The meeting was called to order at 7:10 p.m., and the agenda was reviewed.

**2018-07 NATIONAL REGISTER NOMINATION FIRST PARISH CHURCH**

An update was provided and the Spencer & Vogt Group invoice totaling $1,330.00 was reviewed and approved by the Committee.

Daniel Emerson joined the meeting at 7:15pm.

**CPA BUDGET UPDATE**

Bruce Easom provided the “Groton’s FY2017 Form CP-2 Forecast by Transaction” handout to the Committee and proceeded to review it aloud. Mr. Easom noted that the Local Surcharge FY2017 totaled $671,644.29. (see attached)

Mr. Easom provided “Groton’s FY2018 Form CP-2 Forecast by Transaction” handout to the Committee, reviewed it with Committee members, and made note that the Local Surcharge FY2018 totaled $550,000.00. (see attached)

Mr. Easom provided “Groton’s FY2019 Form CP-2 Forecast by Transaction” handout to the Committee and reviewed it. A discussion ensued about the state match, and Mr. Easom made special note that the state match amount will be announced in November. (see attached)

**Michael Roberts moved to accept the CPC budget as presented.**

**Richard Hewitt seconded and the motion carried 5:0. (Timothy Siok, absent; Carolyn Perkins, absent)**

A discussion ensued about placing the CPC process on hold for a year. Richard Hewitt suggested that FY2019 Adjustments Discussion be added to the next agenda.
$10,000 SHORTFALL IN BADDACOOK WEEDS PROJECT

James Leuing was present and provided an update on the Baddacook Weeds project. Mr. Leuing explained that there was miscommunication around the $10K annual contribution from the Water Department to fund the harvesting, and it was later confirmed that the Water Department did not agree to contribute the funds during the first three years.

A discussion ensued about the appropriateness of using CPC funding that was allotted for year two rather than requiring that an out-of-cycle application be submitted.

Daniel Emerson moved to approve Bruce Easom as the Community Preservation Committee representative to discuss and approve the appropriateness of a line item transfer for CPA project 2018-02 Baddacook Pond.

Mr. Roberts seconded and the motion carried 5:0. (Timothy Siok, absent; Carolyn Perkins, absent)

2017-2018 COMMUNITY PRESERVATION PLAN REVIEW

Dan Emerson said the proposed CPC plan had not changed since it was last reviewed by Committee members.

REQUEST FOR TRANSFER OF FUNDS AMONG LINE ITEMS IN 2017 FRIENDS OF PRESCOTT PROJECT

A discussion ensued about transferring funds to fund the sprinkler system and fire protection doors.

FY19 PROJECT APPLICATIONS

A discussion ensued about what possible applications may be submitted, and whether or not the Committee will solicit proposals for FY19. The Committee agreed to accept applications and to set expectations that CPC funds are limited so that applicants aware before applying.

NEW/OLD BUSINESS

The Committee discussed the article in the August 25, 2017, Groton Herald where the CPC was mentioned. (see attached)

A discussion ensued about vetting projects and the best process to follow. Mr. Easom suggested inviting a representative from the Groton Herald to attend a CPC meeting. Committee members agreed to seek Mark Haddad’s input. Mr. Easom agreed to discuss the matter with the Town Manager, and report back to the Committee.

Several invoices were reviewed.
MINUTES

Draft minutes from July 10, 2017, were reviewed.

Robert DeGroot moved to accept the July 10, 2017, minutes as written.

Richard Hewitt seconded and the motion carried 5:0. (Timothy Siok, absent; Carolyn Perkins, absent)

Dan Emerson moved to adjourn the meeting at 8:55 p.m.,

Respectfully submitted by Robin Eibye, Executive Assistant

APPROVED: SEPTEMBER 11, 2017