

COMPLETE STREETS COMMITTEE
JANUARY 12, 2017
MINUTES

George Barringer called the meeting to order at 8:40 AM at the Town Hall.

Members present: George Barringer, Ellen Baxendale, Laurie Bonavita, Peter Cunningham, Tom Delaney, John Llodra, and Kristen Von Campe

Member absent: Stephen Legge

Barringer explained that he will provide an update to the Planning Board on Complete Streets Committee activities at their meeting that night and to the Board of Selectmen at their meeting on January 23rd. He also explained that he posted the public outreach meeting for 7:00 pm on February 2nd, reserved the 2nd floor conference room for that purpose, and submitted information about the meeting for advertising in the Groton Herald.

The Committee once again reviewed the most recent draft of the priority project list, last updated at the December 22nd meeting. The Committee decided to increase the cost of the West Main Street project by \$12,000, to a total of \$32,000, to provide for an ADA- accessible crosswalk and flashing sign. The Committee agreed to expand the list of priority projects for public consideration to include the following:

9. Construct a sidewalk on Chicopee Row, from Blossom Lane past the cemetery to Williams Barn (160 Chicopee Row).
The Committee previously identified a number of issues including limited right-of-way width, an embankment issue, the need for a retaining wall, and two wetland crossings along the ½ mile stretch. The Committee reversed its prior decision to exclude this project from the draft priority list despite the fact that it will likely be expensive to construct. Tom Delaney will determine a cost estimate and project limits. 100,000 +
10. Construct a sidewalk on Lowell Road (Route 40) between Main Street and Gibbet Hill Grill.
The Committee agreed that this project is complicated due to wetlands impacts, steep slopes and a constrained right-of-way. The Committee reversed its prior decision to exclude this project from the draft priority list despite the fact that it will likely be expensive to construct. Tom Delaney will determine a cost estimate and project limits. 20,000 (in-house project)
11. Install flashing speed limit signs where appropriate.
Project Limits: Not yet defined. Ask public for suggestions on locations.
Estimated Cost: \$4,000 each x 5 signs = \$20,000
12. Install bike racks and repair stations at various municipal locations.
Project limits: Williams Barn, Legion Hall, Country Club, Forge Village Field, other locations to be determined.
Estimated Cost: 9' bike racks are \$500 x 10 = \$5,000; repair stations are \$600 x 2 = \$1,200
Total Cost = \$6,200

The Committee agreed to divvy up the various projects among the membership. The Committee members will be responsible for taking pictures for the power point presentation, preparing narrative and speaking about the various projects as follows:

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George Barringer – Projects #1 & 2
Peter Cunningham – Projects #3 & 7
Laurie Bonavita – Projects #4 & 5
Kristen Von Campe – Projects #6 & 10
John Llodra – Projects #8, 9, 11 & 12

Bonavita read excerpts from Michael Woods' December 2nd email regarding the need for traffic calming on West Street. The Committee thought that traffic enforcement was the primary issue. Bonavita said that she will invite Mr. Woods to the February 2nd public outreach session.

Bonavita agreed to remove the numbers from the Draft Priority Project List so people won't be misled into believing that the Committee has prioritized the various projects.

The Committee agreed to provide an update on the various MassHighway sidewalk projects as part of the public outreach session. Tom Delaney will reach out to the District 3 Office for project updates.

The Committee agreed that refreshments are unnecessary.

It was agreed that the deadline for emailing project photographs to Bonavita is Tuesday morning, January 31st.

Baxendale made a motion to approve the November 9th minutes. Von Campe seconded the motion. The vote was unanimous.

Baxendale made a motion to approve the October 21st minutes. Von Campe seconded the motion. The vote was unanimous.

With regards to the December 22nd minutes, Von Campe asked Bonavita to add more detail regarding the Lowell Road project- specifically that the Committee will approach Lawrence Academy about installing a sidewalk, at their cost, along their frontage. She also requested that she replace the word "passed" with "past" at the top of page 3. Bonavita agreed to make those changes. Baxendale made a motion to approve the December 22nd minutes as amended. Von Campe seconded the motion. The vote was unanimous.

Llodra made a motion to adjourn. Baxendale seconded the motion. The vote was unanimous.

The meeting adjourned at 9:22 AM.

Respectfully submitted,

Laurie Bonavita
Clerk/Land Use Director