



TOWN OF GROTON
173 Main Street
Groton, MA 01450

Community Preservation Committee
Bruce Easom, Chair – Conservation Comm.
Carolyn Perkins – at large
Russell Burke – Planning Board
Robert DeGroot – Historical Comm.
Daniel Emerson – Housing Auth.
Anna Eliot – Parks Comm.
Richard Hewitt – at large

MEETING MINUTES

Date: Monday, July 10th, 2023
Time: 6:00 PM
Location: 1st Floor Meeting Room, Groton Town Hall
Members Present: Bruce Easom, Anna Eliot, Carolyn Perkins, Richard Hewitt, Daniel Emerson
Members Absent: Russell Burke, Robert DeGroot
Others Present: Katie Berry

The meeting was called to order by Chairperson, Bruce Easom at 6:12 PM.

COMMUNITY PRESERVATION PLAN UPDATE- Dan Emerson and Carolyn Perkins noted that the committee should look at adding language making project deadlines and progress update requirements very clear. No late project submissions will be accepted going forward. Bruce Easom noted that he will locate CPA project signage for posting and look to update all completed CPA projects within the plan. All members also agreed that a photo of the pickleball courts might be a good fit for the updated CPP cover. Additionally, Bruce Easom shared that a capital plan is being put together for Prescott School, for work over a period of 5-10 years, a request for proposal is being sent out, and a CPC application will be submitted in the fall for FY25. Richard Hewitt noted that the Housing Authority Trust also plans to make a submission. Anna Eliot indicated that the Park Commission may have a proposal relevant to Heritage Landing as well, for parking lot to benefit town between Cow Pond and Hoyts Wharf Rd.

DISCUSS POTENTIAL OPERATING BUDGET FOR HISTORICAL COMMISSION, FUNDS TO BE APPLIED FOR THROUGH HISTORIC RESERVES- This topic will be postponed until Bob DeGroot is present. Bruce Easom did however note that he has created a proposed FY25 budget for committee review, and that he is watching state match budgets for FY24. The community preservation coalition is now an entity in Boston, acting as an oversight for not-for-profit funds in Massachusetts. He also indicated that he will be submitting Department of Revenue forms CP1, CP2, and CP3, with the CP3 listing all projects and costs since 2004.

CONTINUED 2024-05 CUTLER PARK PROJECT DISCUSSION- project is still in progress, as no official withdrawal letter has been received by this committee.

PROJECT UPDATES

NEW PROJECT UPDATES

- 2024-01 Housing Trust Funds Request (CAROLYN PERKINS)-No updates.
- 2024-02 Preservation of Lake Massapoag (ROBERT DEGROOT)-Mr. Bob Accomazzo completed procurement training.

- 2024-03 Conservation Fund FY2024 (BRUCE EASOM)-No updates.
- 2024-04 Rebuild Major League Baseball Diamond (ANNA ELIOT)-No updates.
- 2024-05 Construct 2 Softball Diamonds at Cutler (ANNA ELIOT)-No updates.
- 2024-07 Housing Coordinator FY2024 (CAROLYN PERKINS)-No updates.
- 2024-09 Squannacook River Rail Trail (SRRT) (BRUCE EASOM)-No updates.

CONTINUED PROJECT UPDATES

- 2020-03 Conservation Fund (BRUCE EASOM)- Bruce Easom noted that as FY23 has ended, the grant has been completed for Casella property, a 60% match available from Department of Conservation and Recreation.
- 2019-08 Duck Pond Restoration (RICHARD HEWITT)- No updates on this project.
- 2022-01 Maintenance Shed Restoration (ROBERT DEGROOT)- No updates on this project.
- 2022-02 Feasibility Study for Cow Pond Fields; Waitowicz Field; Cutler Field (ANNA ELIOT)- Anna Eliot informed the committee that for the space between Cow Pond and Hoyts Wharf, they have applied for a MEPA study, which includes botany study, Brian Butler with Oxbow Associates has been contacted.
- 2022-04 Affordable Housing Site Assessment Study (DANIEL EMERSON)- The Affordable Housing Trust is working with its contractor Stan Dillis to explore feasibility for residential development on the Fieldstone Drive parcels. On June 29, test holes were to be dug on these parcels.
- 2022-06 Squannacook River Rail Trail (BRUCE EASOM)- Bruce Easom noted that there are no current updates on this project, as we are in turtle migration season, in fall 2023 erosion controls will be installed.
- 2022-09 Groton Dunstable Natural Field Restoration Plan (BRUCE EASOM)- After being nonresponsive, a letter has been drafted and will be sent to project applicant, Sherry Kersey. Bruce Easom believes the district is hoping to regrade and reseed the field, PFAS contaminated water for ground watering is an additional concern.
- 2022-12 Groton Country Club Recreation Courts Project (ANNA ELIOT)- Close out letter has been sent to the applicant. The committee would also like an accounting of resurfacing costs collected to date.
- 2022-14 GDRSD Middle School Track Construction (BRUCE EASOM)- Close out letter will be drafted.
- 2023-03 Prescott Stone Project (ROBERT DEGROOT)- Close out letter will be drafted.
- 2023-04 Nashua Riverwalk (CAROLYN PERKINS)- No updates on this project.
- 2023-07 Bates / Blackman Improvements Including Accessible Path (RICHARD HEWITT)- Richard Hewitt indicated that finishing details on this project are being delayed by rain.

NEW/OLD BUSINESS

- The committee reviewed and signed invoices and project letters.
- Committee Reorganization will be postponed until the next meeting.
- Next meeting will be held Monday July 24th, 2023 at 7:00pm.

MEETING MINUTES

Committee members reviewed minutes from June 26th 2023. Anna Eliot moved to approve the meeting minutes from Monday, June 26th, 2023. Carolyn Perkins seconded and the motion carried. Richard Hewitt abstained from the vote.

Bruce Easom moved to adjourn the meeting at 7:28 PM. Carolyn Perkins seconded and the motion carried by unanimous vote.

Respectfully submitted by Cathleen Berry, Inter-Departmental Assistant
 Approved: _____ 7/24/23 _____