



**TOWN OF GROTON**  
173 Main Street  
Groton, MA 01450

**Community Preservation Committee**  
Carolyn Perkins, Chair & Planning Board  
Timothy Siok – Park Commission  
Bruce H. Easom – Conservation Commission  
Robert DeGroot – Historical Commission  
Daniel Emerson - Housing Authority  
Richard Hewitt - at large  
Brooks Lyman - at large

## MEETING MINUTES

Date: Monday, September 10, 2018  
Time: 7:00 PM  
Location: 1<sup>st</sup> Floor Meeting Room, Groton Electric Light Dept, 23 Station Avenue, Groton  
Members Present: Richard Hewitt, Daniel Emerson, Brooks Lyman and Carolyn Perkins  
Absent Members: Robert DeGroot, Bruce H. Easom and Timothy Siok

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The meeting was called to order by Chair, Carolyn Perkins at 7:04 PM.

### MASTER PLAN IMPLEMENTATION COMMITTEE – QUESTIONS

Committee members discussed draft responses for questions below from the Master Plan Implementation Committee (MPIC).

#### Cultural and Historic Resources

- a. Require projects that affect Town-owned historic structures to adhere to the Secretary of the Interior's Standards for Historic Preservation
- b. Continue to seek funding for reuse and preservation of Town-owned historic resources.

#### Open Space and Recreation

- a. Continue to fund land protection with CPA revenue and the Conservation Fund.

#### Housing and Residential Development

- a. Use CPA funds to address a broader range of affordable housing needs, even if the CPA-assisted units do not qualify for Chapter 40B Subsidized Housing Inventory

Richard Hewitt proposed the question of which properties would be categorized as town owned structures versus non-town owned. Discussion ensued. Chair Perkins will research which categories would qualify as 'Town-owned' as well as what would constitute as 'Historic Preservation.' Committee members will compile list of historic projects completed including those addressing the Open Space and Recreation questions.

With respect to Housing and Residential Development Carolyn Perkins does not believe this was an accomplished recommendation. Discussion ensued. Carolyn will draft responses for Committee members to review.

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### PROJECT UPDATES

Committee members that were present did not have any project updates.

Carolyn Perkins provided brief update about Murals Project to Committee members who were absent at last meeting.

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### **CP PLAN FOR 2018 - 2019**

Daniel Emerson asked Committee members to review plan and provide any comments by the next meeting. Discussion ensued about how projects are currently evaluated and ranked and options for the cover photo.

The release date for the 2017-2018 Community Preservation Plan will be changed to Friday, September 28, 2018.

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### **CPC BUDGET**

Bruce H. Easom was not in attendance but forwarded budget updates for distribution and review. Bruce has closed out fiscal year 2018 and cross-checked it with the Town Accountant. Any questions regarding these updates will be addressed with Bruce at next Board meeting.

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### **CPC BILLS**

The CPC reviewed and signed two bills.

Daniel Emerson suggested marking the relevant CPC Project # on each invoice moving forward to prevent any confusion.

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### **MEETING MINUTES**

Committee members reviewed the minutes from the August 27<sup>th</sup> meeting. One correction was made.

**Daniel Emerson motioned to accept the minutes. Brooks Lyman seconded the motion. The motion carried by unanimous vote.**

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**Richard Hewitt moved to adjourn meeting at 7:59 p.m. Daniel Emerson seconded the motion. The motion carried by unanimous vote.**

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Respectfully submitted by Sammie Kul, Inter-Departmental Assistant

**APPROVED: SEPTEMBER 24, 2018**

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