TOWN OF GROTON
173 Main Street
Groton, MA 01450

Community Preservation Committee
Bruce Easom, Chair
Timothy Siok – Parks Comm.
Carolyn Perkins - Planning Board
Robert DeGroot – Historical Comm.
Daniel Emerson - Housing Auth.
Michael Roberts - at large
Richard Hewitt - at large

CPC MEETING MINUTES

Date:	Monday, September 25, 2017
Time:	7:00 PM
Location:	2nd Floor Meeting Room, Town Hall, 173 Main Street
Members Present:	Bruce Easom, Robert DeGroot, Mike Roberts, Daniel Emerson
Absent Members:	Richard Hewitt, Timothy Siok; Carolyn Perkins
Others Present:	Robin Eibye, Executive Assistant, James Luening, James Gmeiner, Jack McCaffrey

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The meeting was called to order at 7:17 p.m., and the agenda was reviewed.

CPC BUDGET UPDATE

Bruce Easom said the Town Accountant has not yet received funding information from the state.

2018-02 BADDACOOK POND

James Gmeiner and Jack McCaffrey were present on behalf of the Groton Water Commission. James Luening provided an update and said 120 hours of weed harvesting is complete. He noted prevailing wages and the availability of dumpsters are a couple of issues have slowed the project. A brief discussion ensued.

Dan Emerson said it's important to adhere to the approved budget. Michael Roberts asked how the hydro-raking is going. Mr. Luening said the project is going very well with the exception of how quickly dumpsters are being filled and the lag in time to get full dumpsters picked up and empty ones delivered.

Robert DeGroot asked Mr. Luening if the project will stay within budget? Mr. Luening confirmed that the project will stay within budget.

Mr. Easom asked that the project budget sheet included with the original application be updated and sent to the Committee for review. Mr. Easom said it would be helpful to have an addendum to the original contract that confirms what work will be done and the maximum fees to be charged.

Jack McCaffrey talked about the memorandum dated September 15, 2017, from Thomas Orcutt, Water Superintendent.

Mr. Luening asked about year three funding availability. Mr. Easom asked the Committee for their thoughts on accepting an application for work that would take place in FY2020.

APPROVED

Mr. DeGroot, Mr. Roberts and Mr. Easom all said they were comfortable with accepting an application for year three. Mr. Luening said he expects year three would cost approximately $100,000.

2017-2018 COMMUNITY PRESERVATION PLAN REVIEW

Dan Emerson provided an update on the CPP and said the draft version is close to complete and is expected to be released on Sept. 27, 2017.

Michael Roberts said the CPP is very good and recommended that the CPP be sent to the coalition to be used as a template.

PUBLIC OUTREACH

Bruce Easom provided an update on displaying a CPC sign at Surrendon Farms. Mr. Easom said the Conservation Commission agreed, but with specific guidelines. Mr. Easom said he received a quote for approximately $800 to build a stainless-steel frame to support the sign.

Robert DeGroot moved to approve the expenditure of an amount not to exceed $900 for the purposes of acquiring a metal frame to support a CPA sign at Surrendon Farms.

Michael Roberts seconded and the motion carried 4:0. (Carolyn Perkins, absent; Richard Hewitt absent; Tim Siok, absent)

Michael Roberts said now is a good time to send a letter to the Herald promoting the CPC. The Committee agree and Mr. Roberts said he would write the letter and contact the Groton Herald.

NEW/OLD BUSINESS

Several invoices were reviewed and a brief discussion ensued about procedures and special needs vendors.

Al Collins invited the Committee to tour the Old Meeting House. The Committee agreed that weekends work best. Robin will coordinate with Al Collins.

Mr. Easom said Robert Hargraves requested information on the Old Meeting House. The Committee agreed to invite Mr. Hargraves and Al Collins to attend an upcoming CPC meeting.

MINUTES

Draft minutes from September 11, 2017, were reviewed.

Michael Roberts moved to accept the September 11, 2017, minutes as written.

Robert DeGroot seconded and the motion carried 4:0. (Carolyn Perkins, absent; Richard Hewitt absent; Tim Siok, absent)

APPROVED

ARTICLE 16 ON FALL TOWN WARRANT

A brief discussion ensued about Article 16 on the Fall Town Warrant

Robert DeGroot moved that the CPC support Article 16 on the Fall 2017 Town Meeting Warrant

Michael Roberts seconded and the motion carried 4:0. (Carolyn Perkins, absent; Richard Hewitt absent; Tim Siok, absent)

A discussion ensued about the Friends of Prescott School and their zoning change proposal.

Michael Roberts moved to adjourn the meeting at 9:40 p.m.

Respectfully submitted by Robin Eibye, Executive Assistant

APPROVED: NOVEMBER 13, 2017

APPROVED