



TOWN OF GROTON

173 Main Street
Groton, MA 01450

Community Preservation Committee

Robert DeGroot, Chair - Historical Comm.
Timothy Siok – Parks Comm.
Carolyn Perkins - Planning Board
Bruce Easom - Conservation Comm.
Daniel Emerson - Housing Auth.
Richard Hewitt - at large
Michael Roberts - at large

MEETING MINUTES

Date: Monday, November 14, 2016
Time: 7:00 PM
Location: 2nd Floor Meeting Room, Town Hall, 173 Main Street
Members Present: Richard Hewitt, Robert DeGroot, Bruce Easom,
Carolyn Perkins, Mike Roberts, Daniel Emerson
Absent Members: Timothy Siok
Others Present: Robin Eibye

The meeting was called to order by Chairman, Robert DeGroot at 7:08 p.m., and the agenda was reviewed.

The agenda was amended to include a discussion on member term limits at 7:10 p.m.

2017-02 GDRSD TRACK

Tom Orcutt was not present. Bob DeGroot read the following email statement from Mr. Orcutt:

Dunstable still has one invoice to pay and “we” need to release the retainage for the project. So, until that occurs, I do not feel comfortable officially closing out this project. Sorry about this.

That being said, I do anticipate returning around \$40,000.00 in unexpended funds. This is due to the cost share Jon was able to negotiate and have approved in Dunstable.

2017-07 WILLIAMS BARN

Leo Wyatt was not present. Bruce Easom said that based on emails with Mr. Wyatt that the engineer working on the project has recommended a somewhat more substantial repair to hold back the loose dirt that keeps pushing in on the wall. The second evaluation provided more detail; however, with Tom Delaney’s help, the project is proceeding and is intended to come in within budget. Members agreed that it’s important for Leo Wyatt to attend the next CPC meeting on November 28, to provide an update or if he’s unable to attend in person, submit a written report at the very least. Members discussed project timelines and the fact that the application was accepted out-of-cycle due to safety concerns.

BOARD TERM LIMITS

A discussion ensued about term limits and it was decided that Carolyn Perkins will revise and update the term limits as written and provide to members for review and discussion.

PROJECT UPDATES

Mr. Roberts said the milestone project focused on the Prescott Milestones that were documented on July 31, 1937. Mr. Roberts provided a summary of the Condition Assessment and Repair/Stabilization Recommendations report. Mr. Roberts said he sent a copy of his report to the Massachusetts Historical Commission for review. The Commission replied and commented that they did not agree with the products that were proposed in the report to clean the stones. A discussion ensued about Colonial Marker 6, which is located at the wall of Lawrence property on Farmers Row.

First Parish Church/Meeting House project appears to be on schedule and is expected to be completed prior to snow fall, and it's just a matter of time before the scaffolding will come down.

2016-2017 TWO-PAGE RQUIRED PROJECT SUMMARIES

○ 2018-02 BADDACOOK POND RESTORATION

James Luening was in attendance and provided a summary of the project. Mr. Luening said the project would address environmental degradation in Baddacook Pond. Mr. Luening noted that significant portions of the pond are being lost to the accumulation of non-native invasive weeds. Mr. Luening said the goal would be two fold. First, to restore portions of Baddacook Pond that have filled with biomass by using hydro-raking, and to implement aggressive mechanical weed harvesting to reduce available plant starch that will help control invasive weed infestation. Mr. DeGroot inquired about the project's timing. Mr. Luening confirmed the project would continue though out the year. A discussion ensued about whether or not annual applications should be submitted versus one application for multiple years use, and what's the most practical way to proceed. Carolyn Perkins asked Mr. Luening to confirm who the applicant for the project is. A brief discussion ensued about procurement and state laws. Richard Hewitt asked what would be expected at the end of three years regarding maintenance. Mr. Luening said the pond would be more maintainable and is hopeful to keep the maintenance costs down. Mr. Luening said the goal is to have maintenance costs included in the Town budget. Mr. Hewitt said it's important to have a maintenance plan that will go beyond three years. Members encouraged Mr. Luening to provide additional detail in the official application.

○ 2018-01 HOUSING COORDINATOR

The Committee members reviewed the two-page summary.

○ 2018-03 COW POND SAFETY & TRACK

Committee members reviewed the two-page summary and a brief discussion ensued about the project's high cost.

○ 2018-04 GROTON LIBRARY – ENTRANCE

Committee members reviewed the two-page summary and a brief discussion ensued about the project.

○ 2018-05 GROTON LIBRARY – BUILDING

The two-page summary was reviewed and a brief discussion ensued about the project.

○ 2018-06 GROTON CEMETERY ASSOCIATION

The two-page summary was reviewed and a discussion ensued about whether or not the project is considered maintenance.

- **2018-07 NATIONAL REGISTER FIRST PARISH CHURCH**

The Members reviewed the summary and Mr. Roberts said he was concerned that the cost estimate was low.

- **2018-08 CONSERVATION FUND**

The Members reviewed the summary and Mr. Easom noted that the application is a place holder.

- **2018-09 PRESCOTT SCHOOL RESTORATION**

The two-page summary was reviewed and a discussion ensued about FY18 limited funds and the hopes that applicants will be flexible with their funding requests. A brief discussion ensued about prioritizing the needs.

- **2018-10 GROTON HERALD ONLINE ARCHIVE**

The summary was reviewed and a discussion ensued of whether or not the coalition had funded similar projects in the past. Members agreed that applicants should research and provide proof of such to the Committee and submit it along with the project application.

NEW/OLD BUSINESS

Mr. Easom provided a budget update to the Committee and noted that no information has been released on the State match funds.

MINUTES

Draft minutes from October 24, 2016, were reviewed.

Carolyn Perkins moved to accept the October 24, 2016, minutes as written. Michael Roberts seconded and the motion carried 6:0 (Timothy Siok, absent)

Daniel Emerson moved to adjourn the meeting at 9:05 p.m. Richard Hewitt seconded and the motion carried.

Respectfully submitted by Robin Eibye, Executive Assistant

APPROVED: NOVEMBER 28, 2016
