



TOWN OF GROTON
173 Main Street
Groton, MA 01450

Community Preservation Committee
Carolyn Perkins, Chair & Planning Board
Timothy Siok – Park Commission
Bruce H. Easom – Conservation Commission
Robert DeGroot – Historical Commission
Daniel Emerson - Housing Authority
Richard Hewitt - at large
Brooks Lyman - at large

MEETING MINUTES

Date: Monday, February 25, 2019
Time: 7:00 PM
Location: Town Hall, 1st Floor Meeting Room, 173 Main Street
Members Present: Carolyn Perkins, Daniel Emerson, Brooks Lyman and Richard Hewitt
Absent Members: Robert DeGroot, Bruce H. Easom and Timothy Siok
Others Present: Vanessa Abraham and Dave Zeiler

The meeting was called to order by Chair, Carolyn Perkins at 7:00 PM.

DISCUSSION OF FY20 CPA PROJECT APPLICATIONS – REVIEW APPROVED PROJECTS AND CURRENT STATUS

2020-06 1893 Historic Library Preservation – New Roofing System

Vanessa Abraham from the Groton Public Library and Dave Zeiler were present and discussed revisions made to their CPA application.

The budget section has been updated to reflect the 1893 portion of all roofing costs as broken out by Gorman Richardson Lewis Architects. Also, per the Town Manager's recommendation the Groton Library Trustees are including restoration of the existing wood windows on the original library building as part of the proposed project. This brings the funding amount down to \$371K from the previous \$395K originally requested.

Brief discussion ensued regarding type of material the existing window panes are made of and their current functionality.

Ms. Abraham also informed Committee members that there is not a Plan B if they do not get approved for the full funding amount. It would not be feasible to complete this project in increments due to the way the structure currently sits.

Richard Hewitt asked that they include this detail in their Final Proposal – that this project has to be completed as one project.

2020-13 Cemetery Renovation / Preservation

Carolyn Perkins provided brief overview of updates received for the Groton Cemetery application.

Committee members will request that applicant submit a budget break down and management plan in their feedback letter.

Final Proposal should also include clarification of who owns the land, who manages it and that there is a record of a vote to approve to move this project forward. Draft Proposal has 'To clear overgrowth and brush away from the original granite posts that outlined the cemetery' which is considered as maintenance. As anything related to maintenance does not qualify for CPA funding this part of the project details will need to be removed and / or updated accordingly.

Committee members reviewed drafts of all project feedback letters and provided edits as necessary. Drafts for projects that are not listed below were fine as is.

2020-04 Country Club Housing Feasibility Study

Applicant had inquired about submitting this as an out of cycle application. Application is too vague to be considered for this cycle and as currently proposed it does not meet criteria for an out of cycle application.

2020-06 1893 Historic Library Preservation – New Roofing System

Final Proposal should include statement specifying that funding is contingent upon approval from any funding provided by the Town.

2020-12 Housing Coordinator FY20

Applicant will need to provide an annual report detailing progress to meet town housing needs and state mandated affordable housing goals. Final Proposal should also include a break down of benefits between the Town Clerk position and CPC.

REVIEW PROJECT UPDATES

PROJECT UPDATES – DUCK POND RESTORATION

Richard Hewitt confirmed with Committee members that this project is currently suspended during the winter season as per plan details.

PROJECT UPDATES – J.D. POOR MURAL PRESERVATION

Carolyn Perkins informed members that the murals are ready to be moved to the Groton Inn and they are waiting on a date.

PROJECT UPDATES – PRESCOTT SCHOOL

Bruce Easom will provide updates on work that has been completed at the Prescott School at the next meeting.

Brooks Lyman moved to write a letter to Friends of Prescott, Inc. requesting a tour for CPC members in order to see the progress made up to this date.

Daniel Emerson seconded and the motion carried by unanimous vote.

REVIEW CPC BUDGET

Bruce Easom was not present.

CPC BILLS

Committee members reviewed and signed one invoice for the Prescott School Upgrades.

MEETING MINUTES

Committee members reviewed minutes from the February 11th Public Hearing.

Richard Hewitt moved to approve the meeting minutes from Monday, February 11th. Daniel Emerson seconded and the motion carried by unanimous vote.

Daniel Emerson moved to adjourn the meeting at 7:43PM. Richard Hewitt seconded and the motion carried by unanimous vote.

Respectfully submitted by Sammie Kul, Inter-Departmental Assistant

APPROVED: MARCH 11, 2019
