



**TOWN OF GROTON**  
173 Main Street  
Groton, MA 01450

**Community Preservation Committee**

Robert DeGroot, Chair - Historical Comm.  
Timothy Siok – Parks Comm.  
Carolyn Perkins - Planning Board  
Bruce Easom - Conservation Comm.  
Daniel Emerson - Housing Auth.  
Richard Hewitt - at large  
Michael Roberts - at large

**MEETING MINUTES**

Date: Monday, September 12, 2016  
Time: 7:00 PM  
Location: GELD Conference Room B, 23 Station Avenue, Groton  
Members Present: Richard Hewitt, Robert DeGroot, Mike Roberts, Daniel Emerson, Bruce Easom, Timothy Siok  
Absent Members: Carolyn Perkins  
Others Present: Robin Eibye

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The meeting was called to order by Chairman, Robert DeGroot promptly at 7:00 p.m., and the agenda was reviewed.

**2016-03 FIRST PARISH CHURCH/MEETING HOUSE UPDATE**

Steve Lieman presented on behalf of Al Collins. Mr. Lieman referenced the “Old Groton Meeting House Update” handout as well as photos of the project. Mr. Lieman said that in working on the bell tower to replace a rotted beam, additional water damage and rot was discovered that needed to be addressed. With the CPC approval to re-allocate funds, the extra structural work was completed and now the belfry deck is ready to accept the new copper roof. Mr. Lieman said that every step of the way in the project, longevity decisions were made in an attempt to ensure the Old Groton Meeting House will stand proud for future generations. Mr. Lieman said they are very happy with American Steeple and their work thus far. He noted the copper dome should be finished by the end of October.

Daniel Emerson said he was impressed with the overall quality of the work. Mr. Emerson asked what is being used for paint on the project. Mr. Lieman said the paint for the bell tower and steeple has a long lifespan. Mr. Lieman invited the Committee to tour the project upon its completion, and noted that on October 22, 2016, they are hosting an open house for the community.

A discussion ensued about the copper dome and the fact that it will be painted white.

**2017-07 WILLIAMS BARN – TOM DELANEY**

Mr. Delaney began saying the original estimate is too low and he expects project costs to be closer to \$45,000 rather than the original \$36,000 request. Mr. Delaney anticipates that his team will help with much of the work to save costs. Mr. Delaney explained that the updated plan is to leave the original wall and add a new concrete wall that will abut the original wall.

Mr. Delaney said the goal is to have the project completed by Memorial Day and the opening of the Farmer’s Market.

Mr. Delaney said new engineering plans will be submitted to the Committee.

Bruce Easom joined the meeting at 7:45 p.m.

A discussion ensued about criteria evaluation 7.5.1 and 7.5.2 for the 2017-07 Williams Barn project. The Committee agreed that in-kind services and contributions should be documented throughout the duration of the project. The Committee also agreed to continue the discussion to the next meeting on Monday, September 26, 2016.

## **2017/2018 PLAN UPDATES**

Daniel Emerson said he expects to have the draft plan available next week. A discussion ensued about including a list of all CPC funded projects in this year's plan. The Committee agreed the list would add value to the plan. Robert DeGroot agreed to complete the list.

## **PROJECT CLOSE-OUT LETTERS**

The Committee reviewed Certification of Project Completion letters for the 2015-07 Driving Range project, 2016-05 ADA Parks and Open Space project and the 2016-01 Accessible Trails project. All CPC members that were present signed the letters.

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## **PROJECT UPDATES**

The Milestone project conditional assessment is scheduled for this week. A letter of completion for the project will be presented. Mr. DeGroot said he expects to have the report by Thursday, September 29, 2016.

Michael Roberts noted that there are 52 or 53 various historical monuments in town that need to be cleaned, re-engraved and painted. Each monument will be evaluated on a case by case basis to determine if work is needed.

The Friends of Prescott project is starting to take shape. Bruce Easom said the original bids came in way too high so they decided to go back out to bid. Mr. Easom noted that the School District's cooperation has diminished due to their lack of funding and ability to help. Mr. Easom said the BOS put forth an RFP for an organization to come in and run the building. Mr. Easom said the selection committee includes the Town Manager, two members from the Municipal Building Committee, and Greg Shelton. A discussion ensued about the GDRSD and if the district will continue using the space.

## **WARRANT ARTICLE FOR FALL TOWN MEETING**

The Committee reviewed the Williams Barn Improvement Fall Article place holder. Mr. Roberts asked if there are enough funds available to fund the Williams Barn project. Mr. Easom said that the CPC would need to dip into Unallocated Reserves to fund the project.

## **CPC SIGNS FOR COMPLETED PROJECTS**

It was confirmed that ten signs were located. A discussion ensued about what projects should have signs. The Committee noted that Sargisson Beach would be a good candidate. Mr. Roberts noted that Surrenden Farms should have a sign too. A discussion ensued about the Sign Committee. Mr. Degroot said he was happy to present a list of projects to the Sign Committee for their review. The Committee discussed what projects should have signs. The Committee agreed that the following projects should have signs:

- The Grange
- Sargisson Beach
- Surrenden Farm West

- Basketball Court
- Cutler Field
- Driving Range
- Lost Lake Fire Station
- Sartell School
- Fitch's Bridge
- Accessible Trail
- Walker Cox
- Cow Pond Baseball Field
- GDRSD Track

## **NEW/OLD BUSINESS**

A discussion ensued about CPC Procurement Law Corrective Procedures.

Mr. Easom said the FY2016 books have been closed and a discussion ensued about state match funding.

Mr. Easom noted that the Sustainable Budget Committee may recommend disenrollment in the CPA. Mr. Easom said he would like to attend a SBC meeting to pitch the value of the CPA. The Committee agreed that some members should attend a SBC meeting. Robin Eibye will work with SBC to have CPC members added to the agenda for Thursday, September 15, 2016.

The Committee reviewed several invoices.

Mr. Degroot agreed to write a letter promoting the CPC.

## **MINUTES**

Draft minutes from July 25, 2016, and August 8, 2016, were reviewed.

**Michael Roberts moved to accept the July 25, 2016, minutes as written and the August 8, 2016, minutes as amended. Daniel Emerson seconded and the motion carried 5:0:1. (Timothy Siok recused himself as he was not present during the meetings.)**

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**Robert Degroot moved to adjourn the meeting at 9:20 p.m. Bruce Easom seconded and the motion carried.**

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Respectfully submitted by Robin Eibye, Executive Assistant

**APPROVED: September 26, 201601**

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