MEETING MINUTES

Date: Monday, January 28, 2019
Time: 7:00 PM
Location: Town Hall, 1st Floor Meeting Room, 173 Main Street
Members Present: Carolyn Perkins, Daniel Emerson, Brooks Lyman and Robert DeGroot
Absent Members: Richard Hewitt, Timothy Siok and Bruce H. Easom
Others Present: Michael Knight, Jeanne Niemoller, Mary Jennings and Tom Delaney

The meeting was called to order by Chair, Carolyn Perkins at 7:05 PM.

FOLLOW UP DISCUSSION – 2020-14 RESURFACING OF TRACK AT GROTON-DUNSTABLE REGIONAL HS

Michael Knight from the Groton Dunstable High School and Jeanne Niemoller from GD at Play were present.

Mr. Knight provided a brief overview of project application submitted for resurfacing the track at the High School.

Ms. Niemoller would like to see if expanding the scope of the original project from the track to including renovation of the field is an option.

Brief discussion ensued regarding details of proposal and current funding that has already been raised for the field.

Ms. Niemoller is requesting anywhere between $100-$500K in funding for the field but stated that this amount is negotiable.

Daniel Emerson feels that the total amount of funding requested altogether for this project may exceed funding available for all projects under consideration. His other concern is whether any amendments to the application would be permissible under the CPA guidelines at this stage of the process provided that all other applications have been submitted.

Robert DeGroot agreed that at this point it is more of a legal matter and ensuring that all applicants abide by the procedural requirements of the CPA application process mandated by the state.

Carolyn Perkins stated that this would be considered too big of a change in scope at this point in the process and may affect funding for the original application.
Committee members think the project idea itself is an excellent one but do not believe it is possible to accept an amended application at this point. They recommended that Ms. Niemoller and Mr. Knight utilize the CPC Coalition as a resource and speak to the state senators about increasing overall CPC funding.

REVIEW 2018-2019 COMPLETE DRAFT PROPOSALS

Carolyn Perkins informed the Committee that the Groton History Center has withdrawn their application for the display cases as it does not meet the criteria under the Historic Preservation.

Chair Perkins also followed up with Donald Black with regard to his application for the Groton Cemetery. She suggested that he meet with the Historic Commission to obtain approval that the Project does qualify as being of historical significance.

REVIEW ANNUAL MEETING REQUIREMENTS

Carolyn Perkins did some research online using the Coalition website and also reached out to other communities to see what their process has been in the past to fulfill this requirement and the outcome.

Based off of the feedback received the best time to have the annual meeting would most likely be in September before the CPA Project Applications are submitted.

There is also an informative PowerPoint presentation available through the Coalition website that may be useful for this meeting. Chair Perkins will check to see if this is available for public use.

DISCUSS ANY PROPOSED WARRANT ARTICLES

The same format will be used for the proposed Warrant Articles for the 2019 Spring Town Meeting.

REVIEW PROJECT UPDATES

PROJECT UPDATES – J.D. POOR MURAL PRESERVATION

Carolyn Perkins informed Committee that approximately 80% of the project has been completed. They are working on framing the murals in order to safely transport them to the Groton Inn. The actual move date has not been provided yet.

CPC BUDGET

Bruce Easom was not present but confirmed via email that he currently has no updates to provide.

CPC BILLS

Committee members reviewed and signed two invoices for the J.D. Poor Mural Preservation.
Committee members reviewed minutes from the January 14th meeting.

Daniel Emerson moved to approve the meeting minutes from Monday, January 14th. Robert DeGroot seconded and the motion carried by unanimous vote.

FOLLOW UP DISCUSSION – 2020-11 PRESCOTT SCHOOL FIRE ALARM UPGRADE

Mary Jennings from Friends of Prescott and Tom Delaney were present.

Ms. Jennings missed the deadline for the CPA Draft Proposal and would like to discuss the possibility of submitting an out of cycle application.

Discussion ensued regarding project details and timeline. Friends of Prescott plan on applying for the MA State grant to help fund this project.

Carolyn Perkins informed Ms. Jennings that applying for an out of cycle application is an option if this is considered a true emergency time wise.

Since they will not know the funding outcome for the project until July the Committee members suggested that Ms. Jennings revisit the CPC then and keep them posted of any updates.

FOLLOW UP DISCUSSION – 2020-01 2019 HOUSING PRODUCTION PLAN

Fran Stanley was present and provided a brief update.

There is a possibility this application may be withdrawn if they receive a grant through the Montachusett Regional Group. They should know by sometime in March whether their application was approved for funding.

Daniel Emerson moved to adjourn the meeting at 8:18 PM. Robert DeGroot seconded and the motion carried by unanimous vote.

Respectfully submitted by Sammie Kul, Inter-Departmental Assistant

APPROVED: FEBRUARY 11, 2019