

Groton Community Preservation Committee

Minutes of Regular Meeting of 9 January 2006

Location: Groton Town Hall, Second Floor Lunch Room

Time: 7:30 PM

Members Present: Robert DeGroot, Bruce H. Easom (Secretary), Dan Emerson, Rick Hughson, Carolyn Perkins (Vice Chair) and Mike Roberts (Chair)

Members Absent: James Cantrill

Attendees: None

The Chairman called the meeting to order at 7:36 PM.

Bruce H. Easom reminded the Committee that a seminar on the Massachusetts Open Meeting Law was being held at Town Hall at 7:00PM on Wednesday 18 January 2006.

The Committee reviewed the draft meeting minutes from 21 November 2005. Dan Emerson moved to accept the meeting minutes as drafted. Robert DeGroot seconded the motion. The motion was carried by unanimous vote with Carolyn Perkins abstaining.

The Committee reviewed the draft meeting minutes of 5 November 2005. Bruce H. Easom moved to accept the minutes of the 5 November 2005 meeting as drafted. Robert DeGroot seconded the motion. The motion carried by unanimous vote with Bruce H. Easom abstaining.

Mike Roberts reviewed correspondence received since our last meeting. The following bills were received.

- \$6.00 for public notice postings
- \$90.00 for web hosting
- \$9.20 for domain name registration
- \$32.00 for published public notices in the Groton Herald
- \$269.00 for posting public notices in the Groton Landmark

Three agreement documents were received from awardees. The agreement for the Fitch's Bridge project was fine. The Groton Historical Commission and Sargisson Beach project documents had been signed on the wrong form and would be returned.

Mike Roberts reported that the Conservation Fund agreement had not been received. Bruce H. Easom agreed to get it signed at the Conservation Commission meeting scheduled for the 10th of January. Bruce also agreed to hold onto the signed agreements.

Bruce also suggested having two signed originals, one for the CPC and one for the awardees.

Mike Roberts suggested inviting project proposers to be on the CPC email list. The Committee agreed to add them if they wanted.

The Committee reviewed the draft of the CPC report for the Town's Annual Report prepared by Robert DeGroot. Dan Emerson moved to accept the draft annual report as amended. Carolyn Perkins seconded the motion. The motion carried by unanimous vote.

Dan Emerson moved to forward the amended report to the Selectmen's office at Town Hall. Rick Hughson seconded the motion and the motion carried by unanimous vote.

Project Status Reports were given. Bruce H. Easom reported on the Conservation Commission's recent efforts to purchase parcels in town. No report on the Sargisson Beach docks was received as Jim Cantrill was not in attendance. Robert DeGroot reported on the progress of the Community Preservation Project. He reported that the Historical Commission was working with Mr. Sanford Johnson. The Historical Commission had send out 10 request for proposals, had three responses of which only one was met the Commission's requirements. The Commission is working on developing baseline information.

Rick Hughson reported on the progress of the Fitch's Bridge group. Rick noted that we have a signed contract with the Fitch's Bridge group. 8 Companies came out to look at the bridge on 23 December 2005. Of the proposals received by the deadline of 3:00 PM on 30 December 2005, the three best were to be presented to the Selectmen at tonight's meeting (9 January 2006). Rick reported that the project is on schedule and moving quickly with a goal of completing 25% of the design work to meeting the deadline for qualifying for highway funds.

The Committee looked at drafting a schedule for 2006. One milestone noted is the Annual Town Meeting scheduled for 6 April 2006. Bruce H. Easom agreed to get calendars for the next meeting to facilitate filling out the schedule. Mike Roberts mentioned the need to update the Community Preservation Plan for 2006.

Carolyn Perkins moved to draft a schedule that would shoot for the Fall Town Meeting 2006 for the next round of proposal submissions then for accepting more proposals for the Spring of 2007. The motion was seconded by Rick Hughson. The motion carried by unanimous vote with Rick Hughson abstaining.

The Committee began the process of electing new officers. Carolyn Perkins moved the elect Bruce H. Easom as secretary for 2006. Rick Hughson seconded the motion. The motion carried by unanimous vote.

Bruce H. Easom moved to appoint Carolyn Perkins as Vice Chair for 2006. Dan Emerson seconded the motion. The motion carried by unanimous vote.

Bruce H. Easom moved to appoint Rick Hughson as chairman for 2006. Mike Roberts seconded the motion. The vote carried by unanimous vote with Rick Hughson abstaining.

Carolyn Perkins requested that the minutes show that she believed Mike Roberts did a great job as our first chairman.

Rick Hughson took over as Chairman.

Bruce H. Easom moved to adjourn the meeting. Carolyn Perkins seconded the motion. The motion carried by unanimous vote and the meeting adjourned at 9:17 PM.

Respectfully submitted,

Bruce H. Easom

24 January 2006

Date

Secretary
Groton Community Preservation Committee

These minutes were approved as drafted by unanimous vote on 23 January 2006.