report: Kathy Shelp explained the  
report for the first two quarters of this year.  
Ed questioned, if now we have a new van  
driver, does the overall salary cost increase.  
Kathy stated no, because he is replacing  
the previous driver. The question of the van  
use going forward, during the construction  
period, was brought up. Stacey will be  
increasingly busy during this time. Kathy  
mentioned that the Building Committee has  
had two successful meetings regarding  
private donors for the new C.O.A.

School Committee Report: Marlana told us of the G/D Choir conducting a fund-raiser to raise money for them to visit Carnegie Hall. She mentioned several conference calls she has had with MSBA, hoping to obtain funding for a feasibility study to combine both Groton and Dunstable.

Director's Report: Kathy gave us several pieces of information concerning Campaign Finance from Mike Bouchard. There are several rules and regulations regarding any soliciting of monies. Going forward, we must obey these rules for fear of going to "Campaign Jail." Kathy will contact Mike with several questions concerning the rules and regs. The bid documents have been distributed regarding the new COA construction. They should be returned by the end of March.

Outreach Report: Stacey reported donations amounting to \$881.00 were given to the fuel assistance program. There is presently a total of \$3440.18 in the fund. The Catholic Heart Work Camp will be here from June 25-28. It will consist of approximately 300 students. Please let Stacey know if you are aware of any residents who could use some help.

Activities/Volunteer Report:

There were eleven walkers today. The Irish trip was cancelled due to inactivity. We will be joining with the Westford Senior Center for new trips.

Tomorrow is a Lunch and Learn concerning downsizing. Veteran's Breakfast could use some help on Thursday. The book club is growing. The Women's Club will enjoy Irish music. Steven Collins will do a presentation on Irish poets. The Trivia lunch was a pleasant success. Firehouse chili coming soon.

Next meeting will be held on March 19, at 1:00p.m.

Motion to accept Director's and Staff Reports was made by George Faircloth, 2nd by Helen Sienkiewicz. All unanimous approval accepted.

Motion to close the meeting was made by Norma Garvin, 2nd by Helen Sienkiewicz. All unanimous approval accepted.

Respectfully Submitted by  
Helen Sienkiewicz  
Secretary  
Groton Council On Aging  
February 27, 2018