



TOWN OF GROTON

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Office of the:
Council on Aging
Kathy Shelp, Director

COA Future Planning Committee Meeting January 27, 2014 10AM Minutes

Members Present: Fran Goldbach, Maydelle Gamester
Staff Present: Kathy Shelp, Stacey Shepard Jones

Meeting was opened by Kathy Shelp, COA Director, 9am.

The committee reviewed the COA By-Laws and recommends the following changes:

Article III Membership

No changes

Article IV Meetings

Current By-Law: All regular meetings of the Council shall be held on the first Monday of each month.

Recommended Amendment: All regular meetings of the Council shall be held at the *discretion of the council*.

Current By-Lay: The Annual meeting of the Council shall be held on the first Monday of June each year.

Recommended By-Law Amendment: The Annual meeting of the Council shall be held *during the month of June* each year

Article VI Employees

Current By-Law: The Council shall review the job performance of the Director at an interval. . .

Recommended By-Law Amendment: The *Town Manager* shall review the job performance of the Director at an interval. . .

Article VIII – Amendment of By-Laws

Recommended Amendment: *By laws shall be reviewed during January on even numbered years. Amendments will be presented to the Council at February meeting with vote taken at March meeting.*

Respectfully submitted,
Kathy Shelp, COA Director

