

Minutes from the Groton Council on Aging Board Meeting

February 4, 2013

Members Present: Mildred Wells, Carl Flowers, Fran Goldbach, Edward Wenzell, Vera Strickland, Maydelle Gamester, Charlotte Carkin and Marie Melican

Excused: George Faircloth

Staff Members Present: Martha Campbell, and Stacey Shepard Jones

Open Meeting: Chairperson, Fran Goldbach, opened the meeting at 9:30 a.m.

Minutes: Minutes from the January 7, 2013 meeting were read by Marie Melican.

Motion to approve, Maydelle Gamester, seconded by Vera Strickland. Unanimously approved.

Treasurer's Report: Carl Flowers reported the following balances:

Gift Fund:	\$ 4,432.88
Veteran's Gift Account:	\$ 1027.82
Trust Fund:	\$ 750.00

Motion to accept made by Millie Wells, seconded by Edward Wenzell. Unanimously approved.

Outreach Report:

Workshop: On January 28, 2013 Stacey attended a workshop at Rivercourt Residences "How to Deal with Dementia residents". This is an ongoing educational forum.

Fuel Assistance: I helped two senior residents and one non-senior resident complete fuel assistance applications this month. We have received an additional \$300.00 in fuel assistance donations, which brings the total to \$ 6,550.00. Clients that run out of their fuel assistance through Community Teamwork, Inc., would be eligible for additional assistance through this donated money. I have had two calls regarding this additional assistance and will be meeting with those two seniors regarding this within the next week.

Street Captains Program: The next meeting of the Street Captains a sub-committee is February 20th @ 10:00 am. Officer, Kevin Henahan, will discuss the mission and policy for Groton's program.

Emergency Preparedness List: The Emergency Preparedness Form was put in the December Newsletter and many new residents have returned them, as well as some residents returning them with updates and changes.

Van Vouchers: The Friends of the Groton Elders purchased two van vouchers for a senior resident who could not afford to buy them. This is a one-time only gift.

Motion to accept made by Marie Melican, seconded by Charlotte Carkin. Unanimously approved.

Activity/Volunteer Report

Nashoba Culinary Students: The Nashoba Tech luncheon was followed by Officer Henahan's presentation on scams. Everyone loved the lunch and talk. The next luncheon will be February 13th with a lecture from a Genealogist.

Women's Club: The Women's Club serves a monthly lunch on the 3rd Wednesday of the month. On January 16th the meal was cancelled due to snow. Next luncheon is February 20th.

Entertainment: Animal Adventures

Veteran's Breakfast: 28 seniors attended. Chief Donald Palma and other department heads prepared and served the breakfast. Next breakfast February 11th @ 10:00 am.

Tacos & Scrabble: We had 2 volunteers help cook the meal. Seven people played scrabble - two games were played concurrently.

Selectmen's Hour: Selectmen, Jack Petropoulos, January 16th was cancelled due to a snow storm. Jack did come on the January 30th and will be here at the center on February 20th.

Motion to accept made by Ed Wenzell, seconded by Marie Melican.

L. E.P.C. Report: No meeting was held in the month of January and the next meeting will be in February. TBA

Motion to accept made by Maydelle Gamester, seconded by George Faircloth. Unanimously approved.

Director's Report:

Goals and Action Plan 2013-2018

1. Develop a manual for accreditation that meets the requirement for NCOA
2. Increase participation at the Groton Senior Center
3. Expand the Senior Center building
4. Mobile Pantry
5. Supportive Day Program

Accreditation Process: Bethany, Stacey, and I are moving very fast on the process. We are gathering the information necessary for the manual. Target date is in March.

Vacation Schedule: Martha will be on vacation from March 13-25th. Board and staff will cover the center in my absents.

Motion to accept the Director's report was made by Fran Goldbach, seconded by Carl Flowers Unanimously approved.

Old Business:

Accreditation Commences/Goals for COA Board

PR for Neighborhood safety

FY2013 Up-date

Motion to accept Old Business Report was made by Millie Wells, seconded by Fran Goldbach, and unanimously approved.

New Business:

Accreditation Up-date
Nashoba Tech Luncheon/Lecture
Street Captains
AARP Tax prep
Curmudgeon and Friends Day Trips

Motion to accept the New Business portion of the Director's report was made by Ed Wenzell and, seconded by Charlotte Carkin and unanimously approved.

There was a motion by Marie Melican to end the meeting 10:30 am and seconded by Vera Strickland

Respectfully submitted,
Martha A. Campbell/Marie Melican
COA Director

Attachments: Senior Soundings–February

Mac/13