

**COMPLETE STREETS COMMITTEE**  
**MARCH 8, 2017**  
**MINUTES**

Barringer called the meeting to order at 8:40 AM at the Town Hall.

Members present: George Barringer, Ellen Baxendale, Laurie Bonavita, Tom Delaney, Steven Legge, John Llodra, and Kristen Von Campe

Member absent: Peter Cunningham

Bonavita referred the Committee members to the Complete Streets Project Prioritization Plan and asked members to review the information she provided to date, make any corrections and help her fill in the missing information.

Llodra asked her to identify that the Rail Trail Linkage project also addresses safety and pedestrian mobility. The Committee agreed to split up the Rail Trail Linkage project into 4 separate projects because the Whistle Post and Temple Drive projects will also be able to achieve ADA-accessibility. Delaney suggested adding an additional project for the West Street Rail Linkage Project which would involve installation of a pedestrian bridge on the existing bridge abutments. He thought that the bridge could be installed for \$220,000.

Michelle Collette, who was in attendance, suggested that we add an additional sum of money to each project that will be accomplished in-house for in-kind services. The Committee agreed- Bonavita was directed to add \$5,000 to all projects to be accomplished in-house.

The Committee decided to add the Speed Limit Signage Project back onto to the list of Priority Projects because it doesn't require any engineering to install the signs, the signs will help address safety concerns on certain roadways, and the project can be easily accomplished within a 1 year timeframe. The Committee identified the following roadways for speed limit signs:

- Martins Pond Road
- Old Dunstable Road
- West Main Street
- Chicopee Row
- Lost Lake Road (2 signs)

The Committee worked together to refine project costs and identify construction duration. The Committee discussed seeking construction funding for the following projects during 2017:

- West Main Street Project (Groton DPW will do work in-house)
- Main Street Traffic Calming Project
- Lowell Road Sidewalk Project
- Forge Village Road Sidewalk Project
- Long Hill Road Sidewalk Project
- Sign Limit Signage Project
- Bike Facility Project

Baxendale made a motion to accept the minutes of February 23, 2017. Legge mentioned that his name was misspelled. Bonavita seconded the motion with the amendment. The vote was unanimous.

Baxendale made a motion to accept the minutes of February 2, 2017. Legge mentioned that his name was misspelled. Llodra seconded the motion with the amendment. The vote was unanimous.

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Baxendale made a motion to adjourn. Llodra seconded the motion. The vote was unanimous.

The meeting adjourned at 9:52 am.

Respectfully submitted,

Laurie Bonavita  
Clerk/Land Use Director