

Minutes from the Groton Council On Aging
Board Meeting
August 21, 2017

Members Present: Gail Chalmers, Richard Marton,
Ellen Baxendale, Jean Sheedy, George Faircloth,
Norma Garvin, Ed Wenzell, Helen Sienkiewicz

Staff Present: Kathy Shelp, Kathy Santiago,
Stacey Shepard Jones

Others Present: Marlana Gilbert: School Committee Liaison

Open Meeting: Gail Chalmers called the meeting
to order at 12:56 p.m.

Gail Chalmers introduced Marlana Gilbert to
the Board. The Board introduced themselves.
Marlana elaborated on why she joined the
Groton COA.

Kathy Shelp asked if any Board members
would like to attend the School Committee
meetings and report back to the Board.
"Trunk and Treat" at Halloween with the
schools was discussed. Also mentioned,
was a possible craft table at Florence
Roche and seniors becoming penpals
with third graders.

Kathy Shelp will also be meeting with the
high school, to develop a rapport between
students and seniors during the school year.

Minutes: Minutes from the June 5 meeting were presented by Helen Sienkiewicz. They were reviewed and a motion to accept by George Faircloth and 2nd by Norma Garvin.

Treasurer's Report: Report presented by George Faircloth. Kathy Shep explained the report. The Tall Ships trip earned \$524.25 for the COA gift fund. Kathy also explained the budget report.

Norma Garvin mentioned that she will be sending out letters to Senior Centers in surrounding towns offering financial help from Nashoba Medical.

Kathy Shep and the Pepperell Senior Center Director will travel up to Portland, Maine to be trained in "Matter of Balance" program. Kathy also explained the July Profit and Loss Detail. Richard Marton mentioned certification of van drivers.

Motion to accept the Treasurer's Report was made by Gail Chalmers, 2nd by Ellen Baxendale.

Outreach Report: Stacey reported on the Catholic Heart Program in July, during which eighteen families were helped. She sent out surveys and everyone was pleased. Farmer's Market coupons are being disbursed.

The Fuel Assistance Fund is just over \$29,400. Stacey has already sent out renewal forms and she has completed her first one this month. Caregiver packets have been developed to help residents with aging parents.

Activity/Volunteer Report: Kathy Santiago reported that the Father's Day Lunch was a huge hit. July 4 Bar-b-que another big hit. August weekly movies very popular. Walking starting up in September.

Tanglewood trip was a wonderful day, as was the Tall Ships trip. The 9/11 Lunch, to honor our first responders, is coming up soon. This year's Drive-In night will be on September 8.

George Faircloth spoke about the information concerning the new Senior Center. More than likely, the new building will stay at the same location.

The contractor was at the Senior Center today to make an assessment for the new, update construction.

Director's Report: Kathy Shep explained the Annual Report and its changes. She asked us to review the report and, if necessary, ask any questions or give any suggestions at our next meeting.

Motion to accept the Director's and Staff reports was made by Norma Garvin, 2nd by Jean Sheedy. All unanimous approval accepted.

Next meeting will be held on Monday, September 18 at 1 p.m.

Motion to close the meeting was made by Norma Garvin, 2nd by George Faircloth. All unanimous approval accepted.

Respectfully Submitted by
Aleen Sienkiewicz, Secretary,
Groton C.O.A.
August 21, 2017