

MEETING MINUTES

Complete Streets Committee

September 28, 2020

Members Present: George Barringer, Kristen Von Campe, Michelle Collette, Peter Cunningham, Steve Legge, Tom Delaney

Also Present: Paul Funch, Takashi Tada

The virtual (Zoom) meeting of the Complete Streets Committee was called to order at 8:00 AM by George Barringer, Chair.

Mr. Barringer provided a recap of the funding article on the Warrant for the Fall Town Meeting to be held on Saturday, October 3, 2020 behind the Middle School. The article requests \$35,000 in funding for Complete Streets engineering design. This amount would be enough to cover only one project, based on the cost estimates provided by John Michalak of Nitsch Engineering.

Ms. Collette suggested asking Lawrence Academy to earmark its PILOT for the Lowell Road sidewalk project.

Ms. Von Campe said the West Main Street sidewalk project remained the highest priority. The other members were in agreement.

Ms. Collette asked about the possibility of applying for a Recreational Trails Grant for the Whistle Post Lane – Rail Trail connection project.

Mr. Funch, Chair of the Trails Committee, confirmed the Whistle Post Lane – Rail Trail project could be eligible to apply for a Recreational Trails Grant from the state. He said he was willing to propose an amendment at the Fall Town Meeting to increase the amount of engineering funds.

Ms. Collette made a motion to formalize the CSC's request for engineering funds in the amount of \$35,000 at the 2020 Fall Town Meeting, with the assertion that the CSC is seeking alternative funding for the other projects. Mr. Cunningham seconded the motion.

The motion was approved unanimously by roll call vote.

Mr. Barringer asked Mr. Tada to look into the possibility of submitting a second project with only preliminary engineering design, and to reach out to other firms such as Ducharme & Dillis for alternative engineering cost estimates.

Mr. Cunningham made a motion to adjourn the meeting. Ms. Von Campe seconded the motion.

The motion was approved unanimously by roll call vote. The meeting was adjourned at 8:22 AM.

Approved 4/28/2021