

Groton Community Preservation Committee

Minutes of Regular Meeting of 4 April 2005

Location: Groton Town Hall, 2nd Floor Lunch Room

Time: 6:30 PM

Members Present: Bruce H. Easom (Secretary), Dan Emerson, Rick Hughson, Carolyn Perkins (Vice Chair) and Mike Roberts (Chair)

Members Absent: Robert DeGroot, and as of yet unnamed representative of the Parks Commission.

Attendees: Connie Sartini

The Chairman called the meeting to order at 6:39 PM.

The Chairman discussed the long-term strategy for Community Preservation Act (CPA) community outreach. Connie Sartini suggested preparing an executive summary of the Community Preservation Plan and a time-line showing significant events such as submission deadlines and award announcements. Connie suggested having this information available at Town Meeting. In preparation for Town Meeting, the committee discussed the importance of being able to explain what the 5% (\$20,000) for the Committee's administrative expenses would be used for. The explanation should include items such as land appraisals, printing of handouts, postage and mailings, printing of solicitation packets as well as what happens to the remaining money if the funds are not spend during fiscal year 2006.

Bruce H. Easom agreed to check again with Chris Saccardi about what conditions, if any, the CPC's administrative funds could be used to pay for additional help in the assessors' office.

Rich Hughson reported on his conversation with the Lowell Sun. Carolyn Perkins volunteered to revise the "Groton 2020" section of the Community Preservation Plan and make sure it is consistent with the 2020 Update of the Master Plan. Mike Roberts handed out a draft of the Community Preservation Plan that was compiled from the submissions or the individual committee members. Mike asked members to review the draft for completeness. He also requested members review the Process part of the document.

The Committee decided that its next meeting should be 11 April 2005 at 7:30 PM.

Carolyn Perkins moved to adjourn the meeting. Bruce H. Easom seconded the motion. The motion carried by unanimous vote and the meeting adjourned at 8:30 PM.

Respectfully submitted,

Bruce H. Eason

21 April 2005

Date

Secretary
Groton Community Preservation Committee

These minutes were approved as drafted by unanimous vote on 20 April 2005.