

Minutes from the Groton Council on Aging Board Meeting

January 7, 2013

Members Present: Mildred Wells, Carl Flowers, Fran Goldbach, Edward Wenzell, George Faircloth, Vera Strickland, Maydelle Gamester, Charlotte Carkin and Marie Melican

Staff members Present: Martha Campbell, and Bethany Loveless

- 1- **Open Meeting:** Chairperson, Fran Goldbach, opened the meeting at 9:30 a.m.
- 2- **Minutes:** Minutes from the December 3, 2012 meeting were read by Bethany Loveless. Motion to approve, Fran Goldbach, and seconded by Maydelle Gamester. Unanimously approved.
- 3- **Treasurer's Report:** Carl Flowers reported the following balances:

Gift Fund:	\$ 3074.99
Veteran's Gift Account:	\$ 1311.50
Trust Fund:	\$ 650.00

Motion to accept made by Vera Strickland, seconded by Mildred Wells. Unanimously approved.

4. Outreach Report:

Holiday/Special: Karen Tuomi (Groton Trust Funds) and the children at the Florence Roche School made 10 large baskets filled with canned goods, toiletries, etc. 10 gift baskets were distributed to seniors in need.

Fuel Assistance: A letter to the editors asking for fuel assistance donations was sent. A donation check is to be sent to "The Friends of the Groton Elders". To date \$6,250.00 in donations has been received.

Street Captains Program: At the first meeting on Street Captains a sub-committee was formed. Officer, Kevin Henahan that he was going to confer with Police Chief Palma in regards to possibly sending out a survey or memo to get an idea for the interest level of Groton residents as street captains. Next meeting, TBA.

Emergency Preparedness List: The Emergency Preparedness List is continually updated. There is an emergency preparedness form in the December newsletter and information regarding the form in a letter to the editor to encourage seniors living alone to sign-up,

Motion to accept made by Mildred Wells, seconded by George Faircloth. Unanimously approved.

5. Activity/Volunteer Report

Nashoba Culinary Students: The Nashoba Tech luncheon was followed by a piano concert. Everyone enjoy the lunch and performance. The next luncheon will be January 30th with a lecture on "Fraud Prevention" presented by TRIAD officer, Officer Henahan.

Women's Club: The Women's Club serves a monthly lunch on the 3rd Wednesday of the month. On December 19 we had 77 people in attendance. Entertainment was the chorus from Groton Dunstable HS.

Veteran's Breakfast: 30 seniors attended. Chief Donald Palma and other department heads prepared and served the breakfast.

Cookie Swap and Choir Concert: The Groton School choir performed for the cookie swap group. It was the first cookie swap here, and the center and everyone enjoyed themselves.

Pilates: Pilates Phase One will begin on January 8th @ 4:30 PM. We are trying late day classes to encourage more participation.

Selectmen's Hour: Selectmen Jack Petropoulos will be here these two days 1/16 & 1/30 for seniors to ask him questions about town issues or give their opinion

Motion to accept made by Maydelle Gamester, seconded by Ed Wenzell

6. L. E.P.C. Report: No meeting was held in the month of December and the next meeting will be January 9th.

Motion to accept made by Maydelle Gamester, seconded by George Faircloth. Unanimously approved

7. Director's Report:

Volunteer Programs: Bethany Loveless has organized our volunteer program. It has been very successful and we have a list of substitutes.

Girl Scout Contributions to Senior Center: Each year we give a list of projects to the volunteer leaders. RE: Center pieces, Christmas tree set-up etcetera. They do a wonderful job and we are lucky to have their support.

Accreditation Commences: The plan is to work on accreditation goals and finish the process. We are going to devote Thursdays to this project, and we have given ourselves two months to complete the manual for proofing and submission.

FY14 Budget: Bethany and Martha presented the budget to Mark Haddad and committee. There were many questions, but every item was approved including a copier.

Satellite Radio: This service has been installed, and we love having satellite radio. We paid for three years, so the donation from Peg and Earl Russell covered the cost for service and tech support.

PR Neighbor Hood Safety: Stacey is putting together a press release for a letter to editor as a reminder for neighbors to look out for each other.

Motion to accept the Director's report was made by Fran Goldbach, seconded by Carl Flowers Unanimously approved.

Old Business:

Volunteer Programs by Activity Director
Street Captains' Campaign up-date

Girl Scouts contribution to Senior Center

Motion to accept Old Business Report was made by George Faircloth seconded by Fran Goldbach and unanimously approved.

New Business:

Satellite Radio installed
Budget FY2013 approved with 40 hours for van
Accreditation Commences/Goals for COA Board
Women's Club up-date
PR for Neighborhood safety

Motion to accept the New Business portion of the Director's report was made by Ed Wenzell and, seconded by Charlotte Carkin and unanimously approved.

Respectfully submitted,
Martha A. Campbell/Marie Melican
COA Director

Attachments: Senior Soundings–January
National Accreditation Committee Assignments
Building Excellence, Senior Center Self-Assessment Process