

Community Preservation Committee: November 2, 2009
Location: Legion Hall

Present: Dan Emerson, Jon Strauss, Carolyn Perkins (Secretary), Bruce Easom (Chair), Rick Hughson (Treasurer), Mike Roberts

Absent: Robert Degroot (Vice-Chair)

1. The meeting was called to order 7:30 p.m. a quorum was present.
2. Mike Bouchard, Town Clerk, was here to discuss the RFR for Historic Documents Preservation (2010-05). The RFP was based on previous Request for quotes. It will be submitted to three vendors and the Central Registry. Mr. Bouchard is requesting quotes based on individual document preservation. He will then pick and choose documents to equal the \$18,500 approved sum. The contract hopefully will be in place by early January.
3. **Mike Roberts moved we authorize release of the Request for Proposals for the Historic Records Preservation dated November 3, 2009.** Jon Strauss seconded the motion. **The vote was unanimous in favor.**
4. Meeting Minutes for October 26, 2009 were discussed. There was a typo on page2. **Dan Emerson moved to approve the minutes of October 26, 2009 as amended.** Jon Strauss seconded the motion. **There were four in favor and Carolyn Perkins and Mike Roberts abstained.**
5. Rick Hughson agreed to check on the status of the Town website.
6. We discussed creating a Deed Restriction Policy for private organizations and individuals.
 - a. Rick announced it was his intention to resign the CPC.
 - b. Jon shared his concerns about the Selectmen giving the impression the CPC did wrong or we were not thorough.
 - c. Rick noted that the Finance Committee, Mass Historic Commission and CPA Community Coalition supported the preservation in perpetuity.
 - d. Bruce stated we gave the Grange a deal by not negotiating the deed restriction before Town Meeting. Policy should be deed restrictions should be negotiated before Town Meeting to insure clarity.
 - e. Mike noted Rick brought balance to the committee and should not resign. Carolyn agreed.
 - f. Rick recommended no money for private organizations or individuals.
 - g. Dan suggested we look at Plymouth policy.
 - h. Committee agreed to look at Plymouth model.
 - i. Dan will find out more information for the next meeting.
7. Bruce stated that Bronze Plaques cost about \$100 to \$150 a piece. The current font is more costly so committee agreed to change it. Jon suggested we include the town seal. He will look at the Park's signs, investigate their cost and bring the information to the next meeting.

8. Project updates:

- a. Field of Dreams, removed the chain link fence and will be lifting pavement. Site in process of being cleared. Natural Heritage is requesting the access road be closed. Parks will be putting up gates to restrict traffic between April and October.
- b. GCRASM and IP, Mike and his committee interviewed UMass and they were accepted unanimously as the vendor. At the first meeting they will need to submit a revised schedule.
- c. Groton Grange, agreement signed, they need to update the scope of work and budget. Carolyn will speak to Michelle regarding the Department of Interior standards.
- d. Footstone Restoration, the invoice is available to sign, we are waiting for confirmation that the work is complete from Bob.
- e. Unkety Brook, Tom Orcutt reports the engineering work is complete the information has been sent to the assessor for final assessment.
- f. Fitch's Bridge, nothing new.
- g. Basketball Court, is finished, we are waiting for lights to be installed.
- h. Housing Implementation, this is complete just waiting for the final report to close it out.
- i. GHA, nothing new to report.
- j. Housing Coordinator, Committee is interviewing candidates. Rick expressed concern that we not pay the salary as one lump sum. **Carolyn moved that we request Mark Haddad, as representing the selectman, return to the CPC to renew his request prior to the closing of the Spring Town Meeting Warrant. The funding of the salary for the Housing coordinator to be based on available administrative funds to be determined by the CPC.** The motion was seconded by Dan; **the vote was unanimous in favor.** Jon would like Mark Haddad to come to update the Committee on the Housing Coordinator's activities.

9. New Business:

- a. Jon requested communication be clearer within the Committee.
- b. Rick clarified who is on the mailing list.
- c. We discussed changing our meeting days to allow a representative from the selectmen to attend. We will discuss on Monday the 16th a possible change in the schedule to the 1st Tuesday of the month and the 3rd Monday.

10. Rick moved to adjourn the meeting, and Jon seconded. All were in favor and the meeting adjourned at 9:17 pm.