

Minutes from the Groton Council On Aging  
Board Meeting  
March 6, 2017

Members Present: Jean Sheedy, Vera Strickland,  
Norma Garvin, Gail Chalmers, Richard Marton,  
Ed Wenzell, Ellen Baxendale, Helen Sienkiewicz

Staff Present: Kathy Shelp, Stacey Shepard-Jones

Open Meeting: Meeting called to order by  
Gail Chalmers at 9:36 a.m.

Minutes: Minutes from the February 6 meeting  
were presented by Helen Sienkiewicz.  
Minutes were reviewed and a motion to  
accept by Ellen Baxendale, 2nd by Norma  
Garvin. All unanimous, approval accepted.

Treasurer's Report: Kathy Shelp presented the  
report. Stacey Shepard-Jones explained about  
the Montachusett Home Care fee. Motion to  
accept report by Vera Strickland, 2nd by  
Ellen Baxendale. All unanimous, approval  
accepted.

Outreach Coordinator Report: Report presented  
by Stacey Shepard-Jones. The preparedness  
returned forms have increased by 200 this  
year. There is presently \$ 29,000 in the  
fuel assistance account, including a  
\$ 375 donation. The Catholic Student Work  
Program will happen from July 3-7 this  
year.

There will be an information session on March 30. The COA van will possibly be available to drive the students around town. Stacey has created a flyer to explain the COA services. Stacey and Kathy Santiago will be sending out an "outreach survey" to hopefully improve or change any COA services.

Activities/Volunteer Coordinator: Kathy Shelp presented the report. January and February usually quiet months. Nashoba Tech was a quiet lunch. Tax preparations going on. There is hope to have another Hindu Temple information session. The February 25, town wide "Public Forum" was a great success. Fire House chili day coming soon. Apple Store visit on March 24.

Director's Report: There are presently five sites being considered for a possible COA location. Kathy Shelp explained the progress the TMSCRC is doing. She described in detail what is going on now. Unfortunately for us, Peter Cunningham is leaving the Board of Selectmen in the Spring.

Motion to accept the Director's and Staff reports was made by Gail Chalmers, 2nd by Norma Garvin. All unanimous approval accepted.

Next meeting will be April 3, 2017 at 9:30am

Motion to close the meeting was made by Gail Chalmers, 2nd by Ellen Baxendale. All unanimous approval accepted.

Respectfully Submitted by  
Helen Sienkiewicz, Secretary  
Groton C.O.A.  
March 6, 2017