



TOWN OF GROTON
173 Main Street
Groton, MA 01450

Community Preservation Committee
Carolyn Perkins, Chair & Planning Board
Timothy Siok – Park Commission
Bruce H. Easom – Conservation Commission
Robert DeGroot – Historical Commission
Daniel Emerson - Housing Authority
Richard Hewitt - at large
Brooks Lyman - at large

MEETING MINUTES

Date: Monday, September 24, 2018
Time: 7:00 PM
Location: 1st Floor Meeting Room, Town Hall, 173 Main Street
Members Present: Richard Hewitt, Daniel Emerson, Brooks Lyman, Bruce H. Easom and Carolyn Perkins
Absent Members: Robert DeGroot and Timothy Siok

The meeting was called to order by Chair, Carolyn Perkins at 7:01 PM.

PROJECT UPDATES – PRESCOTT SCHOOL PROJECT

Bruce H. Easom informed us that the wheelchair ramp which is part of the Building Code is underway. They have also begun to put in the doorway entrance for the fire proof door that is to be installed between the gymnasium and hallway.

PROJECT UPDATES – BADDACOOK POND RESTORATION PROJECT

Richard Hewitt reported that they are expecting to finish up in another month or so.

PROJECT UPDATES – JD POOR MURALS PROJECT

Carolyn Perkins informed Committee members that we should be receiving bills for this project beginning sometime at the end of October.

CP PLAN FOR 2018 - 2019

Committee members discussed finalizing the schedule for the Community Preservation Plan as well as photo selections for within the Plan.

Discussion ensued regarding providing clarification with respect to the Eligibility section on the Groton CPC Application Score Sheet. Committee members would like to add * after 1G for clarification: "As per MA General Law Chapter 44B proposed historic projects that are not on structures listed on the state's registry of historic places require a determination by the Groton Historic Commission that the proposed project is of historic significance."

Daniel Emerson moved to approve the above statement to be added to the CPC Application Score Sheet. Bruce Easom seconded the motion. The motion carried by unanimous vote.

Committee members discussed obtaining confirmation of each member's appointment dates as well as project invoices needing to include the CPC Project # listed on there.

Brooks Lyman moved to approve the 2018-19 plan for 2018-19 as amended in today's meeting with clarification of term dates of each member as of by the end of the week. Bruce seconded and the motion carried by unanimous vote.

Bruce Easom moved to amend the motion to include summaries and pictures of the following projects.

- 1) Prescott School**
- 2) Baddacook Pond**
- 3) First Parish Church Meeting House**

Daniel Emerson seconded the motion. The motion carried by unanimous vote.

CPC BUDGET

Bruce Easom provided detailed overview of budget updates. Bruce completed close out of Fiscal year 2018 and verified with Town Accountant that data is correct.

CPC BILLS

Committee members reviewed and signed three invoices: an invoice for the Prescott School upgrades, Baddacook Pond and CPC Housing Coordinator.

MEETING MINUTES

Committee members reviewed minutes from the September 10th meeting.

Daniel Emerson moved to approve minutes as is. Brooks Lyman seconded the motion. The motion carried by unanimous vote with Bruce abstaining.

OTHER BUSINESS

Carolyn Perkins informed the Committee members that the date for Verbal Feedback regarding Required Project Summary within the Community Preservation Plan's Schedule will need to change as original date of November 12th is Veterans Day holiday (observed).

Brooks Lyman moved to change this date to the Monday after Thanksgiving, November 26th. Bruce Easom seconded the motion. The motion carried by unanimous vote.

Daniel Emerson moved to adjourn meeting at 8:16 p.m. Richard Hewitt seconded the motion. The motion carried by unanimous vote.

Respectfully submitted by Sammie Kul, Inter-Departmental Assistant

APPROVED: OCTOBER 22, 2018
