

Groton Community Preservation Committee Minutes of Public Meeting of February 22, 2011

Location: Town Hall
Time: 7:30 PM
Members Present: Jon Strauss (Vice-Chair), Carolyn Perkins (Chair), Bruce Easom (Treasurer)
Richard Hewitt, Robert DeGroot (Secretary), Dan Emerson
Members Absent: Mike Roberts
Guests: Tom Orcutt, Valerie Jenkins, Brooks Lyman

Public Meeting

Ms. Perkins called the meeting to order at 7:30.

1. Unkety Brook – Tom Orcutt

Mr. Orcutt explained to the committee that the original completion date stated in the application was February 28, 2011. Negotiations are underway and almost complete, although a little more time is needed. The Water Commission is asking the CPC for a thirty day extension. The following vote was taken.

Mr. Emerson moved to approve an extension date of 3/31/11 for the Unkety Brook Phase II CPA project. Mr. Hewitt seconded and the vote was unanimous in favor.

2. Budget Review – Valerie Jenkins, Town Accountant

Ms. Jenkins presented the CPC with a packet that contained three budgets. The first budget included a state match, the second budget was with no state match and the last budget was done using half the state match. Different scenarios were discussed based on state match. The general consensus is that unallocated funds need to be guarded to ensure that the Surrenden Farms debt is taken care of. There will not be enough funds in the Housing and Historic bins to fund every project this year, so the CPC will have to make decisions this year on what projects go through to Town Meeting in order to protect the unallocated funds.

3. Active Project Updates

2005-09 Fitch's Bridge – Ms. Perkins has been in contact with Mr. Manugian and a close out letter is being worked on.

2006-11 Lost Lake Basketball Court – At the next parks meeting, Mr. Strauss will find out if this project is ready to close out.

2007-13 GHA-Nashua Rd. – responses to RFP have been received.

2010-01 Field of Dreams – No update.

2010-03 Communitywide Archaeological Survey – No update

2010-04 Groton Grange – Still working with school on handi-cap accessibility

2010-05 Historic Document Preservation – No update

2011-03 Unkety Brook Phase II – thirty day extension given.

2011-04 Communitywide Survey – Agriculture – No update.

2011-05 Millstone Project - May withdraw. There are problems because money is needed up front in order to apply for grants. Mr. Easom offered some advice and suggested a meeting to further discuss.

4. Housing Authority – Brooks Lyman

The Housing Authority reported that they will be withdrawing their proposal and supplied a letter of resignation that was read to the Committee. Among reasons mentioned were the current economy, mortgage rates, not wanting to drain their current reserves and being able to concentrate on their Nashua Rd. project that is still open.

5. Invoices & Misc. Documents

Coalition Dues - \$2,500

Budget Documents – Ms. Jenkins.

Letter of resignation – Brooks Lyman

6. New Business

Ms. Miller asked the Committee for permission to consolidate files and dispose duplicate and obsolete documents. The Committee gave their permission for Ms. Miller to use her discretion and that any questionable documents are be reviewed by the Board.

7. Closing

Mr. Hewitt moved to adjourn the meeting. Mr. Roberts seconded. All were in favor and the meeting adjourned at 8:31 PM.

Respectfully Submitted by,
Kathy Miller