



**TOWN OF GROTON**  
173 Main Street  
Groton, MA 01450

**Community Preservation Committee**  
Daniel Emerson, Chair & Housing Authority  
Robert DeGroot – Historical Commission  
Bruce H. Easom – Conservation Commission  
Anna Eliot – Park Commission  
Tim Svarczkopf – Planning Board  
Richard Hewitt - at large  
Brooks Lyman - at large

## MEETING MINUTES

Date: Monday, June 24, 2019  
Time: 7:00 PM  
Location: Town Hall, 1<sup>st</sup> Floor Meeting Room, 173 Main Street  
Members Present: Daniel Emerson, Brooks Lyman, Anna Eliot, Bruce H. Easom and Richard Hewitt  
Absent Members: Robert DeGroot and Tim Svarczkopf

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The meeting was called to order by Chairperson, Daniel Emerson at 7:03 PM.

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### DISCUSS INVITATION LETTER TO AFFORDABLE HOUSING TRUST REGARDING BOYNTON MEADOWS

Committee members discussed best way to approach the topic of Boynton Meadows. Discussion ensued. Committee members at most can view this as a learning opportunity depending on the outcome of this research. They would like to see if there is anything that could have been done differently to avoid having something similar happen in the future. If there is ongoing litigation the Committee will withhold from pursuing this topic further.

**Anna Eliot moved that the Committee designate Daniel Emerson to inquire with the Town Manager as to whether it is timely for the Committee to be discussing the Boynton Meadows CPA Project. Bruce Easom seconded and the motion carried by unanimous vote.**

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### REVIEW PROJECT UPDATES IF ANY

#### PROJECT UPDATES – PRESCOTT SCHOOL FIRE SPRINKLER SYSTEM

Bruce Easom provided brief update. The flow test was done a few days ago to see what the flow rate it. This data will determine what type of design / system is required. Mr. Easom reached out to three companies that were interested in submitting a bid for the design engineering. They are hoping to have a company selected by the end of the summer. The Fire Chief advised that if two different companies are selected to do the design engineering and installation then the design engineer must be able to provide sign off on the installation. Candidates should have a certified Fire Engineer as part of their staff who is qualified to provide sign off on the design engineering.

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## REVIEW CPC BUDGET

Bruce Easom informed members that the Town Accountant may receive some type of indication of what the state match will be but not certain yet. Mr. Easom will keep Committee posted of any updates.

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## OLD / NEW BUSINESS

### PROJECT CLOSEOUTS

#### **2017-05 FRIENDS OF PRESCOTT / PRESCOTT SCHOOL FIRE SUPPRESSION AND HANDICAP ACCESS UPGRADES**

Committee members reviewed and signed the Closeout Letter for 2017-05 Friends of Prescott / Prescott School Fire Suppression and Handicap Access Upgrades. This will be submitted to the Town Accountant.

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### CPC BILLS

Committee members reviewed and signed one invoice from Solitude Lake Management for the Duck Pond Restoration.

Richard Hewitt will be the new project liaison for this CPA Project, formerly Timothy Siok from the Parks Commission. Mr. Hewitt will ask the Project Manager to forward the most recent Bacteria Report for our records.

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### MEETING MINUTES

Committee members reviewed minutes from June 10<sup>th</sup>, 2019.

**Anna Eliot moved to approve the meeting minutes from Monday, June 10<sup>th</sup>, 2019. Bruce Easom seconded and the motion carried by unanimous vote with Richard Hewitt abstaining.**

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**Bruce Easom moved to adjourn the meeting at 7:48 PM. Brooks Lyman seconded and the motion carried by unanimous vote.**

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Respectfully submitted by Sammie Kul, Inter-Departmental Assistant

**APPROVED: JULY 22, 2019**

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