



TOWN OF GROTON
173 Main Street
Groton, MA 01450

Community Preservation Committee
Bruce Easom, Chair – Conservation Comm.
Carolyn Perkins – at large
Russell Burke – Planning Board
Robert DeGroot – Historical Comm.
Daniel Emerson – Housing Auth.
Anna Eliot – Parks Comm.
Richard Hewitt – at large

MEETING MINUTES

Date: Monday, June 26th, 2023
Time: 6:00 PM
Location: 1st Floor Meeting Room, Groton Town Hall
Members Present: Bruce H. Easom, Anna Eliot, Carolyn Perkins, Russell Burke
Members Absent: Daniel Emerson, Richard Hewitt, Robert DeGroot
Others Present: Katie Berry, Mark Haddad, Don Black, Peter Cunningham, Brian Callahan, Patricia Dufresne, Tammi Mickel, Chuck Vander Linden, Nik Gualco, Takashi Tada

The meeting was called to order by Chairperson, Bruce Easom at 6:13 PM.

CONTINUED 2024-05 CUTLER PARK PROJECT DISCUSSION- Mark Haddad addressed the committee and discussed a recent meeting with youth sports leaders to look at possible solutions to the field usage issues that arose from the proposed 2024-05 Cutler Park project. The suggestion that all parties felt was best, is to make changes to Waitowicz field, creating a large level game field, as well as expand parking. Groton Department of Public Works has assessed and already made some adjustments, indicating that to complete the necessary work, the cost associated in updating Waitowicz field would be \$8,800.00. Groton Department of Public Works would be the contractor for this project. Mr. Haddad is requesting allocating of funds out of the 2024-05 Cutler Park project as an option to fund these changes to Waitowitz field. The decision was made for Mr. Haddad to first seek funding from the finance committee, out of the reserve fund, for the \$8,800.00, if that option was unsuccessful, he would submit an out of cycle CPC application for the project. The project at Waitowitz field would begin this summer in order to have the field ready for spring

PRE-PROJECT KICKOFF MEETING- Patricia Dufresne addressed the room to provide municipal procurement law and guideline information per MGL Chapter 30B, to all project managers as well as the committee. Each person present received a procurement reference manual. All FY2024 project managers were represented with the exception of 2024-02 Preservation of Lake Massapoag.

COMMUNITY PRESERVATION PLAN UPDATE- This topic will be postponed until the next meeting. Carolyn Perkins suggested setting communication guidelines regarding project progress.

DISCUSS POTENTIAL OPERATING BUDGET FOR HISTORICAL COMMISSION, FUNDS TO BE APPLIED FOR THROUGH HISTORIC RESERVES- This topic will be postponed until the next meeting.

REVIEW PROJECT UPDATES

- 2020-03 Conservation Fund (BRUCE EASOM)- Bruce stated that signage required by Department of Conservation Services has been acquired and posted, and well as parking lot created at Casella lot. Conservation restriction agreements will be signed tomorrow 6/27/23.
- 2019-08 Duck Pond Restoration (RICHARD HEWITT)- No updates. Anna Elliot suggested that pond abutters should potentially begin paying GELD electrical invoices.
- 2022-01 Maintenance Shed Restoration (ROBERT DEGROOT)- Maintenance shed is on private not for profit land, not on town property. This project had to go through prevailing wage process.
- 2022-02 Feasibility Study for Cow Pond Fields; Waitowicz Field; Cutler Field (ANNA ELIOT)- Waiting on submission from MEPA regarding Cow Pond area, otherwise no additional updates.
- 2022-04 Affordable Housing Site Assessment Study (DANIEL EMERSON)- No updates.
- 2022-06 Squannacook River Rail Trail (BRUCE EASOM)- Squannacook Greenways group received a grant from the Recreational Trails Grant Program, run by DCR for \$150,000. The funding will go toward construction of the fourth and final phase of the presently permitted 3.7-mile portion of the Squannacook River Rail Trail. This phase will connect the two previously completed sections of this multi-use stone dust trail along the MBTA right of way in Townsend and Groton. Bertozzi to Crosswinds drive section of the rail trail is now complete, as well as parking area at Bertozzi.
- 2022-09 Groton Dunstable Natural Field Restoration Plan (BRUCE EASOM)- Still had not received a return call regarding this project. The committee agreed to send letter to applicant.
- 2022-12 Groton Country Club Recreation Courts Project (ANNA ELIOT)- Project completed, Katie Berry will draft project close out letter to be sent to project applicant.
- 2022-14 GDRSD Middle School Track Construction (BRUCE EASOM)- Bruce will talk with Mark Haddad regarding this project.
- 2023-03 Prescott Stone Project (ROBERT DEGROOT)- Project is complete, grant reveal was held last weekend.
- 2023-04 Nashua Riverwalk (CAROLYN PERKINS)- Still trying to find resolution regarding bench installation for accessibility.
- 2023-07 Bates / Blackman Improvements Including Accessible Path (RICHARD HEWITT)- Russell Burke indicated that area has been filled and regraded, progress has been made.

NEW/OLD BUSINESS

Committee members reviewed and signed invoices.

Next meeting will be held Monday July 10th 2023 at 6:00pm.

MEETING MINUTES

Committee members reviewed minutes from June 12th 2023. Anna Eliot moved to approve the meeting minutes from Monday, April 10th, 2023. Carolyn Perkins seconded and the motion carried unanimously.

Bruce Easom moved to adjourn the meeting at 7:35 PM. Russell Burke seconded and the motion carried by unanimous vote.

Respectfully submitted by Cathleen Berry, Inter-Departmental Assistant

Approved: ___7/10/2023_____