The meeting was called to order at 7:02 p.m.

AFFORDABLE HOUSING TRUST

Affordable Housing Trust Assistant, Fran Stanley was present. Stuart Schulman said the State requirements are quite difficult to meet. Mr. Schulman said he would like to see the Town spend money on projects that would bring immediate assistance to those in need even if it means it does not count toward the Town’s SHI (subsidized housing inventory).

Fran Stanley said Habitat for Humanity is a good option because it has an excellent track record and allows low income families to become home owners. A brief discussion ensued. Mr. Schulman asked the Committee if it would make sense for the Affordable Housing Trust to apply for a blanket grant. A discussion ensued about affordable housing and strategies that may work to provide more rental units in Town. Carolyn Perkins wondered if the Affordable Housing Trust actively looks at new strategies for bringing affordable housing to Town. A discussion ensued about affordable rental options and the benefits of such.

2018-09 PRESCOTT SCHOOL RESTORATION DISCUSSION

At 7:30 p.m., Bruce Easom left the meeting. Applicant, Mary Jennings introduced herself to the Committee and gave each member a copy of a bid from Rustic Fire Protection, Inc. Ms. Jennings said the Prescott School Restoration Committee went before the Selectmen to request their proposal’s amount be increased by $51,000. Ms. Jennings said the Selectmen denied the request. Ms. Jennings asked the Committee what to do next about the current proposal. Richard Hewitt asked why the Selectmen did not support the proposal. Ms. Jennings said she felt it was because only one bid was provided. Dan Emerson said it would be best to hold off on this year’s proposal and submit a new proposal next year. Carolyn Perkins suggested that the FY18 application be withdrawn and submit another application next year. Robert DeGroot agreed that the application be withdrawn. Ms. Jennings provided an update on the FY17 project, which totals $165,071. Ms. Jennings said the project is expected to be completed by June 2017. A discussion ensued about removing the sprinkler component from the FY18 proposal and amend the FY18 requested amount to $15,350. Ms. Jennings said she would submit a letter requesting the FY18 application requested amount be lowered to $15,350.
For application 2018-09 - Prescott School Restoration, Carolyn Perkins moved to accept the amended application as discussed tonight and to reduce the current requested amount to $15,350 with the understanding that a letter requesting the amended amount of $15,350 be received.

Michael Roberts seconded and the motion carried 5:0 (Bruce Easom, absent; Tim Siok, absent).

At 7:50 p.m., Bruce Easom rejoined the meeting.

FINCOM UPDATE

Chair, DeGroot provided an update to the Committee and explained that the Finance Committee invited FY18 applicants to attend their next meeting on Wednesday, March 29, 2017, at 4:00 p.m. A brief discussion ensued. Carolyn Perkins said she would attend on the applicants’ behalf. It was agreed that Robin will send out an email to the applicants letting them know that Carolyn will attend on their behalf.

REVIEW AND RATE FY2018 FINAL APPLICATION PROPOSALS

2018-01 HOUSING COORDINATOR
Richard Hewitt requested that the feedback letter dated February 28, 2017, be amended to remove and replace the request for an annual report detailing how the Housing Coordinator’s time is allocated over the year, with an annual report on the Town’s Affordable Housing goals, the state of affordable housing in Town, and where the Town is in regards to reaching such goals.

Committee members reviewed the application for qualifications, eligibility, scoring, and value. The CPC Response Sheet scores for the 2018-01 Housing Coordinator application were as follows:
- Bruce Easom = 28
- Michael Roberts = 31
- Richard Hewitt = 31
- Daniel Emerson = 31
- Carolyn Perkins = 31
- Robert DeGroot = 28
- Tim Siok = absent
- Average Score = 29.83

2018-02 BADDACOOK POND RESTORATION
A discussion ensued about multiple year funding, eligibility and the possibility of amending the application.

For application 2018-02 – Baddacook Pond Restoration, Carolyn Perkins moved to amended the application and reduce the requested amount from $292,000 for three years to $200,000 for two years with the understanding that it would cover two years of work and that a confirmation letter detailing the amended request amount of $200,000 will be received.

Richard Hewitt seconded and the motion carried 6:0 (Tim Siok, absent).

Committee members reviewed the application for qualifications, eligibility, scoring, and value. The CPC Response Sheet scores for the 2018-02 Baddacook Pond Restoration application were as follows:
- Bruce Easom = 29
- Michael Roberts = 30
- Richard Hewitt = 30
- Daniel Emerson = 29
- Carolyn Perkins = 27
Robert DeGroot = 25
Tim Siok = absent
Average Score = 28.33

2018-04 GROTON LIBRARY ENTRANCE
Committee members reviewed the application. The CPC Response Sheet scores for the 2018-04 Groton Library Entrance application were as follows:

- Bruce Easom = 21
- Michael Roberts = 28
- Richard Hewitt = 27
- Daniel Emerson = 25
- Carolyn Perkins = 31
- Robert DeGroot = 26
- Tim Siok = absent
Average Score = 26.33

2018-05 GROTON LIBRARY BUILDING
Committee members reviewed the application. The CPC Response Sheet scores for the 2018-05 Groton Library Building application were as follows:

