

## Minutes from the Groton Council on Aging Board Meeting

November 5, 2012

**Members Present:** Mildred Wells, Carl Flowers, Fran Goldbach, Charlotte Carkin, Edward Wenzell, George Faircloth, Maydelle Gamester, and Selectman, Peter Cunningham.

**Excused Absent:** Vera Strickland, and Marie Melican.

**Staff members Present:** Martha Campbell, Bethany Loveless and Stacey Shepard Jones.

- 1- **Open Meeting:** Chairperson, Fran Goldbach, opened the meeting at 9:30 a.m.
- 2- **Minutes:** Minutes from the October 15, 2012 meeting were read by Fran Goldbach. Motion to approve, Maydelle Gamester, and seconded by Charlotte Carkin. Unanimously approved.
- 3- **Treasurer's Report:** Carl Flowers reported the following balances:

Gift Fund:	\$ 4766.93
Veteran's Gift Account:	\$ 1285.74
Trust Fund:	\$ 1000.00

Motion to accept made by Ed Wenzell, seconded by Maydelle Gamester. Unanimously approved.

**4. Outreach Report:** Stacey reported:

**TRIAD Meeting:** October TRIAD meeting was held on Wednesday, October 17<sup>th</sup>. We updated the Emergency Preparedness List and discussed various elders at risk and what services would be best for them.

**Welcoming Packets:** The packets are completed and are distributed to the local housing and senior dwellings as well as to new residents.

**Fuel assistance:** To date Stacey has helped 14 people with fuel assistance.

If seniors are unable to come to the Senior Center Stacey will go to their homes.

**Emergency Preparedness List:** This list is updated on a daily basis as seniors health/situations change.

Motion to accept made by Fran Goldbach, seconded by Mildred Wells. Unanimously approved.

### **5. Activity/Volunteer Report**

**Nashoba Culinary Students:** will be preparing lunch on the 2<sup>nd</sup> Wednesday of the month. They served a meal on October 10<sup>th</sup> we had 20 in attendance. Following the meal we had the Fire Chief up-date the group on the new fire station and a Medicare presentation.

**Women's Club:** The Women's Club serves a monthly lunch on the 3<sup>rd</sup> Wednesday of the month. November 14 is the next meal following the meal is Carole Graves, piano player.

**Shingles Talk:** This talk is presented by Shaw's and Osco Pharmacy

Motion to accept made by Charlotte Carkin, seconded by Ed Wenzell

**6. L. E.P.C. Report:** The meeting was held on October 10, 2012. Due to home break-ins, it is recommended residents get sensor lights for protection. Some residents have installed cameras in their homes to film any intrusion. Drive way paving scams - men are going around preying on the elderly.

Motion to accept made by Mildred Wells, seconded by Marie Melican. Unanimously approved

**7. Director's Report:**

**Senior Center will close on November 23<sup>rd</sup> the day after Thanksgiving and December 24<sup>th</sup>.**

Staff will use personal, vacation, or gifted time.

**New Board Member:** We want to welcome George Faircloth as a Board member. George has been a MOW driver for a year and has volunteered in support of programs. We are very happy to have him join the Board.

**Gibbet Hill Grill Holiday Dinner:** Tickets will be distributed beginning November 1<sup>st</sup>. The event is on the 15<sup>th</sup> and 225 Seniors will be in attendance. 30 meals will be home delivered.

**Community Foundation Grant:** The letter of intent for the grant was sent on the deadline date, October 26. We will wait the proceed with proposal letter.

**Accreditation Up-Date:** I am behind on the accreditation documentation because of many factors. As soon as possible we will begin the process.

**Activity at the Senior Center:** Bethany has brought energy to the center and I am giving her more responsibility so she can learn the business of how to manage a senior center.

**Hurricane:** The frail elder list Stacey put together for Chief Donald Palma was most helpful in checking in on seniors with needs. Please note: The Groton Senior Center is a shelter and LEPC is in charge of running the center in case of emergency.

Motion to accept the Director's report was made by Millie Wells, seconded by Maydelle Gamester. Unanimously approved.

**Old Business:**

Gibbet Hill Holiday Dinner/tickets

Street Captains' Campaign

Evaluation up-date

Bethany Loveless is now a full time employee

Motion to accept Old Business Report was made by Carl Flowers seconded by Fran Goldbach and unanimously approved.

**New Business:**

Satellite Radio Proposal

Town Meeting Continued

Senior Center Closed on November 23<sup>rd</sup> and December 24<sup>th</sup>.

Street Captains Campaign Committee, Stacey Shepard Jones, Carl Flowers, George Faircloth, Charlotte Catkin, and Officer Kevin Henahan.

Motion to accept the New Business portion of the Director's report was made by Ed Wenzell and, seconded by Millie Wells and unanimously approved.

Respectfully submitted,

Martha A. Campbell

COA Director

Attachments: Senior Soundings--November