

## **Minutes from the Groton Council on Aging Board Meeting** **September 29, 2014**

**Members Present** Vera Strickland, Maydelle Gamester, Marie Melican, Gail Chalmers, Eddie Wenzell, Ellen Baxendale, George Faircloth, Millie Wells

**Staff Present:** Kathy Shelp, Stacey Shepard Jones, Kathy Santiago

**Others Present:** Peter Cunningham, BOS Liaison

**Open Meeting:** Meeting called to order by Maydelle Gamester

**Minutes:** August minutes presented by Gail Chalmers. A short review and corrections suggested. Motion to accept by Marie Melican 2<sup>nd</sup> by Millie Wells, unanimously approved.

**Treasurer's Report:** George Faircloth presented the following:

- \*FY15 Forecasted Expenses with a short review
- \*July/August Profit and Loss Budgeted Performance
- \*COA Metrics report will be reviewed quarterly
- \*Motion to accept the treasurers report was by Vera Strickland 2<sup>nd</sup> by Ellen Baxendale, unanimously approved.

**Outreach Report:** Stacey Shepard Jones

- \*Emergency form was mailed out with the Groton Electric Light Bill. Returns are starting to come in
- \*Fuel Assistance account exceeds \$13,000.00. Stacey suggested not to ask for donations because of the abundant amount in the account
- \*Stacey will also check into changing the fuel assistance wording to include electric bill assistance

**Activity/Volunteer Report:** Director Kathy Shelp introduced Kathy Santiago as the newly hired Activities/Volunteer Coordinator. Welcome Kathy from the Board of Directors.

- \*Grotonfest was a great event to get the word out regarding Groton C.O.A.
- \*Shakespeare Class with Stephen Collins will start Tuesday, October 14<sup>th</sup> and run 4 consecutive weeks. Sponsored by the Friends of Groton Elders.
- \*October 7<sup>th</sup> starts the Music Wellness for an 8 week Tuesday group. This group is in collaboration with Indian Hills Music.
- \*Tuesday, October 21<sup>st</sup> at 6:30pm we will host a Long Term Care Seminar.
- \*Medicare 101 on Friday, October 24 at 10:00 will explain changes regarding 2015 open enrollment.
- \*Art with a Splash will be held at the Groton Country Club on Wednesday, October 29<sup>th</sup> at 6pm. This well received program is sponsored by the Friends of the Groton Elders.

**Director's Report:** Kathy Shelp

\*Massachusetts C.O.A. Directors training is scheduled for Friday, October 17<sup>th</sup>.

This 9am statewide course will be hosted at the Groton Senior Center

\*Gibbet Hill Thanksgiving Day policy and Day Trip Policies were presented to the board. Policies will be released on Nov. 5 is approved.

\*Motion to accept staff reports by George Faircloth, 2<sup>nd</sup> by Marie Melican, unanimously approved.

\*Future planning committee will resume monthly meetings

\*Next Board of Directors meeting will be Monday, November 3<sup>rd</sup> at 9:30

Respectfully Submitted by

Gail M. Chalmers  
Groton Council of Ageing  
October 7, 2014