- Bruce Easom = 21
- Michael Roberts = 26
- Richard Hewitt = 25
- Daniel Emerson = 31
- Carolyn Perkins = 31
- Robert DeGroot = 25
- Tim Siok = absent
Average Score = 26.5

2018-07 NATIONAL REGISTER NOMINATION – OLD MEETING HOUSE
Committee members reviewed the application and a brief discussion ensued. The CPC Response Sheet scores for the 2018-07 National Register Nomination – Old Meeting House were as follows:

- Bruce Easom = 27
- Michael Roberts = 30
- Richard Hewitt = 25
- Daniel Emerson = 32
- Carolyn Perkins = 32
- Robert DeGroot = 33
- Tim Siok = absent
Average Score = 29.83

2018-08 CONSERVATION FUND FY18
Committee members reviewed the application. The CPC Response Sheet scores for the 2018-08 Conservation Fund FY18 application were as follows:

- Bruce Easom = 32
- Michael Roberts = 27
- Richard Hewitt = 31
- Daniel Emerson = 32
- Carolyn Perkins = 29
- Robert DeGroot = 30
- Tim Siok = absent
Average Score = 30.17

2018-09 PRESCOTT SCHOOL RESTORATION
Committee members reviewed the application. Bruce Easom abstained from the discussion. The CPC Response Sheet scores for the 2018-09 Prescott School Restoration application were as follows:
- Bruce Easom = abstained
- Michael Roberts = 26
- Richard Hewitt = 29
- Daniel Emerson = 25
- Carolyn Perkins = 29
- Robert DeGroot = 29
- Tim Siok = absent
- **Average Score = 27.6**

REVIEW CURRENT AVAILABLE CPA FUNDS
The Committee reviewed Groton’s FY2018 Form CP-2 Forecast by Transaction handout.

PROJECT PROPOSAL VOTE

2018-08 CONSERVATION FUND FY18 PROJECT
Carolyn Perkins moved to recommend application #2018-08 for funding in the amount of $25,000. $5,000 to be funded out of the Open Space and Recreation bucket and $20,000 to be funded out of the Unallocated Reserve bucket to Town Meeting for consideration.

Bruce Easom seconded and the motion carried 6:0 (Tim Siok, absent).

2018-01 HOUSING COORDINATOR
Dan Emerson moved to recommend application #2018-01 for funding in the amount of $43,506 to be funded out of the Community Reserve bucket to Town Meeting for consideration.

Bruce Easom seconded and the motion carried 6:0 (Tim Siok, absent).

2018-07 NATIONAL REGISTER NOMINATION – OLD MEETING HOUSE
Robert DeGroot moved to recommend application #2018-07 for funding in the amount of $7,800 to be funded out of the Historic Reserve bucket to Town Meeting for consideration.

Bruce Easom seconded and the motion carried 6:0 (Tim Siok, absent).

2018-02 BADDACOOK POND RESTORATION
Richard Hewitt moved to recommend application #2018-02 for funding in the amount of $200,000 to be funded out of the Unallocated Reserve bucket to fund year one’s activities as well as year two’s activities to Town Meeting for consideration.

Bruce Easom seconded and the motion carried 6:0 (Tim Siok, absent).
2018-09 PRESCOTT SCHOOL RESTORATION

Carolyn Perkins moved to recommend amended application #2018-09 for funding in the amount of $15,350 to be funded out of the Historic Reserve bucket to Town Meeting for consideration.

Michael Roberts seconded and the motion carried 5:0:1 (Tim Siok, absent; Bruce Easom, abstained).

2018-05 GROTON LIBRARY BUILDING

Robert DeGroot moved to recommend application #2018-05 for funding in the amount of $5,000 to be funded out of the Historic Reserve bucket to Town Meeting for consideration contingent upon the receipt of an endorsement letter from the Historical Commission.

Michael Roberts seconded and the motion carried 6:0 (Tim Siok, absent).

2018-04 GROTON LIBRARY ENTRANCE

Carolyn Perkins moved to recommend application #2018-04 for funding in the amount of $15,000 to be funded out of the Historic Reserve bucket to Town Meeting for consideration contingent upon receipt of an endorsement letter from the Historical Commission.

Richard Hewitt seconded and the motion carried 6:0 (Tim Siok, absent).

The Committee reviewed the draft CPC Warrant Articles and a discussion ensued. Bruce Easom confirmed the Allocation of Community Preservation Funds sub account totals were correct.

MINUTES

Draft minutes from February 27, 2017, were reviewed.

Michael Roberts moved to accept the February 27, 2017, minutes as amended.

Richard Hewitt seconded and the motion carried 5:0:1 (Tim Siok, absent; Carolyn Perkins, abstained)

SURRENDEEN FARM DEBT SERVICE SCHEDULE

Bruce Easom said the last payment will be made December 2020.

Michael Roberts moved to adjourn the meeting at 9:52 p.m., Bruce Easom seconded and the motion carried.

Respectfully submitted by Robin Eibye, Executive Assistant

APPROVED: APRIL 10, 2017