

Groton Community Preservation Committee

Minutes of Public Meeting of May 18, 2009

Location: Legion Hall

Time: 7:30 PM

Members Present: Bruce Easom (Chairman), Bob DeGroot (Vice-Chairman)
Mike Roberts, Carolyn Perkins (Secretary), Rick Hughson (Treasurer)

Members Absent: Jonathan Strauss, Dan Emerson

Guests: Michelle Collette, Don Black, Valerie Jenkins, Mark Haddad

Public Meeting

1. Action Items

Mr. DeGroot:

- Invite Al Collins to next meeting.
- Draft contract incorporating Quincy document and Memorandum

Mr. Easom:

- Invite Pete Morrison to review Wharton Plantation

The Chairman called the meeting to order at 7:33 PM.

2. Invitees and Guests

Don Black – Sawtell School

Mr. Black reports that the installation of the granite posts for the fence have begun. Two stones have been installed and should be complete by the end of the week. Mr. Black will notify the CPC when the project is finished so a close out letter can be done, and he will also provide the

final invoices. Mr. Roberts informs the Committee he will be taking photographs and inspecting the completed project and will supply feedback to the CPC.

Don Black – Basketball

Mr. Black informs the CPC that the land will be cleared by the end of the week. They have decided to go with Top Notch tree service. The perimeter has already been staked out and will be followed with grubbing and stumping. After assessment is complete they will go ahead and start the groundwork. The plan is to go full force ahead until the project is complete which they are hopeful is this summer. Mr. Easom asked Mr. Black if he thinks a re-quote is necessary. Mr. Black responded that the \$50,000 estimate is still valid and at this time does not see any reason for concern.

Ms. Collette requested a re-dedication to the Rider family as this court was previously dedicated to the parents of Jay Rider along with a memorial stone.

Mark Haddad – Field of Dreams

Mr. Haddad states that procurement laws must be followed on the Field of Dreams project, and no money will be approved before July 1st.

Mark Haddad – Groton Grange

Mr. Haddad informs the CPC that since \$137,000 of public funds are being used, the Grange must comply with ADA, and that he is adamantly opposed to phasing this project. It is also his opinion that this project should comply with bidding laws and prevailing wage. Mr. Easom replied that his understanding is this does not apply since the land is not Town owned.

Ms. Collette states that ADA applies to anything that is open to the public. It is agreed that since this is not time sensitive we have some time to get everything in order, including the deed restriction. Ms. Perkins suggests getting together with Ms. Smith to discuss objectives and a game plan.

It is decided that the CPC will meet with the Grange to outline the project and find the core issues. Once this is established the CPC will report back to Mr. Haddad who will then contact Town Counsel.

3. Project Liaisons for FY 2010 Projects

Ms. Perkins moved to appoint Rick Hughson as the Liaison to project 2010-01, Field of Dreams. Mr. DeGroot seconded and the motion carried by a unanimous vote.

Mr. Hughson moved to appoint Bruce Easom as the Liaison to project 2010-02, Conservation Fund. Mr. Roberts seconded and the motion carried by a unanimous vote.

Ms. Perkins moved to appoint Mike Roberts as the Liaison to project 2010-03, Groton Communitywide Reconnaissance Archaeological Survey. Mr. DeGroot seconded and the motion carried by a unanimous vote.

Mr. Roberts moved to appoint Carolyn Perkins as the Liaison to project 2010-08, Unkety Brook Phase I. Mr. Hughson seconded and the motion carried by unanimous vote.

Ms. Perkins moved to appoint Bruce Easom as Liaison to project 2010-04, Groton Grange Preservation. Mr. Roberts seconded and the motion carried by unanimous vote.

Ms. Perkins moved to appoint Mike Roberts as Liaison to project 2010-05, Historical Document Preservation. Mr. DeGroot seconded and the motion carried by unanimous vote.

Ms Perkins moved to appoint Bob DeGroot as Liaison to project 2010-06, Phase II Footstone Reinstallation. Mr. Roberts seconded and the motion carried by unanimous vote.

4. Project Kick-Off Meeting

The Field of Dreams Project Liaison responsibilities are reviewed. Mr. Easom believes this person needs to supply supervision and be available to answer questions. Ms. Perkins states that she doesn't feel our job is to micro-manage, we're required to oversee not manage.

Mr. Easom would like to have a meeting with the project leaders. Mr. Hughson agrees and adds that this orientation should be presided by Valerie Jenkins, Town Accountant and should address procurement and the CPA Process. We should introduce the Project Liaison and stress the importance of attending meetings.

Ms. Perkins suggests sending out letters to the Proponents regarding the June 15, 2009 Kick-Off meeting. This letter should state that there is to be no spending or signing contracts until July 1, 2009 unless it is their own money. It is decided that the letter state there is an obligation to attend this meeting and if the Manager is unable to attend they need to have someone attend to represent their project.

The Field of Dreams deed is discussed and whether it needs to be changed to Recreation. Mr. Hughson volunteers to look into whether or not there needs to be a deed change. The deed restriction to the Grange is briefly discussed and Mr. Easom states that we will do some research into similar deed restrictions such as Norfolk.

Ms. Perkins moves to invite approved Project Managers for projects approved at Town Meeting to the June 15, 2009 CPA meeting and Mr. Easom will prepare letters to send out. Mr. DeGroot seconded and the motion carried by unanimous vote.

5. Project Agreement

Mr. Easom provided a project agreement document used by the City of Quincy. Mr. Easom believes that such a contract could be beneficial for projects such as the Grange. It is agreed by all the members that aspects of this agreement with portions of the memorandum incorporated would be valuable. Mr. DeGroot volunteers to draft this document.

6. Coalition Dues

Coalition dues are discussed by the Committee. Mr. Hughson questions what we are receiving for \$2,500. Mr. Roberts responds with a list of benefits that he believes are worthy. In Mr. Hughson's opinion a majority of the information that we receive is available on the web. Discussion as to the merits of the Coalition ensued ending with a vote.

Ms. Perkins moves to pay the \$2,500 invoice for calendar year 2009 Coalition dues. Mr. Roberts seconded this motion. Three members were in favor, two were opposed (Hughson, Easom) and the motion was carried by majority vote.

The coalition invoice was signed by the Committee.

7. Minutes

Ms. Perkins moved to accept the minutes of April 9, 2009 as amended. Mr. DeGroot seconded the motion. All were in favor and the vote passed unanimously.

Mr. DeGroot moved to accept the minutes of April 23, 2009 as amended. Mr. Roberts seconded the motion. All were in favor and the vote passed unanimously.

8. Closing

Close out letter for the Squannacook Hall Feasibility Study, Project 2007-03 is signed by the Committee.

Invitees to the next meeting are discussed.

Ms. Perkins moved to adjourn the meeting. Mr. Roberts seconded the motion. All were in favor and the meeting adjourned at 9:32 PM.

Respectfully Submitted by,
Kathy Miller