



**TOWN OF GROTON**  
173 Main Street  
Groton, MA 01450

**Community Preservation Committee**

Robert DeGroot, Chair - Historical Comm.  
Timothy Siok – Parks Comm.  
Carolyn Perkins - Planning Board  
Bruce Easom - Conservation Comm.  
Daniel Emerson - Housing Auth.  
Richard Hewitt - at large  
Michael Roberts - at large

**MEETING MINUTES**

Date: Monday, September 26, 2016  
Time: 7:00 PM  
Location: 2<sup>ND</sup> Floor Meeting Room, Town Hall, 73 Main Street  
Members Present: Richard Hewitt, Robert DeGroot, Mike Roberts, Daniel Emerson, Bruce Easom, Carolyn Perkins  
Absent Members: Timothy Siok  
Others Present: Robin Eibye

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The meeting was called to order by Chairman, Robert DeGroot promptly at 7:05 p.m., and the agenda was reviewed.

Robert DeGroot welcomed members to the meeting.

Daniel Emerson said he would like to include a project summary list in the annual CPP. Members discussed and agreed the following projects will be included in the updated CPP:

1. Surrenden Farm
2. Boutwell House
3. Town Field Basketball Court
4. Driving Range
5. John Tinker Trail
6. Frist Parish
7. Fitch's Bridge
8. Middle School Track

A discussion ensued about providing additional CPC information on the Town website.

**2017-07 WILLIAMS BARN – BRUCE EASOM**

Bruce Easom provided an update and suggested that the Committee make a recommendation to Town meeting to amend the cost to read \$45,000 as a replacement for the original estimate of \$35,382. Mr. Easom said it would be a good idea to meet with Mark Haddad and Tom Delaney. A discussion ensued about in-kind contributions and labor costs. Mr. DeGroot asked if an updated application is required. Mr. Easom agreed to provide an updated application by the end of this week.

**Daniel Emerson moved to approve amended the original estimate of \$35,382 so that it now reads \$45,000 as a replacement for the original estimate of \$35,382. Bruce Easom Seconded and the motion carried 5:0:1 (Carolyn Perkins recused herself as she had not participated in any discussions; Timothy Siok, absent)**

**Robert DeGroot made a motion to recommend the amended project application for 2017-07 Williams Barn to Fall Town Meeting. Michael Roberts seconded and the motion carried 5:0:1 (Carolyn Perkins recused herself as she had not participated in previous discussions; Timothy Siok, absent)**

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## **CURRENT PROJECT UPDATES**

Michael Roberts provided an updated on the 2016-07 Milestone project. Mr. Roberts said that one of the stones in Prescott Milestone is a granite boulder located on Farmer's Row that has several initials engraved. Mr. Roberts said the stone has a crack, and he's planning to recommend that the Town work with the property owner to take ownership of the boulder and then relocate it to the front/side yard of Town Hall where residents will have the opportunity to enjoy it.

Mr. Roberts provided an update on the 2017-04 Monuments project and stated he has produced five copies of the images of the 53 monuments from the Boy Scout album for use by potential bidders. Mr. Roberts said three monument firms will be asked to bid on the project, and giving the timing of the bidding process, he anticipates that the project will be completed in the spring of 2017.

Mr. Roberts noted that after talking with Mark Haddad, he decided to remove the town boundaries from the scope of work. If the amount drops \$10,000, he will not be required to go out for bid.

Richard Hewitt provided an update on project 2015-07 Driving Range and confirmed that the project is now closed.

Mr. Hewitt said the 2016-01 Nashua River Accessible Trail project involved the development of a new .22 mile fully accessible trail along the Nashua River in the J. Harry State Forest located off of Nod Road. Mr. Hewitt noted the trail, named John Tinker Trail after Groton's founder and first Selectmen, is the first of its kind in Groton as it allows everyone, including people with mobility impairments to enjoy the scenic views of the Nashua River. Mr. Hewitt confirmed the 2016-01 Nashua River Accessible Trail project is complete and has been closed.

2017-02 GDRMS Track project is complete is will most likely be closed out after the next CPC meeting next week.

The Committee discussed the 2016-04 Cutler Field/Basketball Court project, and members expressed their appreciation for the outstanding job on the project.

The Committee reviewed the 2016-05 ADA Park and Open Space project update letter from Michelle Collette. It was confirmed that the project is completed and has been closed.

The Committee reviewed the Architectural Services proposal for Prescott School handout provided by Mark Haddad. See attached.

Richard Hewitt noted that the proposal does not include information on parking. Mr. Easom confirmed that parking was not included in the original proposal.

## **NEW/OLD BUSINESS**

A discussion ensued about signs. Robin agreed to follow up with Jon Strauss to request the vendor's contact information.

The Committee reviewed and approved/signed the 2015-06 Sargisson Beach close-out letter.

The Committee reviewed and approved/signed the interdepartmental Housing Coordinator invoice.

Mr. Easom reviewed the FY2016 bin balance adjustments and noted that the Housing Coordinator funds were less than what was budgeted. Mr. Easom said \$37,021.36 was invoiced, which leaves \$12,487.64 in the bucket.

Mr. Easom reviewed FY2017 numbers with the Committee.

Mr. Easom announced that the Friends of Prescott received their 501 (c) 3 status.

## **MINUTES**

Draft minutes from September 12, 2016, were reviewed.

**Bruce Easom moved to accept the September 12, 2016, as amended. Michael Roberts seconded and the motion carried 5:0:1 (Carolyn Perkins recused herself because she did not attend the September 12, 2016, meeting; Timothy Siok, absent)**

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**Michael Roberts moved to adjourn the meeting at 8:25 p.m. Richard Hewitt seconded and the motion carried.**

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Respectfully submitted by Robin Eibye, Executive Assistant

**APPROVED: October 24, 2016**

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APPROVED