



**TOWN OF GROTON**  
173 Main Street  
Groton, MA 01450

**Community Preservation Committee**  
Bruce Easom, Chair  
Timothy Siok – Parks Comm.  
Carolyn Perkins - Planning Board  
Robert DeGroot – Historical Comm.  
Daniel Emerson - Housing Auth.  
Richard Hewitt - at large

## MEETING MINUTES

Date: Monday, May 14, 2018  
Time: 7:00 PM  
Location: 2<sup>nd</sup> Floor Meeting Room, Town Hall, 173 Main Street  
Members Present: Bruce Easom, Richard Hewitt, Carolyn Perkins, Timothy Siok  
Absent Members: Robert DeGroot, Daniel Emerson

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The meeting was called to order by Chairman, Bruce Easom at 7:05 p.m., and the agenda was reviewed.

### 2018-05 OLD LIBRARY BUILDING ASSESSMENT PRESENTATION

Library Director, Vanessa Abraham was present along with Library Trustee, Mark Gerath.

Mr. Gerath provided an overview of the Groton Public Library's on-site conditions assessment. Mr. Gerath said it's a multidimensional problem that includes gutter and roof replacement at the cost of more than \$1.1 million. Mr. Gerath said the Finance Committee and the Town Manager have been informed of such.

Carolyn Perkins asked what kind of funding options are available. Mr. Gerath said they are managed by the Trust Commissioners and have some monies available, but it's up to the Board of Directors.

Tim Siok asked if the entire slate roof would be replaced. Mr. Gerath said the roof replacement is probably the largest of the proposed projects.

Richard Hewitt asked Ms. Abraham and Mr. Gerath to elaborate on their expected funding sources. Mr. Gerath said their options include a bond and will most likely require tax payer support. It was confirmed that the slate roof replacement cost estimate totals \$870K.

A brief discussion ensued about the Capital Plan.

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### 356 MAIN STREET CPC FUNDING DISCUSSION

Brendan J. Burroughs, President, One World Wi-Fi, LLC., was not present at the meeting, so no discussion ensued.

### PROJECT LIASION ASSIGNMENTS

A discussion ensued and the CPC agreed to the following project assignments:

- 2019-01 HOUSING COORDINATOR
  - Carolyn Perkins
- 2019-03 PRESCOTT SCHOOL UPGRADES

- Bruce Easom
- 2019-04 JD POOR MURAL PRESERVATION
  - Carolyn Perkins
- 2019-05 BADDACOOK POND RESTORATION - YR 3
  - Richard Hewitt
- 2019-08 DUCK POND RESTORATION
  - Tim Siok

Mr. Hewitt requested that a meeting take place to discuss housing and CPC support and the Board agreed.

**FY19 PROJECTS’ CONGRATULATIONS LETTERS**

It was confirmed that the FY19 congratulatory letters would be mailed out on Tuesday, May 15, 2018, notifying applicants that Town Meeting voted in favor of their funding and the pre-project kick-off meeting will take place on Monday, June 11.

**CPC MEMBER-AT-LARGE APPLICANT DISCUSSION**

The Committee reviewed the two Committee Interest forms and agreed to invite the applicants to the next CPC meeting on June 11, 2018, for discussion.

**CPC BUDGET UPDATE**

Mr. Easom provided Committee members with a handout titled “Groton’s FY2019 Form CP-2 Forecast by Transaction” and provided an overview of the budget.

**OLD BUSINESS**

Timothy Siok said he placed CPC signs at Fitch’s Bridge and the Cutler Field basketball courts, and the sign at the Town Field basketball courts is expected to go up soon.

**MINUTES**

Draft minutes from April 23, 2018, were reviewed.

**Carolyn Perkins moved to accept the April 23, 2018, minutes as amended.**

**Timothy Siok seconded and the motion carried 4:0.**

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**Carolyn Perkins moved to adjourn the meeting at 8:30 p.m.**

**Richard Hewitt seconded and the motion carried 4:0.**

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Respectfully submitted by Robin Eibye, Executive Assistant

**APPROVED: JUNE 11, 2018**

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