**TOWN OF GROTON**

173 Main Street

Groton, MA 01450

**Community Preservation Committee**

Richard Hewitt, Chair – at large

Anna Eliot – Parks Comm.

Russell Burke – Planning Board

Bruce Easom – Conservation Comm.

Robert DeGroot – Historical Comm.

Daniel Emerson – Housing Auth.

Carolyn Perkins – at large



**MEETING MINUTES**

Date: Monday, May 9th, 2022

Time: 7:00 PM

Location: Virtual Meeting via Zoom

Members Present: Anna Eliot, Russell Burke, Bruce H. Easom, Robert DeGroot, Daniel Emerson and Carolyn Perkins

Member Absent: Richard Hewitt

The meeting was called to order by Co-Chairperson, Anna Eliot at 7:00 PM.

Brief discussion ensued regarding the outcome of the 2022 Spring Town Meeting. All CPA articles for the FY2023 proposed CPA projects were voted on and passed.

**FY2023 CPA PROJECT LIASION ASSIGNMENTS**

The FY2023 CPA Projects were assigned as follows:

2023-01 Conservation Fund FY2023 – Bruce Easom

2023-03 Prescott Stone Project – Robert DeGroot

2023-04 Nashua Riverwalk – Carolyn Perkins

2023-05 Prescott Elevator Design and Engineering – Bruce Easom (contingent upon the Conservation Commission as the appointing authority approving Mr. Easom’s request to serve as the CPA Project Liasion)

2023-06 Housing Coordinator – Carolyn Perkins

2023-07 Bates / Blackman Improvements Including Accessible Path – Richard Hewitt

2023-11 Groton Country Club Recreation Courts Project – Anna Eliot

2023-12 Middle School Track Construction / Additional Appropriation – Bruce Easom

**REVIEW DRAFT OF CONGRATULATORY LETTER TO FY2023 CPA AWARDEES**

CPC members reviewed the draft of the congratulatory letter to FY2023 CPA awardees.

**Carolyn Perkins moved to accept the congratulatory letter as written. Robert DeGroot seconded and the motion carried by unanimous vote.**

**REVIEW CPC BUDGET**

Bruce Easom provided updates on budget including CPA Trust Fund deposits from the Registry of Deeds and projected figures from the FY2023 forecast.

A few new towns will be joining as members of the Community Preservation community including Pepperell, Shirley and Lancaster.

**REVIEW PROJECT UPDATES IF ANY**

**PROJECT UPDATES – 2021-14 EMERGENCY RENTAL ASSISTANCE**

During the last balance review there was approximately $110K funds remaining. The program is set to end around the end of June this summer.

**PROJECT UPDATES – 2021-10 WWI CANNON RESTORATION**

Bruce Easom informed members that the cannon wheels are done and the next step will be applying the paint on them.

**PROJECT UPDATES – 2022-02 FEASIBILITY STUDY FOR COW POND FIELDS; WOITOWICZ FIELD; CUTLER FIELD**

Anna Eliot was uncertain as to where this project stood.

**Bruce Easom moved to have the CPC Administrator send a letter to the Chairperson of the Park Commission requesting an update on CPA Project # 2022-02 Feasibility Study for Cow Pond Fields, Woitowicz Field, and Cutler Field. Robert DeGroot seconded and the motion carried by unanimous vote.**

**PROJECT UPDATES – 2022-06 SQUANNACOOK RIVER RAIL TRAIL**

Phase 2 in Townsend completed last week. The next phase will take place in Groton.

**NEW / OLD BUSINESS**

**CPC INVOICES**

Committee members reviewed and approved the following invoice(s):

1. **Bruce Easom moved to approve the invoice from the Groton Electric Light Department for Duck Pond Restoration, Part 2 (CPA Project # 2022-07) in the amount of $7.65 with an Invoice Date of 4/30/2022. Carolyn Perkins seconded and the motion carried by unanimous vote.**
2. **Bruce Easom moved to approve the invoice from Moore, Lumber & Hardware for Hazel Grove (CPA Project # 2021-07) in the amount of $56.97 with an Invoice Date of 4/14/2022. Carolyn Perkins seconded and the motion carried by unanimous vote.**

**MEETING MINUTES**

Committee members reviewed minutes from April 25th, 2022.

**Robert DeGroot moved to approve the meeting minutes from Monday, April 25th, 2022. Bruce Easom seconded and the motion carried by majority vote with Russell Burke abstaining.**

**Russell Burke moved to adjourn the meeting at 8:06 PM. Bruce Easom seconded and the motion carried by unanimous vote.**

Respectfully submitted by Sammie Kul, Inter-Departmental Assistant

**APPROVED: JUNE 27, 2022**