

Minutes from the Groton Council on Aging

October 15, 2012

Members Present: Mildred Wells, Carl Flowers, Fran Goldbach, Vera Strickland, Charlotte Carkin, Edward Wenzell, Marie Melican, and Maydelle Gamester

Staff members Present: Martha Campbell, Bethany Loveless and Stacey Shepard Jones.

- 1- **Open Meeting:** Chairperson Fran Goldbach opened the meeting at 9:00 a.m.
- 2- **Minutes:** Minutes from the September 10, 2012 meeting were read by Martha Campbell. Motion to approve, Maydelle Gamester, and seconded by Ed Wenzell Unanimously approved.
- 3- **Treasurer's Report:** Carl Flowers reported the following balances:

Gift Fund:	\$ 4,051.00
Veteran's Gift Account:	\$ 1177.09
Trust Fund:	\$ 1000.00

Motion to accept made by Charlotte Carkin, seconded by Maydelle Gamester. Unanimously approved.

4. Outreach Report: Stacey reported:

Emergency Preparedness Forms/TRIAD: Up-date forms from senior residents are coming in and I continue to up-date the Emergency Preparedness list as I receive them.

Fuel Assistance: Outreach has assisted eight clients apply/complete their fuel assistance applications here at the center.

Welcoming Packets: Stacey has been creating resource lists, to be used in Welcoming Packets for seniors new to town. A copy of the newsletter. Emergency preparedness form, senior center activity brochure, and a free voucher to ride the COA van will be included in the packets as well.

Client Support: Medicare open enrolment begins October 15th through December 7th. Fuel assistance begins November 1st. and goes through April 1st. 2013

Loaves and Fishes Mobile pantry: Stacey met Loaves and Fishes staff to discuss starting a mobile pantry in Groton for housebound seniors. L/F is sending literature to be published in the newsletter.

Motion to accept made by Fran Goldbach, seconded by Mildred Wells. Unanimously approved.

5. Activity/Volunteer Report

Nashoba Culinary Students: will be preparing lunch on the 2nd Wednesday of the month. They served a meal on October 10th we had 20 in attendance. Following the meal we had the Fire Chief up-date the group on the new fire station and a Medicare presentation.

Women's Club: The women's club serves a monthly lunch on the 3rd Wednesday of the month. October 17, 2012 is the next meal following the meal is Larry Lee Lewis piano player.

Shingles Talk: This talk is presented by Shaw's and Osco Pharmacy

Motion to accept made by Charlotte Carkin, seconded by Ed Wenzell

6. L. E.P.C. Report: The meeting was held on October 10, 2012, due to home break-in it is recommended to get sensor lights for protection. Some residents have installed cameras in

their homes to film any intrusion. Drive way paving scams. Men are going around preying on the elderly.

Motion to accept made by Mildred Wells, seconded by Marie Melican. Unanimously approved

7. Director's Report:

Senior Center will close on November 23rd the day after Thanksgiving. Staff will use personal or vacation time.

Groton-fest on September 22nd: We have a booth at Groton-fest. We are going to have a poster to introduce or "Street Captain Program". This program will be introduced in 2013.

New Employee: Bethany Loveless will begin a full time position on October 22nd. She is looking forward to the challenge and we are very happy she accepted the position.

Donation for Veteran's Breakfast: The Groton Police Union donated \$1000.00 to help defray the cost for the veteran's breakfast. To date they have donated \$2000.00

Evaluations: Martha has completed all employees' evaluations to town Manager, Mark Haddad. She has also finished her evaluation for Marks review.

Craft Fair: We had a very successful craft fair after expenses we had a profit of \$595.00. Martha thanked everyone in the newsletter.

Motion to accept the Director's report was made by Marie Melican, seconded by Maydelle Gamester. Unanimously approved.

Old Business:

- Annual Report
- Craft Fair and October fest

Motion to accept Old Business Report was made by Vera Strickland, seconded by Fran Goldbach and unanimously approved.

New Business:

New Board Members, Edward Wenzell, and Marie Mellican

Donation from Police Union

Gibbet Hill Holiday Dinner

Thanksgiving Holiday closed on 11/22-23

Street Captains

Evaluations completed

Bethany Loveless full time position

Motion to accept the New Business portion of the Director's report was made by Marie Melican and, seconded by Fran Goldbach and unanimously approved.

Respectfully submitted,
Martha A. Campbell
COA Director

Attachments: Senior Soundings –October