

Groton Community Preservation Committee Minutes of Public Meeting of November 16, 2009

Location: Legion Hall

Time: 7:30 PM

Members Present: Bruce Easom (Chairman), Dan Emerson, Carolyn Perkins (Secretary)
Rick Hughson (Treasurer), Jonathan Strauss, Mike Roberts, Robert DeGroot (Vice-Chair)

Public Meeting

1. Action Items

Ms. Miller:

- Supply Valerie Jenkins with copy of project 2007-13 application.
- Scan Project 2007-12 application and E-mail to Committee for review

Ms. Perkins:

- Invite Mr. Haddad to review Mr. Heaton report and discuss expectations.

Mr. Emerson:

- Research Deed restrictions from other Communities.

Mr. Strauss:

- Retain samples and quotes of signage.

Mr. DeGroot:

- Contact Project Manager and schedule inspection on project 2010-06

Mr. Hughson:

- Supply funding chart for next meeting

Mr. Easom calls the meeting to order at 7:30

2. Minutes

Mr. Emerson moved to accept minutes of Oct 1, 2009 as amended. Mr. Roberts seconded, and the vote was unanimous in favor.

Mr. Emerson moved to accept minutes of Nov 2, 2009 as amended. Mr. Roberts seconded, and the vote was unanimous in favor.

3. Plaques

Mr. Strauss is still in the process of investigating. He has been trying to obtain samples from TWS Graphics; however the Owner has not been available. As soon as he receives some samples and quotes he will bring them in for review by the Committee.

Mr. Hughson's E-mail containing samples of different signage by other Communities were reviewed. Everyone agreed there were some great examples. Conversation began as to the various sizes and materials believed to be the best options for use on current projects. It was suggested that the signage for Sawtell be approx. 18X10, Field of Dreams approx. 8.5X11 composite, docks approx. 4X6 plastic and Surrenden Farms signage approx. 12X12 Aluminum.

4. Housing Coordinator

Ms. Perkins reported that a selection had been made for the new Housing Coordinator position; however the applicant declined the offer. They are now reconsidering and reviewing the remaining applicants. Mr. Hughson stated that money has to be transferred, and the sum should be prorated.

Ms. Perkins will notify Mr. Easom once the choice is made, and try to get her on the next agenda.

5. CPC Meeting Schedule

A new CPC meeting schedule is discussed by the Members. A suggestion to change the meetings to the first Tuesday of every month and the third Monday of every month is made. As the Selectmen meet every Monday it is difficult to schedule invitees such as Peter Cunningham (CPC liaison) to our meetings. All agreed to try the new schedule on a temporary basis.

6. Active Project Updates

2006-11 Lost Lake Basketball Court

Mr. Strauss has e-mailed Don Black for an update. He will be seeing Mr. Black at the next Parks Meeting and will report progress to the CPC.

2010-01 Field of Dreams

Mr. Easom stated that Michelle Collete would like Mr. Black to be informed that the Planning Board approves all roads. Ms. Perkins responded that this is part of the site plan review.

2010-04 Groton Grange

Mr. Easom reported that he had spoken with Sally Smith after the Selectmen had signed the contract. The scope of the project is in the process of being updated and as soon as he is in receipt of this, he will invite Ms. Smith to our next CPC meeting to review.

2010-03 Communitywide Archaeological Survey

An executed contract from the University of Massachusetts is still waiting to be received. Mr. Roberts is working on a procurement package at this time, and will continue to keep the CPC updated on all activities.

2010-06 Footstone Reinstallation

Invoice is supplied; however it is decided not to sign until Mr. Degroot has a chance to inspect the project. Mr. DeGroot will get in touch with Project Manager to schedule an inspection.

2010-08 Unkety Brook Phase I

Waiting on Assessment

2005-09 Fitch's Bridge

No update, although Mr. Easom mentioned that he saw David Manugian at the last MRPC meeting and Mr. Manugian is continuing to represent the Town.

2007-13 GHA-Nashua Rd.

Mr. Emerson reported that they are moving ahead with the MESA and ANRAD studies, and are getting two estimates. Mr. Emerson reads a recent E-mail from Valerie Jenkins, Town Accountant who is concerned that these studies may be going outside of the original scope. After reviewed by the Committee, it is their opinion that these studies are within the scope. It is requested that Ms. Miller supply Ms. Jenkins with a copy of the application.

2007-12 Affordable Housing Implementation

Mr. Easom has drafted a close out letter.

A request is made to have the application scanned by Ms. Miller and e-mailed to the Committee to make sure Mr. Heaton's report is complete and the scope has been covered. It is decided that Mr. Haddad should be invited to the next meeting to review what has been received and what is expected.

7. Deed Restriction

It is decided that Mr. Emerson will review deed restrictions from other Communities.

Mr. Hughson reads a list of policy recommendations that he has compiled. The Committee responses are varied with Mr. Easom responding that a future policy change could be painful. He believes the deed restriction should have been part of the warrant. When the information and knowledge are upfront, people will make the correct vote.

Various items on the list are discussed. In particular was Mr. Hughson's suggestion that there be a policy against funding private organizations. Consensus is divided among the members, however it is agreed that there needs to be a policy in place that provides protection. It is also agreed that CPA shouldn't be the easiest access to money.

Mr. Strauss suggests that Members review this list and have this on the next agenda for a more detailed review. Mr. Hughson will forward this list to Ms. Miller for distribution. It is also recommended that members add items to this list and forward to Mr. Easom who will assemble suggestions and bring to our next meeting.

Mr. DeGroot moved that the Groton Community Preservation Committee establish a policy where the approval of funding for projects is not recommended for any projects where the Town of Groton does not have majority control or ownership. Mr. Hughson seconded. The motion carried by majority vote with Ms. Perkins, Mr. DeGroot, Mr. Hughson, Mr. Strauss and Mr. Emerson in favor. Mr. Easom was against and Mr. Roberts abstained.

Ms. Perkins recommends verification by Town Counsel.

8. Community Preservation Plan

Plan is complete and Ms. Miller will bring a hard copy to the Town Library.

Ms. Perkins volunteers to create a calendar containing important dates and having Ms. Miller distribute this calendar to all the Boards and Committees in the Town Hall.

9. Closing

It is requested that a chart of funds be reviewed at the next meeting. Mr. Hughson will update and supply chart for the next meeting.

Ms. Perkins moved to adjourn the meeting. Mr. Roberts seconded. All were in favor and the meeting adjourned at 9:43 PM.

Respectfully Submitted by,
Kathy Miller

Minutes approved 12/1/2009