

Groton Community Preservation Committee

Minutes of Regular Meeting of 6 June 2005

Location: Groton Town Hall, 2nd Floor Lunch Room

Time: 7:30 PM

Members Present: Robert DeGroot, Bruce H. Easom (Secretary), Dan Emerson, Rick Hughson and Mike Roberts (Chair)

Members Absent: Carolyn Perkins (Vice Chair) and as of yet unnamed representative of the Parks Commission.

Attendees: None

The Chairman called the meeting to order at 7:37 PM.

The Committee reviewed the draft meeting minutes of 10 May 2005. Dan Emerson moved to accept the meeting minutes of 10 May 2005 as amended. Rick Hughson seconded the motion. The motion carried by unanimous vote. Bruce H. Easom and Robert DeGroot abstained.

Bruce H. Easom volunteered to contact the Selectmen's office to talk about what it would take to get the Community Preservation Committee member appointments to start and end on 1 July of each year rather than in January as they are now.

Bruce H. Easom reported on his email from Chris Saccardi of the Community Preservation Coalition stating that there are now 100 towns in the Commonwealth that have adopted the CPA.

Mike Robert reported that he has not yet received comments back on the draft plan.

Robert DeGroot reported that the School Building Committee met with the Historical Commission. The School Building Committee asked if the Prescott School qualified as an historical structure for the purposes of a CPA proposal. Robert DeGroot reported that the Historical Commission said that it did.

It was decided that if CPA projects come in below budget that the contract should say that any unused funds should be returned to the Community Preservation Fund and not spent on other items.

The Committee reviewed the Committee Schedule. Mike Roberts handed out a proposed schedule.

Bruce H. Easom volunteered to find a place and time to have a public meeting for public comment on the draft Community Preservation Plan. Bruce indicated that Thursday 23 June 2005 would be the earliest possible date given the two-week notification requirements under Chapter 44B of the Massachusetts General Law.

Mike Roberts talked about adding photos could improve the appearance of the Plan document. Dan Emerson volunteered to collect some suitable photographs for use in the document. Suggested photos included the Groton sign at the town line, the town's 350th Anniversary symbol and the Sargisson Beach sign. Dan Emerson suggested putting some words in the plan describing the Community Preservation Committee and its makeup. Dan volunteered to draft some language about the Committee makeup.

Bruce H. Easom volunteered to get 20 copies of the draft Community Preservation Plan and make them available in the Town Clerk's office. Bruce also volunteered to create public notices and get them published in the local papers. Bruce also agreed to send a copy of the public notice to Rick Hughson.

Mike Roberts reported that he had received a comment from the Selectmen about the draft plan. They recommended adding a space on the application form for the amount of money being requested. Bruce H. Easom recommended requiring that applications, as a minimum, have the following:

- 1) Application Form
- 2) Proposal
 - a) Background
 - b) Merits
 - c) Risks
 - d) Management/Reporting
 - e) Accounting

The Committee recommended that this level of detail in the requirements be left until next year. Mike Roberts volunteered to put a proposal scoring sheet together.

Mike Roberts volunteered to check with the Park Commission to see if they had someone willing to be their representative on the Community Preservation Committee.

Robert DeGroot moved to adjourn the meeting. Bruce H. Easom seconded the motion. The motion carried by unanimous vote and the meeting adjourned at 9:30 PM.

Respectfully submitted,

Bruce H. Eason

29 July 2005

Date

Secretary
Groton Community Preservation Committee

These minutes were approved as drafted by unanimous vote on 1 July 2005.
Carolyn Perkins abstained.