



TOWN OF GROTON
173 Main Street
Groton, MA 01450

Community Preservation Committee
Carolyn Perkins, Chair & Planning Board
Timothy Siok – Park Commission
Bruce H. Easom – Conservation Commission
Robert DeGroot – Historical Commission
Daniel Emerson - Housing Authority
Richard Hewitt - at large
Brooks Lyman - at large

MEETING MINUTES

Date: Monday, August 27, 2018
Time: 7:00 PM
Location: 1st Floor Meeting Room, Groton Electric Light Dept, 23 Station Avenue, Groton
Members Present: Robert DeGroot, Bruce H. Easom, Timothy Siok, Brooks Lyman and Carolyn Perkins
Absent Members: Richard Hewitt and Daniel Emerson

The meeting was called to order by Chair, Carolyn Perkins at 7:01PM.

PROJECT UPDATES - PRESCOTT SCHOOL PROJECT

Bruce H. Easom informed us that progress is being made. The new fire doors have been installed and their gym can now be used for assembly and classes.

PROJECT UPDATES – DUCK POND RESTORATION PROJECT

Timothy Siok reported that they are still undergoing preliminary testing and may see more test results in October.

PROJECT UPDATES – JD POOR MURALS PROJECT

Carolyn Perkins met with conservator from New Hampshire. She also met with the inn who is ready for the murals. Conservators will be allowed to come in and view some of the work.

CP PLAN FOR 2018 - 2019

Daniel Emerson will revise Committee Preservation Plan if any members have suggestions.

Carolyn Perkins asked if anyone had feedback regarding evaluation process for open projects. Overall the current process seems to be a success.

CPC BUDGET

Bruce H. Easom provided an overview of budget updates and explained differences between CP-1, CP-2 and CP-3 Forms.

Brooks Lyman moved to have Bruce H. Easom complete the CP-3 Form online. Timothy Siok seconded the motion. The motion carried by unanimous vote.

NEW BUSINESS

Mark Haddad, Town Manager had inquired about whether Fitch's Bridge could be added as an emergency project under the CPC. Mr. Haddad was notified that the bridge has started deteriorating and will require repairs. Carolyn Perkins informed Mr. Haddad there were no emergency funds available. All projects need to have Town Meeting approval. As there would not be enough time to include this as part of the next Town Meeting in October Mr. Haddad is welcomed to attend an upcoming CPC meeting if he would like to discuss the problem further.

CP SCHEDULE

Committee members reviewed draft of proposed dates for Committee Preservation Plan Schedule.

2017-2018 CPP SCHEDULE - DRAFT

- 2017-2018 Community Preservation Plan released by: September 24, 2018
- Submission of a two-page Required Project Summary (RPS): October 22, 2018
- Verbal Feedback regarding RPS: November 12, 2018
- Deadline for Complete Draft Proposals submitted to CPC no later than 4:00pm on January 14, 2019
- Public Hearing to discuss feedback on CDPs: February 11, 2019
- Prepare written feedback to be provided to Applicants: February 25, 2019
- Deadline for Final Proposal no later than 4:00 p.m. on March 11, 2019. No further changes accepted.
- Final Vote – Deliver Recommendations for Town Warrant by: March 25, 2019
- Vote at Spring Town Meeting: April 22, 2019

Robert DeGroot moved to accept the proposed dates. Brooks Lyman seconded motion. The motion carried by unanimous vote. Daniel Emerson will add these dates to the Plan.

CPC BILLS

The CPC reviewed and signed four bills (three were for Prescott School and one was for Baddacook Pond) and a closeout letter for the 2016-07 Milestone Marker. All invoices and the closeout letter received five signatures from members of the CPC.

MEETING MINUTES

Committee members reviewed the minutes from the July 23rd meeting. **Robert DeGroot moved to accept the minutes. Timothy Siok seconded the motion. The motion carried by unanimous vote.**

Brooks Lyman moved to adjourn meeting at 7:40 p.m. Timothy Siok seconded the motion. The motion carried by unanimous vote.

Respectfully submitted by Sammie Kul, Inter-Departmental Assistant

APPROVED: SEPTEMBER 10, 2018
