



**TOWN OF  
GROTON**  
173 Main Street  
Groton, MA 01450

**Community Preservation Committee**  
Russell Burke, Chair – Planning Board  
Anna Eliot, Vice Chair – Parks Comm.  
Bruce Easom, Treasurer – Conservation Comm.  
Robert DeGroot, Clerk – Historical Comm.  
Daniel Emerson – Housing Auth.  
Carolyn Perkins – at large  
Richard Hewitt – at large

## MEETING MINUTES

Date: Monday, June 10<sup>th</sup>, 2024  
Time: 7:00 PM  
Location: 1<sup>st</sup> Floor Meeting Room, Town Hall  
Members Present: Russell Burke, Carolyn Perkins, Robert DeGroot, Bruce Easom, Anna Eliot,  
Richard Hewitt, Daniel Emerson  
Members Absent:  
Others Present: Katie Berry, Paul Funch

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**The meeting was called to order by chair, Russell Burke at 7:01 PM.**

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**Other Discussion-** 2023-04 Nashua Riverwalk update from Paul Funch, he received the okay from The Department of Conservation and Recreation Deputy Commissioner, who signed off on the notice of intent, though there was an unexpected \$300.00 fee assessed with the application. Mr. Funch has asked for a waiver of the fee, and is waiting for Natural Heritage & Endangered Species Program approval. The committee discussed utilization of CPA funds for this fee. The commission also discussed an email submitted by Arthur Prest of the Groton Lakes Association, in order to determine whether a future “whole lake” treatment would be permissible with CPA funds or considered a maintenance expense. The suggestion was made that the applicant may need to contact the Community Preservation Coalition; Russ Burke stated that he will contact the Coalition on the applicant’s behalf for advice.

**Discussion on 2022-07 Duck Pond Restoration Completion Date, fund balance \$5528.86-** Richard Hewitt discussed the project with the committee, as the applicants are hoping to continue use of available funds for another year. The commission also reviewed information on funds that were donated by pond abutters. Bruce Easom shared that in FY21 the Town received a gift in the amount of \$3700.00 for the Duck Pond 2022-07 project. Anna Eliot moved to allow the applicant to expend the remaining funds until the 2022-07 Duck Pond Restoration project is completed, Richard Hewitt seconded, and the motion carried unanimously.

### **FY25 New Project Liaison Assignments**

2025-01 Conservation Fund FY25- Bruce Easom  
2025-02 Cow Pond Play Fields- Anna Eliot  
2025-03 Milestone Markers Restoration- Bob DeGroot  
2025-04 Sustainable Groton Funding- Carolyn Perkins  
2025-05 Prescott School Building Assessment- Richard Hewitt  
2025-07 Squannacook River Rail Trail Phase II Permitting- Bruce Easom

2025-08 Bancroft Castle Preservation Study- Bob DeGroot  
2025-09 Property Security, Safety, and Preservation- Carolyn Perkins  
2025-10 Housing Fund Request- Dan Emerson  
2025-11 Housing Coordinator- Carolyn Perkins  
2025-12 Tools and Equipment for Building and Enhancing Trails- Russ Burke

### **REVIEW PROJECT UPDATES**

2024-01 Housing Trust Funds Request (CAROLYN PERKINS)- Carolyn Perkins shared that no monies have been spent, funds are being built up.  
2024-02 Preservation of Lake Massapoag (ROBERT DEGROOT)- Bob DeGroot stated that the applicant has gotten through permitting hurdles and will be treating the lake on Tuesday June 18<sup>th</sup>, 2024.  
2024-03 Conservation Fund FY2024 (BRUCE EASOM)- Bruce Easom stated that this project can be closed out.  
2024-04 Rebuild Major League Baseball Diamond (ANNA ELIOT)- Anna Eliot shared that this project will start in the fall of 2024.  
2024-05 Construct 2 Softball Diamonds at Cutler (ANNA ELIOT)- Anna Eliot shared that this project will begin in July 2024.  
2024-07 Housing Coordinator FY2024 (CAROLYN PERKINS)- Carolyn Perkins had no updates.  
2024-09 Squannacook River Rail Trail (SRRT) (BRUCE EASOM)- Bruce Easom stated that this project can be closed out.  
2019-08 Duck Pond Restoration (RICHARD HEWITT)- See discussion “Discussion on 2022-07 Duck Pond Restoration Completion Date, fund balance \$5528.86” above.  
2022-01 Maintenance Shed Restoration (ROBERT DEGROOT)- Bob DeGroot shared that he will get an update from Don Black tomorrow.  
2022-02 Feasibility Study for Cow Pond Fields; Waitowicz Field; Cutler Field (ANNA ELIOT)- Anna Eliot shared that LandTech is still working on this project.  
2022-04 Affordable Housing Site Assessment Study (DANIEL EMERSON)- Dan Emerson shared that progress has been made on Hoyts Wharf parcel for one unit.  
2022-09 Groton Dunstable Natural Field Restoration Plan (BRUCE EASOM)- Bruce Easom shared that he needs to get in front of the school board for the sign permit, and that the grass can be used in the fall.  
2023-04 Nashua Riverwalk (CAROLYN PERKINS)- See “Other Discussion” discussion above, with Paul Funch.

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### **NEW/OLD BUSINESS**

- Budget Discussion- Mr. Easom provided fund balances for the Community Housing, Historic, Open Space, and Unallocated Reserves for FY25 after pending projects were decided upon at the Special Town Meeting. Mr. Easom shared deposit information from the Registries of Deeds for CPA Trust Funds, drawing comparison to prior years.
- Sign Invoices/ Project letters- 3 invoices were signed by the committee members.
- Next public meeting will be July 8<sup>th</sup>, 2024, invites to be sent for kickoff meeting with FY25 applicants.

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### **MEETING MINUTES**

Committee members reviewed minutes from April 8, 2024. Anna Eliot moved to approve the meeting minutes from Monday, April 8, 2024 as submitted, Carolyn Perkins seconded, and the motion carried, with Anna Eliot abstaining.

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**Carolyn Perkins moved to adjourn the meeting at 7:52PM. Richard Hewitt seconded, and the motion carried by unanimous vote.**

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Respectfully submitted by Katie Berry, Inter-Departmental Assistant

Approved: 7/8/24\_\_\_\_\_