

## Minutes from the Groton Council on Aging Board Meeting

December 3, 2012

**Members Present:** Mildred Wells, Carl Flowers, Fran Goldbach, Edward Wenzell, George Faircloth, Vera Strickland, Maydelle Gamester, and Marie Melican

**Excused Absent:** Charlotte Carkin

**Staff members Present:** Martha Campbell, and Bethany Loveless

- 1- **Open Meeting:** Chairperson, Fran Goldbach, opened the meeting at 9:30 a.m.
- 2- **Minutes:** Minutes from the November 5, 2012 meeting were read by Marie Melican. Motion to approve, Fran Goldbach, and seconded by Maydelle Gamester. Unanimously approved.
- 3- **Treasurer's Report:** Carl Flowers reported the following balances:

Gift Fund:	\$ 4882.07
Veteran's Gift Account:	\$ 1157.67
Trust Fund:	\$ 900.00

Motion to accept made by Ed Wenzell, seconded by Maydelle Gamester. Unanimously approved.

### **4. Outreach Report:**

Stacey attended an Alzheimer's workshop at Rivercourt on November 13<sup>th</sup>.

**TRIAD Meeting** The TRIAD meeting was held on Wednesday November 21<sup>st</sup>. The committee discussed various elders at risk and what services would be best for them.

**Fuel Assistance:** A letter to the editors asking for fuel assistance donations was sent. A donation check is to be sent to "The Friends of the Groton Elders". To date \$1,150.00 in donations has been received.

**Street Captains Program:** The first Street Captains meeting will take place on Tuesday, December 11<sup>th</sup> @ 9:00 am @ Groton Senior Center.

Motion to accept made by Marie Melican, seconded by Vera Strickland. Unanimously approved.

### **5. Activity/Volunteer Report**

**Nashoba Culinary Students:** Prepared lunch on November 7<sup>th</sup>, 21 seniors were in attendance. Following the meal we had the K9 officer and Lola the K9 dog demonstrated and talked about how they find people who get lost.

**Women's Club:** The Women's Club serves a monthly lunch on the 3<sup>rd</sup> Wednesday of the month. November 14<sup>th</sup> there were 30 people in attendance. Next lunch will take place on December 19<sup>th</sup> a \$5.00 give exchange will take place.

**Annual Holiday Dinner at Gibbet Hill,** there were 191 seniors in attendance. 24 seniors were transported by Volunteers from the Groton police department. 22 meals were home delivered. Motion to accept made by Charlotte Carkin, seconded by Ed Wenzell

**Middlesex county Sherriff Department:** Sheriff Peter J. Koutoujian was unable to attend the annual luncheon that was served on November 28<sup>th</sup>. Kenneth Ducette, Community Affairs Division and reserve Sherriff Deputies cooked and served 40 seniors. Everyone enjoyed this event.

**6. L. E.P.C. Report:** No meeting was held in the month of November  
Motion to accept made by Maydelle Gamester, seconded by George Faircloth. Unanimously approved

**7. Director's Report:**

**Gibbet Hill Grill Holiday Dinner:** Over 300 meals were prepared at the holiday dinner. The Groton police volunteered to transport seniors to and from the event. I thanked the Webber family and Mark Lynch the founder in our December newsletter.

**Community Foundation Grant:** The foundation did not approve our grant application. We will try again next year.

**Accreditation Up-Date:** I am not doing very well with accreditation. I had to spend time getting the budgets together for the deadline of December 5<sup>th</sup>. January 2013 will be a realistic goal to jump starts the accreditation process.

**FY14 Budget:** I will be presenting the budget to town manager, Mark Haddad on December 5<sup>th</sup> @ 8:15 a.m. at town hall. I have increased the van hours to 40 per week. This is a reimbursable service and we have enough money to cover the cost. Minor capital for \$5000.00 was included for a new copier.

**Inclement Weather Policy:** If the schools are closed we are closed and do not offer programs. The COA staff is to come to work as directed by town manager.

Motion to accept the Director's report was made by Fran Goldbach, seconded by George Faircloth. Unanimously approved.

**Old Business:**

Satellite Radio Proposal (confirmed)  
Street Captains Campaign up-date  
Accreditation  
Gibbet Hill Dinner 300 meals served

Motion to accept Old Business Report was made by Carl Flowers seconded by Fran Goldbach and unanimously approved.

**New Business:**

FY/14 Budget increase van hours  
Budget Review dates, Wednesday December 5<sup>th</sup> @ 8:15 am  
New Meals on Wheels Policy  
Inclement Weather Policy  
New Copier

Motion to accept the New Business portion of the Director's report was made by Ed Wenzell and, seconded by Millie Wells and unanimously approved.

Respectfully submitted,  
Martha A. Campbell/Marie Melican  
COA Director

Attachments: Senior Soundings--November