



**TOWN OF  
GROTON**  
173 Main Street  
Groton, MA 01450

**Community Preservation Committee**  
Russell Burke, Chair – Planning Board  
Anna Eliot, Vice Chair – Parks Comm.  
Bruce Easom, Treasurer – Conservation Comm.  
Robert DeGroot, Clerk – Historical Comm.  
Daniel Emerson – Housing Auth.  
Carolyn Perkins – at large  
Richard Hewitt – at large

## MEETING MINUTES

Date: Monday, January 8<sup>th</sup>, 2024  
Time: 7:00 PM  
Location: 1<sup>st</sup> Floor Meeting Room, Groton Town Hall  
Members Present: Bruce Easom, Daniel Emerson, Russell Burke, Carolyn Perkins, Anna Eliot,  
Richard Hewitt, Robert DeGroot  
Members Absent:  
Others Present: Katie Berry, Fran Stanley

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**The meeting was called to order by chair, Russell Burke at 7:02 PM.**

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**2024-01 Housing Trust Funds- Grant Funds Execution** - Fran Stanley addressed the committee to present the Housing Trust Funds Grant Execution agreement and request signature from CPC Chair Russell Burke. Bruce Easom moved to authorize Russell Burke to sign the agreement between the Town of Groton and the Affordable Housing Trust, Richard Hewitt seconded, Bruce Easom and Richard Hewitt agreed that the document is well prepared and much appreciated, the motion carried unanimously.

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### NEW PROJECT UPDATES

- 2024-01 Housing Trust Funds Request (CAROLYN PERKINS) No updates.
  - 2024-02 Preservation of Lake Massapoag (ROBERT DEGROOT) No updates.
  - 2024-03 Conservation Fund FY2024 (BRUCE EASOM) No updates on land acquisitions, more to come in spring.
  - 2024-04 Rebuild Major League Baseball Diamond (ANNA ELIOT) Anna Eliot shared that the project is being managed by Brenden Mahoney, looking at potentially working with Cataldo construction to design the area.
  - 2024-05 Construct 2 Softball Diamonds at Cutler (ANNA ELIOT) Anna Eliot shared that the project is also being managed by Brenden Mahoney.
  - 2024-07 Housing Coordinator FY2024 (CAROLYN PERKINS) Fran Stanley is working, no updates.
  - 2024-09 Squannacook River Rail Trail (SRRT) (BRUCE EASOM) Bruce Easom shared that the work is in progress to the Townsend Crossing, the project is well underway.
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### REVIEW CONTINUED PROJECT UPDATES

- 2019-08 Duck Pond Restoration (RICHARD HEWITT) No updates.
- 2022-01 Maintenance Shed Restoration (ROBERT DEGROOT) No updates, just waiting on paint for the shed.

- 2022-02 Feasibility Study for Cow Pond Fields; Waitowicz Field; Cutler Field (ANNA ELIOT) Anna Eliot shared that the feasibility study is being utilized in the FY 2025 Cow Pond Play Fields application.
- 2022-04 Affordable Housing Site Assessment Study (DANIEL EMERSON) No updates.
- 2022-09 Groton Dunstable Natural Field Restoration Plan (BRUCE EASOM) Bruce Easom shared that teams are supposed to play on the new field in the fall of 2024, he will also place a CPA sign at the field soon.
- 2023-04 Nashua Riverwalk (CAROLYN PERKINS) No updates. Bruce Easom mentioned that Paul Funch is going to reach out to state representatives to attempt to move the project along.

Other discussion- Bruce Easom shared that the state match amount has now been received in the correct amount. Mr. Easom also stated that at the Sustainability Commission meeting, the members indicated that they are hoping to start their proposed FY25 project (2025-04 Sustainable Groton Pollinator Pathway) immediately, so the project application will be out of FY24 funds. Bruce Easom requested that Katie Berry, CPC administrator, add a Budget Discussion to the new/old business section of future agendas.

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### **NEW/OLD BUSINESS**

- Sign Invoices/ Project letters- The committee signed invoices.
- Next meeting will be January 22<sup>nd</sup>, 2024 at 7:00pm.
- Public Hearing January 29<sup>th</sup>, 2024 at 7:00pm.

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### **MEETING MINUTES**

Committee members reviewed minutes from December 11th 2023. Anna Eliot moved to approve the meeting minutes from Monday, December 11th, 2023, Dan Emerson seconded and the motion carried unanimously.

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**Bruce Easom moved to adjourn the meeting at 7:38PM. Anna Eliot seconded, and the motion carried by unanimous vote.**

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Respectfully submitted by Katie Berry, Inter-Departmental Assistant

Approved: \_\_\_\_\_ 1/22/2024 \_\_\_\_\_